

**GENERAL McLANE SCHOOL DISTRICT**

Board of Education  
Regular Monthly Meeting  
August 18, 2010

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, August 18, 2010 beginning at 6:30 p.m.

Members in attendance were Mr. Bucksbee, Mrs. Buschak, Mrs. Greenleaf, Mrs. Kushner, Dr. Wise and Mrs. Yonkin. Administration present was: Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mrs. Wagner, Mr. Getz, Dr. Barrett, Mr. Fox, and Mrs. Katich. Also present was the Board Solicitor, Mr. McDonald, and two visitors.

**ROLL  
CALL**

Mrs. Buschak led all those present in the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

Mrs. Okel entered the meeting at 6:32 p.m.

Mr. Matt Tighe made a presentation to the Board which included statements for which he was ruled out of order by the President. He refused to terminate his remarks and ultimately was directed to leave the meeting.

**RECOGNITION OF VISITORS**

A note from Mr. Jason Buto, thanking the Board, Mr. Scaletta and Mrs. Katich, for the expression of sympathy on the recent passing of his brother, was read by Mrs. Katich.

**COMMUNICATIONS**

An Executive Session was held at 6:41 p.m. to discuss personnel issues. The Executive Session was adjourned at 6:52 p.m.

**EXECUTIVE  
SESSION**

The Directors were presented with copies of the Regular Monthly Meeting of July 21, 2010.

**BOARD  
MINUTES APPROVED**

Motion: Mr. Bucksbee moved that the minutes of the Regular Monthly Meeting of July 21, 2010 be approved as presented. Motion seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report " as of August 18, 2010 and proceeded to discuss the items contained thereon.

**SUPERINTENDENTS  
REPORT-  
MR. SCALETTA**

The Directors were presented with a copy of the Treasurer's Report as of July 31, 2010 indicating the following balances:

**FINANCIAL  
REPORTS**

Cash and Investments - Beginning of Period	\$ 7,790,479.99
Cash Receipts	1,908,435.10
Disbursements	<u>2,354,178.13</u>
Cash and Investments - End of Period	\$ 7,344,736.96

The Directors were presented with a listing of Accounts Payable as of August 11, 2010 totaling \$271,677.95 and \$491,433.01. A copy of the Treasurer's Report of July 31, 2010 and the Accounts Payable as of August 11, 2010 are attached hereto and becomes part of the official records of the Board.

Motion: Mrs. Okel moved that the Treasurer's Report of July 31, 2010 and Accounts Payable as of August 11, 2010 be approved as presented

and a copy filed for audit purposes. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

The Directors were presented with copies of the following: the Revenue Report, the Athletic Budget Printout Report, the High School Activity Report, Departmental Funds Report, Employee Benefit Trust Report and the Capital Reserve Fund Report all as of July 31, 2010. These reports are referenced as FR #5, 6, 7, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

**OTHER  
REPORTS**

**POLICY & FINANCE COMMITTEE MATTERS**

Authorization was requested to approved the following activity accounts for the 2010-2011 school year:

**ACTIVITY  
ACCOUNTS  
APPROVED**

- A. Edinboro Elementary School
  - 1. Student Body
  - 2. Mitten Fund
  - 3. Yearbook
  - 4. Miscellaneous
  
- B. McKean Elementary School
  - 1. PTA Field Trip Donation Account
  - 2. Mitten Fund
  
- C. James W. Parker Middle School
  - 1. Class of 2015
  - 2. Class of 2016
  - 3. Class of 2017
  - 4. Class of 2018
  - 5. Yearbook
  - 6. Chorus
  - 7. Newspaper
  - 8. Student Council
  - 9. Activity Committee (Skiing)
  - 10. Builders Club
  - 11. History Club
  - 12. DC Fund
  
- D. General McLane High School
  - 1. Class of 2011
  - 2. Class of 2012
  - 3. Class of 2013
  - 4. Class of 2014
  - 5. French Club
  - 6. German Club
  - 7. Spanish Club
  - 8. Newspaper
  - 9. Pencil Box
  - 10. Student Council
  - 11. Video Communication
  - 12. Yearbook

Motion: Mr. Bucksbee moved that the Activity Accounts for the 2010-11 school year, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Consideration of second and final reading of School Board Policies, 601-626 - , FINANCE, was requested. The Directors received and reviewed a copy of the proposed policies at the Committee of the Whole. Final approval of the proposed Policies was recommended.

**FINAL READING  
OF POLICIES 601-626 APPROVED**

Motion: Mr. Bucksbee moved that the second and final reading of Policies #601-626, - Finances, as listed above, be approved as presented. Seconded by Mrs. Okel.

