

GENERAL McLANE SCHOOL DISTRICT
Board of Education
Regular Monthly Meeting
June 16, 2010

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, June 16, 2010 beginning at 6:30 p.m.

Members in attendance were: Mr. Bucksbee, Mrs. Buschak, Mrs. Greenleaf, Mr. Holman, **ROLL CALL**
Mr. Okel, Dr. Roth, Dr. Wise and Mrs. Yonkin. Administration present were Mr. Karns,
Mr. Scaletta, Mr. Mennow, Mr. Hansen, Dr. Barrett, Mr. Fox and Mrs. Katich. Also present was the Board Solicitor, Mr. McDonald, and eleven visitors.

Mrs. Buschak led all those present in the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Mr. Matthew Tighe, parent and community member, addressed the Board regarding **RECOGNITION OF VISITOR** his concerns that policies and procedures regarding student discipline and bids have not been followed, the expediency of materials provided to him through his Right to Know requests and the relationship of the Board with the community.

Mrs. Kushner entered the meeting at 6:42 p.m.

Mr. Don Farbotnik, community member, addressed the Board regarding the proposed tax increase and the possibility of help from the government in the form of bailout.

A letter from McKean Boy Scout Troop 73 thanking the District their support of **COMMUNICATIONS** their Spaghetti Dinner-Chinese Auction, was read by Mrs. Katich.

Notes from McKean Elementary School 4th Graders, thanking the Board and Administration for allowing them the opportunity to participate in the "Storm E Conference" were shared with Board Members.

An Executive Session was held at 6:48 p.m. to discuss personnel and legal **EXECUTIVE SESSION** issues. The Executive Session was adjourned at 7:00 p.m.

The Directors were presented with copies of the following minutes: Regular Study **BOARD MINUTES** Session of May 12, 2010 and the Regular Monthly Meeting on May 19, 2010. **APPROVED**

Motion: Mrs. Okel moved that the minutes of the Regular Study Session of May 12, 2010 and the minutes of the Regular Monthly Meeting of May 19, 2010 be approved as presented. Motion seconded by Mr. Holman.

Action: Motion approved with all "ayes."

Mr. Karns verbally presented the Directors with his "Superintendent's **SUPERINTENDENT'S** Report" reporting that the end of the school year, graduation and all closings went **REPORT -** smoothly. All maintenance projects and the McKean water project have all begun.

The Directors were presented with a copy of the Treasurer's Report as of **FINANCIAL** May 31, 2010 indicating the following balances: **REPORTS APPROVED**

Cash and Investments - Beginning of Period	\$ 6,584,428.20
Cash Receipts	1,501,851.92
Disbursements	<u>1,827,559.86</u>

Cash and Investments - End of Period \$ 6,258,720.26

A copy of the Treasurer's Report of May 31, 2010 and is attached hereto and becomes part of the official records of the Board.

The Directors were presented with a listing of Accounts Payable as of June 9, 2010 totaling \$593,545.51. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Mrs. Greenleaf moved that the Treasurer's Report of May 31, 2010 and the Accounts Payable of June 9, 2010 be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes."

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the Athletic Budget Printout Report, the High School Activity Report, Departmental Funds Report, Employee Benefit Trust Report and the Capital Reserve Report all as of May 31, 2010. These reports are referenced as FR #2, 5, 6, 7, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

**OTHER
REPORTS**

POLICY & FINANCE COMMITTEE MATTERS

Consideration of approval of the Resolution on Budget and Taxation for Fiscal Year 2010-2011 was requested. The Directors and the Administration have been reviewing and revising the Budget as discussed in previous Study Sessions. The revised budget is in the amount of \$28,468,918 for the 2010-2011 fiscal year, and includes a .50 mill real estate tax increase.

