

COPY TO:

BUS GARAGE NOTIFIED

____ Board Office
____ Bus Garage
____ Organization

GENERAL McLANE SCHOOL DISTRICT
Education Center
11771 Edinboro Road
Edinboro, PA 16412

DATE _____
INITIALS _____

Date _____

SUB REQUIRED _____

USE OF BUS APPLICATION

Application must be completed and submitted for Board of Education approval at least one (1) week prior to the regularly scheduled meetings on the third Wednesday of each month. Applications received after the deadline will not be presented for approval until the next regularly scheduled meeting.

Date of Application _____

Name of Organization _____

Address _____ Telephone No _____

Home Phone No _____

Person Representing Organization _____

No. Bus Desired _____ Date Desired _____ Time Desired _____

Pick-up Location _____ Time Leaving _____ Time Returning _____

Destination _____

Will Admission be charged? Yes _____ No _____ If so, for what purpose will the proceeds be used?

Other Pertinent Information _____

What percentage of the individuals to be transported are of school age (5-21) and reside within the boundaries of the General McLane School District? _____

How does your organization contribute directly to the welfare of the General McLane School District, its residents, or its students? _____

IT IS AGREED THAT:

1. **The Bus can only be used for a one-day trip.**
2. **A General McLane School District Bus Driver will Be employed for the driving.**
3. **Cost to be set from schedule of fees.**
4. **Repairs for any vandalism damage will be Assumed by the sponsoring organization.**

Signature of Representative _____

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Date of Approval: _____ By: _____

FEES: Wages _____ Fringe Benefits _____ Mileage _____ Total _____