A discussion of the proposed policies, brought about by questions raised by Mrs. Greenleaf, Mrs. Kushner and Mr. Bucksbee, led to minor changes being made to some of the policies.

Motion: Mr. Bucksbee moved that the second and final reading of Policies #601-626, - Finances, with the changes discussed, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

### **INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS**

Mr. Michael Murray was recommended for a Temporary Professional Employee **HIRINGS APPROVED** contract for an elementary (Grade 4) position at McKean Elementary School for the 2010-2011 school year. Salary will be Step 2, Bachelor's +15.

Ms. Karlie Kantz was recommended for a Letter of Appointment for an elementary (Kindergarten) position at Edinboro Elementary School for the 2010-2011 school year only. Salary will Step 1, Bachelor's

Motion: Mrs. Kushner recommended that the employment of Mr. Michael Murray and Ms. Karlie Kantz, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

The following recommendations for Supplemental Contracts for the 2010-11 school year were presented:

### **SUPPLEMENTAL CONTRACTS APPROVED**

Daniel Young, Assistant Coach, Boys Soccer	\$3,360.00
Bill Henderson, Assistant Coach, Track	4,232.00
Claudio Olivieri, Assistant Coach, Girls Soccer	4,200.00
Nick Basko, Academic Advisor II, Robotics	820.00
Monica Fritchman, Junior Class Advisor	1,756.00

Act 34, Act 114 and Act 151 clearances and First Aid and CPR certifications are on file.

Motion: Mrs. Kushner recommended that the Supplemental Contracts be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

The following Doctors and Dentists were recommended for approval for school year 2010-11:

### **SCHOOL DOCTORS AND DENTISTS APPROVED**

Doctors:	John J. Streiff, M.D.	William Getson, M.D.
	Sam Reynolds, M.D.	Thomas McGuire, M.D.
	Travis Bishop, D.O.	Julie Wehrer, M.D.
Dentists:	Ross Pineo, D.D.S.	James R. Schmitt, D.D.S.
	Robert N. Halmi, D.D.S.	Thomas R. Bursich, D.D.S.
	Gary Means, D.D.S.	Mobile Dentists & Smiles Program

Motion: Mrs. Kushner recommended that the listing of School Doctors and Dentists for 2010-11 be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Consideration of a contract with John T. Infantino (Infantino's Driver School) to provide Behind the Wheel Driver Training for School Year 2010-11 was requested. **CONTRACT APPROVED**  
Mr. Infantino had provided this service since the 1996-97 school year. Each eligible student will receive six (6) hours of behind the wheel instruction. Mr. Infantino requested an hourly fee of \$23.00 (\$15.00 - 1996-97, \$16.00 - 1997-98, \$17.00 - 1998-99, \$18.00 - 1999-2000, \$19.00 - 2000-01, \$20.00 - 2001-02, \$20.00 - 2002-03, \$21.00 - 2003-04, \$21.50 - 2004-05, \$22.50 - 2005-2006, \$22.50 - 2006-2007, \$22.50 - 2007-2008, \$23.00 2008-2009, \$23.00 2009-2010) plus the District's share of FICA tax. It is understood and agreed in the contract that Mr. Infantino is a private contractor and not an employee of the District. The contract is the same as that approved in the past with the requirement of scheduling at least two student per session added. Authorization was requested for the President and Secretary to execute the contract.

Motion: Mrs. Kushner recommended that the contract with Mr. John Infantino, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Mr. & Mrs. Daniel Mennow had submitted a request for their children, Ashley (Grade 9), Jack (Grade 3) and Erin (Kindergarten) be accepted as students at General McLane High School and McKean Elementary School for the 2010-2011 school year. Mr. and Mrs. Mennow understand they will be responsible for transportation and tuition of \$3,346.29 per child. **TUITION STUDENTS APPROVED**

Mrs. Tiffanie L. Haemer had submitted a request for his son, Joshua (Grade 8), to continue as student at James W. Parker Middle School for the 2010-2011 school year. Mrs. Haemer understands she will be responsible for transportation and tuition of \$3,346.29.

Mr. & Mrs. James Russell had submitted a request for their son, Taylor (Grade 10), to be enrolled as a student at General McLane High School for the 2010-2011 school year. Mr. and Mrs. Russell understand they will be responsible for transportation and tuition of \$3,346.29.

Mrs. Brenda Phillips had submitted a request for her son, Joseph (Grade 1), to continue as a tuition student at Edinboro Elementary School for the 2010-2011 school year. Mrs. Phillips understands she will be responsible for transportation and tuition of \$3,346.29.