**RESOLUTION ON BUDGET &
TAXATION APPROVED**

IT IS HEREBY RESOLVED:

1. That the revised budget in the amount of \$28,468,918 for the 2010-2011 fiscal year is hereby adopted as presented.
2. That the rate of taxation upon real estate and interests in real estate and interests within the General McLane School District is hereby levied at 13.76 for the 2010-2011 fiscal year.
3. That the following tax levies currently in force under the provisions of the Local Tax Enabling Act, and various enactments which implement those levies, be continued in full force and effect for the 2010-2011 Fiscal year without substantial change.
 - (a) A realty transfer tax on real property or an interest in real property situated in the General McLane School District, at the rate of 1% of the amount of the value of said real property or interest therein.
 - (b) A tax of 1% of salaries, wages, commissions, and other compensations and on net profits of business earned by residents of the School District during the calendar year.
 - (c) A Local Service Tax at the rate of \$10.00 per occupation.
4. That the Business Manager be authorized and directed to execute the necessary documents to implement the above provisions.

Motion: Mr. Bucksbee moved that the resolution on budget and taxation, with all the conditions listed above, be approved as presented.

A lengthy discussion between the Board and administration ensued regarding the tax increase. At the conclusion of the discussion the Board agreed to amend the previous motion.

Motion: Mr. Bucksbee moved that the previous motion on budget and taxation be amended. Motion seconded by Dr. Wise.

Action: Roll call vote #1 – motion approved with a 6-3 vote.

Bucksbee – yes	Holman – yes	Roth - yes
Buschak – yes	Kushner – yes	Wise - no
Greenleaf - no	Okel – yes	Yonkin – no

The amended resolution reducing the tax increase from .50 mills to .25 mills followed:

IT IS HEREBY RESOLVED:

1. That the revised budget in the amount of \$28,468,918 for the 2010-2011 fiscal year is hereby adopted as presented.
2. That the rate of taxation upon real estate and interests in real estate and interests within the General McLane School District is hereby levied at 13.51 for the 2010-2011 fiscal year.
3. That the following tax levies currently in force under the provisions of the Local Tax Enabling Act, and various enactments which implement those levies, be continued in full force and effect for the fiscal year without substantial change.
 - (a) A realty transfer tax on real property or an interest in real property situated in the General McLane School District, at the rate of 1% of the amount of the value of said real property or interest therein.
 - (b) A tax of 1% of salaries, wages, commissions, and other compensations and on net profits of business earned by residents of the School District during the calendar year.
 - (c) A Local Service Tax at the rate of \$10.00 per occupation.
4. That the Business Manager be authorized and directed to execute the necessary documents to implement the above provisions.

Motion: Mr. Bucksbee moved that the amended motion on budget and taxation, as listed above, be approved as presented.. Motion seconded by Dr. Wise.

Action: Roll call vote #2 – motion approved with a 6-3 vote.

Bucksbee – yes	Holman – yes	Roth - yes
Buschak – yes	Kushner – yes	Wise - no
Greenleaf - no	Okel – yes	Yonkin – no

Authorization of Homestead and Farmstead Exclusions resolution was requested. The district is authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2010, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1988) and the Taxpayer Relief Act (Act 1 of Special Session 2006). The Pennsylvania Department of Education (PDE) has notified the district that a property tax reduction allocation funded by gambling tax funds in the amount of \$518,570.08 will be paid to the district by PDE. The Erie County Assessment Office has provided to the district a certified report listing approved homesteads and farmsteads totaling 3,779. The maximum real estate assessed value reduction to be reflected on July 1, 2010 tax notices as a homestead and farmstead exclusion is \$10,242. The maximum real estate tax reduction applicable to each approved homestead and to each approved farmstead is \$138.37 at the district's current real estate tax rate of 13.51 mils. Copies of the Resolution were provided to the Directors at the June 9, 2010 Study Session and are on file in the Secretary's office.

**HOMESTEAD
& FARMSTEAD
EXCLUSIONS
APPROVED**

Motion: Mr. Bucksbee moved that the Homestead and Farmstead Exclusion, as amended

to reflect the amended tax rate of 13.51 mils, be approved as presented.
Motion seconded by Mrs. Kushner.

Action: Motion approved with all "ayes."