Mr. and Mrs. Mark Dickson had submitted a request for their son, Garrick (Grade 12), to be accepted as tuition student at General McLane High School for the 2010-2011 school year. Mr. and Mrs. Dickson understand they will be responsible for transportation and tuition of \$3,346.29.

Mr. and Mrs. Bob Vanicek had submitted a request for their daughter, Sarah, to continue as a tuition student at General McLane High School for the 2010-2011 school year. Mr. and Mrs. Vanicek understand they will be responsible for transportation and tuition of \$3,346.29.

Motion: Mrs. Kushner recommended that the acceptance of the tuition students listed above, be approved as presented. Seconded by Dr. Wise

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Consideration of approval of recommendation of volunteer assistant was requested. **VOLUNTEER ASSISTANT APPROVED**  
Ms. Angela Olivieri had volunteer to assist with the Girls Soccer program. Act 34, Act 114 and Act 151 clearances are on file.

Motion: Mrs. Kushner recommended that the volunteer assistant, as listed above, be approved as presented. Seconded by Dr. Wise

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Mr. Gary Astorino (General McLane High School) had submitted **CONFERENCE REQUEST APPROVED** a request to attend the "Conference on Integrated Learning", State College, PA, November 8-10, 2010. No substitute will be required. Reimbursement for \$175 of substantiated expenses as outlined in Agreement with GMEA.

Motion: Mrs. Kushner recommended that the conference request, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Ms. Denise Bakich (James W. Parker Middle School) had requested **FMLA LEAVE APPROVED** an FMLA leave beginning August 26, 2010 through October 1, 2010. Ms. Bakich had requested use of all remaining sick and personal days during her leave. A Physician's Certification of Incapacitation has been received. As per Policy 435 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Kushner recommended that the FMLA leave, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Consideration of approval of Independent Psychological Contract was requested. **CONTRACT APPROVED**  
Dr. Victor Masone would provide psychological evaluation services at an hourly rate, not to exceed \$7,050 (\$75/hour) for the 2010-2011 school year.

Motion: Mrs. Kushner recommended that the Independent Psychological Contract, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

The following individuals were recommended for the Substitute Teacher List for the 2010-11 school year. Act 34, 114 and 151 Background Checks are on file. Per diem for 2010-11 is \$75.00/day and \$40.00/half-day. **SUBSTITUTE TEACHERS APPROVED 2010-11**

Megan Baugh	Elementary/Special Education
Dawn Beisel	Elementary
Carol Blount	Social Studies/Business Education
Barbara Bozman	English/ESL
Meghan Brooks	Elementary
Eric Campbell	Biology
Anna Caro	Elementary/Special Education
Jennifer Carr	Art/Elementary
Kim Crum	Elementary
Amy Dine	Elementary/Early Childhood
Josiah Dombrowski	Earth & Space Science
Laura Esper	Early Childhood/Special Education
Lisa Fazio	Art
Stefanie Fleet	Elementary

Kimberly Fox	Elementary
Aaron Gall	Music
Gary Gilbert	Social Studies
Rachael Gnacinski	English
Brian Hardner	Elementary
Philip Hogan	Elementary/Special Education
Sylvia Jara	Elementary/Special Education/Library Science
J. Ronald Johnston	Earth & Space Science
Matti Kashey	Elementary/Special Education
Mary Ann Kiehlmeier	Elementary
Kim Kloecker	Art
Margaret Kralj	Elementary/Special Education
Craig Kubiak	Elementary
Amy Kudyba	Chemistry/Mid-Level Mathematics
Paula Learn	Elementary/Early Childhood
Emily Leone	Health & Physical Education
Kathleen Lux	Elementary
Barbara Majewski	Spanish
Jennifer Mandeville	Elementary/Mid-Level Mathematics
Kristen McGuire	Elementary/Special Education/Mid-Level Mathematics
Deborah McElroy	Secondary Guidance
John Mukina	Elementary
Mary Neville	Elementary/Special Education/Reading Specialist
Robert Ohrn	Mathematics
Stephen O'Neill	School Nurse
Edward Onorato	General Science/Health & Physical Education
Regina Pilewski	School Nurse
William Pituch	Social Studies
Joel Post	Elementary/Mid-Level Mathematics/Mid-Level Science
Nadeen Reichert	Elementary/Special Education
Darlene Revell	Elementary
Kristen Rihs	Art
Joan Robinson	Biology
Cynthia Rock	Elementary
Shelly Saylor	Social Studies
Patrick Schodt	Mathematics
Audrey Schweitzer	Elementary/Early Childhood
Traci Shade	School Nurse
Lauren Sipple	Elementary
Kevin Slagle	Art
Justin Space	Elementary/Mid-Level Science
Susanne Stoner	Elementary/Speech Correction
Brent Swain	Elementary/Mid-Level Mathematics
Heather Tate	Elementary
Elizabeth Thorwart	Elementary/Mid-Level Mathematics
Cherie Tryon	Mid-Level Mathematics/Mid-Level Science
Scott Vincent	Elementary/Elementary Guidance
Tina Walker	Elementary/Early Childhood
Cheryl Wiegler	Elementary/Elementary Guidance
Gleck Williams	Elementary/Early Childhood
Mary Anne Williams	Elementary
Dan Wisniewski	Art
Jeana Wright	School Nurse