Consideration of approval of designation of General Fund Balance was requested. Authorization was requested to designate \$2,630,000 of the district's General Fund balance as follows: **DESIGNATION OF GENERAL FUND BALANCE APPROVED**

- | | |
|------------------------------------|-------------|
| (1) PSERS Employer Contributions | \$ 950,000 |
| (2) Other Post Employment Benefits | \$1,680,000 |

PSERS Employer Contributions designated funds will be applied to anticipated increases in PSERS Employer Contribution Rate. Other Post Employment Benefits designation will be applied in future years to satisfy annual required contributions for Other Post Employment Benefits.

Motion: Mr. Bucksbee moved that the designation of the General Fund Balance, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes."

Consideration of approval of the Athletic Budget for school year 2010-2011 was requested. Copies of the Tentative Budget totaling \$150,558 were previously submitted to the Directors and indicate a \$3,100 increase over the 2009-2010 budget. **2010-2011 ATHLETIC BUDGET APPROVED**

Mrs. Kushner asked for an explanation of what was included in the Athletic Budget and what caused the increase in the budget. Mr. Fox explained that the Athletic Budget needs to be approved separately and that the increase was caused by equipment costs for football and wrestling.

Motion: Mr. Bucksbee moved that the 2010-2011 Athletic Budget, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with eight "aye" votes and one "nay" vote cast by Mrs. Kushner.

Consideration of non-instructional employee's salary, wage and benefit agreements for school year 2010-2011 at the salaries and wages previously discussed at the June 9, 2010 Study Session was requested. All non-instructional benefits will remain the same as the 2009-2010 school year. **NON-INSTRUCTIONAL SALARY, WAGE & BENEFIT AGREEMENTS APPROVED**

Motion: Mr. Bucksbee moved that the 2010-2011 Non-Instructional Salary, Wage and Benefit Agreement, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes."

Approval was requested for the Agreements of Administrative Employee's Salary, Wages for school year 2010-2011 previously discussed at the June 9, 2010 Study Session. All full-time salaries administrative benefits will remain the same as of the 2009-2010 school. **SALARY, WAGE AND BENEFIT AGREEMENTS APPROVED**

Motion: Mr. Bucksbee moved Administrative Employee's Salary, Wage and Benefit Agreements for school year 2010-2011, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with eight "aye" votes and one "nay" vote cast by Mrs. Yonkin.

It was recommended that the parent paid tuition for the 2010-2011 school year be 2010-2011
\$3,346.29 per student per year for both elementary and secondary. TUITION RATE APPROVED

Motion: Mr. Bucksbee moved that the tuition rate for the 2010-2011 school year of \$3,346.29 per student be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes."

Ratification of General McLane Foundation Board of Trustees for the 2010-2011 FOUNDATION BOARD
school year was requested. The Directors received and reviewed a list of the Foundation RATIFIED
Trustees and Officers at the June 9, 2010 Study Session.

Motion: Mr. Bucksbee moved that the approval of the GM Foundation Board of Trustee, as listed above, be ratified as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes."

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

Approval of the following recommendations for open positions were presented: HIRINGS
APPROVED

Mr. Richard Terella was recommended for a Temporary Professional Contract for the Mathematics position at General McLane High School for the 2010-2011 school year. Salary will be Step 1 Bachelor's.

Mr. Noah Krizanik was recommended for a Temporary Professional Contract for the Autistic Support position at James W. Parker Middle School for the 2010-2011 school year. Salary will be Step 2 Bachelor's, pending receipt of current clearances.

Mr. Michael Cannata was recommended for the Associate Principal position at General McLane High School effective July 1, 2010, pending receipt of Child Abuse clearance and PA Principal's Certificate. Salary will be \$70,794 with benefits per Act 93 Agreement.

Ms. Gretchen Cunningham was recommended for a Professional Contract for the Literacy Coach position at McKean Elementary School for the 2010-2011 school year. Salary will be Step 9, Master's +15.

Motion: Mrs. Kushner moved that the recommendations for hirings, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

Public School Code 1949, Section 1121, sets the tenure requirements as satisfactory TENURE
completion of three (3) years of service in any district in the Commonwealth. The GRANTED
following teachers: John Roden, Mark Scarpitti, Lisa Guesman, Lacey Peirce, Wendy Berchtold, Monica Mook and Melanie Reads have met the tenure requirements and are, therefore, recommended for a

professional contract. Tenure binders were provided to Board Members at the June 9th Study Session.

Motion: Mrs. Kushner recommended that John Roden, Mark Scarpitti, Lisa Guesman, Lacey Peirce, Wendy Berchtold, Monica Mook and Melanie Reade be granted tenure as presented. Seconded by Dr. Wise.

Action: Motion approved with all "aye" votes.

Consideration of approval to acceptance of students on a tuition basis was requested. Mr. and Mrs. Jason Roebach had submitted a request for their children, Cameron - 11th Grade, L. Spencer – 10th Grade (General McLane High School) and Jacqueline - 6th Grade (James W. Parker Middle School) be accepted as tuition students for the 2010-2011 school year. **TUITION STUDENTS APPROVED**

Motion: Mrs. Kushner recommended that the tuition requests of Mr. and Mrs. Jason Roebach, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

Acceptance of the following resignations were requested: **RESIGNATIONS APPROVED**

- A. Mr. Thomas Hitt (McKean Elementary School) had submitted a letter of resignation, effective effective at the conclusion of the 2009-2010 school year, from his part-time Music teaching position. Mr. Hitt has worked part-time in the District for the past 17 years.
- B. Mr. Loren White (James W. Parker Middle School) had submitted a letter of resignation, effective at the conclusion of the 2009-2010 school year, from his Sixth Grade teaching position. Mr. White has 36 years of service with the District.

Motion: Mrs. Kushner moved that the resignations of Mr. Thomas Hitt and Mr. Loren White, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

Mr. Karns added that both of these fine teachers have contributed much to the district and would be greatly missed.

Consideration of approval of Supplemental Contracts 2010-2011 school year was requested. Supplemental Contract appointments are for the 2010-2011 school year only. **SUPPLEMENTAL CONTRACTS APPROVED**

Mike Palmer, Head Coach, Track and Field	\$6,800.00
John Guzik, Assistant Coach, Track and Field	5,290.00
Matt Roach, Assistant Coach, Track and Field	5,290.00
Jim Wells, Assistant Coach, Track and Field	5,290.00
Joe Wagner, Head Coach, Boys Tennis	4,825.00
Tim Banks, Head Coach, Baseball	5,920.00
Alex Hromyak, Assistant Coach, Baseball	4,750.00
Hannah Cox, Head Coach, Softball	5,920.00
Jen Cox, Assistant Coach, Softball	4,750.00
Laura Scott, Head Coach, Cheerleading (Winter Squads)	3,200.00
Monica Fritchman, Assistant Coach, Cheerleading (JV Boys Basketball)	2,350.00

All required clearances and certifications are on file.

Motion: Mrs. Kushner recommended that the supplemental contracts, as listed above,

be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "aye" votes.

Consideration of approval of volunteer assistant was requested. Approval was requested for Mr. Fabian Uquillas to volunteer to assist with the Boys Soccer program. All required clearances are on file.

VOLUNTEER ASSISTANT
APPROVED

Motion: Mrs. Kushner recommended that the volunteer assistant, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with eight "aye" votes and one abstention cast by Mrs. Yonkin.

Permission to continue participation in the Emergency Substitute Teacher Consortium through the Northwest Tri-County Intermediate Unit was requested. General McLane School District participated as part of the consortium since the second semester of the 1999-2000 school year. Emergency Substitute Teachers will only be called after all regular substitute teachers have been called. Additional information was provided to Board Members for discussion at the June 9, 2010 Study Session.

EMERGENCY
SUBSTITUTE
TEACHER
CONSORTIUM
PARTICIPATION
APPROVED

Motion: Mrs. Kushner recommended that the continuation of participation in the Emergency Substitute Teacher Consortium, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

Consideration of approval of acceptance of foreign exchange student was requested. Youth for Understanding had requested that Valentina Ibarro from Venezuela be enrolled in General McLane High School for the 2010-2011 school year. The host family will be Jack Ashton and Penny Fuller, 113 Water Street, Edinboro, PA 16412. All required papers have been filed and an appropriate schedule can be arranged for the student.

FOREIGN EXCHANGE
STUDENT APPROVED

Motion: Mrs. Kushner recommended the admission of foreign exchange student, Valentina Ibarro, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

Consideration of approval of General McLane School District – General McLane Education Association Memorandum of Agreement was requested. Approval was requested of the Memorandum of Agreement, which covers regular part-time professional employees, for the period commencing March 18, 2010 and shall continue in effect until June 30, 2014. An Agreement was provided to Board Members at the June 9, 2010 Study Session.

MEMORANDUM OF
AGREEMENT APPROVED

Motion: Mrs. Kushner recommended that Memorandum of Agreement between the General McLane School District and the General McLane Education Association, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

BUILDINGS, GROUNDS & TRANSPORTATION

Consideration of approval of bids received on (1) 20 – Passenger Handicap Accessible Mini School Bus was requested. Bids were received from Blue Bird Bus Sales of Pittsburgh, Myers Equipment and Wolfington Body Co., Inc. on Wednesday, June 2, 2010 and tabulated. The bid tabulation was presented at the June 9, 2010 Study Session. Authorization was requested to award the bid for (1) 20 - Passenger Handicap Accessible Mini School Bus to Wolfington Body Co., Inc. for a total of \$46,139. **BIDS APPROVED**

Motion: Mr. Holman recommended that the bid for the 20-passenger handicap Accessible mini school bus, as listed above, be awarded to Wolfington Body Co. Seconded by Mrs. Okel.

Action: Motion approved with all “ayes.”

Approval of hiring for summer employee was requested. Paula Loomis was recommended for summer employment to assist the High School Office in all aspects of operation at \$8.37 per hour not to exceed 360 hours. Temporary employees receive no paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur. **SUMMER EMPLOYMENT APPROVED**

Motion: Mr. Holman recommended that the hiring of summer employee, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all “ayes.”

Ratification of FMLA non-instructional employee leave was requested. A request was received from Kathleen Birkmire for a FMLA leave effective May 17, 2010 to June 10, 2010. As per Policy 535, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled. **FMLA LEAVE RATIFIED**

Motion: Mr. Holman recommended that FMLA leave, as listed above, be ratified as presented. Seconded by Mrs. Okel.

Action: Motion approved with all “ayes.”

Consideration of use of bus requests were presented for approval. **USE OF BUS REQUESTS**
A. McLane Church by Lynora; two buses to transport people to and from Erie; **APPROVED**
June 27, 2010; 4:00 p.m. – 10:00 p.m.
B. EUP Athletics Department by Todd Jay; one to two buses depending on attendance to transport to and from the Erie International Airport; June 20 and July 3, 4, 9 and 10, 2010 Times TBA.
Charges will be \$14.71 per hour and \$1.25 per mile.

Motion: Mr. Holman recommended the use of bus requests, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all “ayes.”

Mrs. Buschak reported that she attended the April meeting with the meeting schedule for later this month. **INTERMEDIATE UNIT REPORT**

Copies of the minutes of the May 27, 2010 meetings were given to Board **VO-TECH REPORT**

Members. Mr. Bucksbee reported that 231 students graduated from the ECTS and that 94% either have gained employment, going on to further their education or are entering the military. Mr. Bucksbee also reported that two auto mechanics students have received \$30,000 scholarships to further their education.

No report was given.

LEGISLATIVE REPORT

Mr. Karns, with this being his last meeting, thanked his wife and sons for all their understanding of all the time he has spent away from the family, thanked the faculty, staff and Leadership Team, who he will all miss. Mr. Karns wished Mr. Scaletta the best of luck and thanked the Board for allowing him the opportunity to lead a fantastic district.

OTHER BUSINESS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of May 19, 2010:

**NOTIFICATION
OF MEETINGS**

- A. Limited Agenda Meeting, June 9, 2010, 6:30 p.m.
- B. Regular Study Session, June 9, 2010; 8:08 p.m.

Mrs. Buschak asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 8:20 p.m.

ADJOURNMENT

Karen L. Katich, Board Secretary