Clarisa Zacherl  
David Zamperini

Elementary/Early Childhood  
Social Studies

The following individuals have been trained through the Northwest Tri-County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.  
Per diem for 2010-11 is \$75.00/day and \$40.00/half-day.

Philip Alberstaff	Jacqueline Bearfield
Kathleen Bilinski	Denise Blass
Kelly Bongiorno	Denise Cone-Habib
Diana Corner	Michael Corner
Heather Cray	James Culbertson
Wendy-Jo Culbertson	Jessica Dewey
Eric Duda	Magdelan Eberly
Raymond Edwards	Amy Eldridge
Rana Evanoff	Bernard Feltz
Janine Fenell	Janet Forrest
Ashley Ghere	Valerie Hammerlee
Kirk Hamza	Ashley Henry
Damaris Henry	Mary Ann Horne
Harold Hotchkiss	Sarah Jay
Victoria Johnson	Elizabeth Kerr
Philip Kler	Kim Kloecker
Patricia Kort	Paula Libby
Peggy Libby	Kathleen Lux
Martin Mahoney	Rebecca Mattocks
Dorothy Maynard	Darcy McKinley
Merlyne Meeker	Kathleen Orris
Kathleen Pagano	Alli Parker
Andrew Price	Karen Raydo
Cassandra Reese	Russell Richardson
Aland Rocca	Lewis Rundell
Sarah Sablyak	Anna Schmidt
Cheryllynn Scruton	Joyce Shampooe
TerryAnn Simcheck	Bill Sleptzoff
Jolene Smock	Peggy Snyder
Mary Ann Tarbell	Laurence Taylor
Julie Trohoske	Douglas Wilbur
Elizabeth Wilson	Vickie Yovich
Marci Ziegler	Mary Zuck

Motion: Mrs. Kushner recommended that the Substitute Teacher List for the 2010-2011 school year be approved as presented and that the per diem rate remain at \$75.00/day and \$40.00/half-day. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

**BUILDINGS, GROUNDS & TRANSPORTATION**

Recommendation for hiring of non-instructional employees was requested. **HIRINGS APPROVED**  
Theresa Wolf was recommended as a Cafeteria Helper at the Middle School. Laura Longstreet was recommended as a Regular Bus Driver. Current Act 34, 114 and 151 clearances are on file. Wages and benefits will be that approved for the 2010-2011 school year.

Motion: Mrs. Greenleaf recommended that the employment of Theresa Wolfe and Laura Longstreet, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Recommendations for hiring of non-instructional substitute employees for **SUBSTITUTES APPROVED** school year 2010-2011 (hourly and per diem) was requested. A listing of Clerical Aides, Instructional Aides, Cafeteria Employees, Housekeepers and Bus Drivers (Substitutes) were reviewed at the August 11, 2010 Study Session. Wages are in accordance with that approved at the June 16, 2010 meeting for each classification of non-instructional employee. Act 34, 151 and 114 clearances are on file except pending as noted. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full-time openings that may occur.

Motion: Mrs. Greenleaf recommended that the recommendations for hiring of non-instructional employees for school year 2010-11, hourly and per diem, substitute non-instructional employee be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Approval of conference requests were requested. Mr. David Campbell **CONFERENCE REQUESTS** and Mr. Bill Wingerter (General McLane Service Center) had submitted a request **APPROVED** to attend the 2010 Facility Manager's Conference, Grantville, PA, September 28-30, 2010. Funds have been encumbered in the 2010 – 2011 adopted budget and will cover the cost of actual travel expenses.

Motion: Mrs. Greenleaf recommended that conference requests, as listed above, be approved as presented. Seconded by Mrs. Okel.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Mrs. Buschak reported that their meeting is scheduled for August 25<sup>th</sup>. **INTERMEDIATE UNIT REPORT**

Minutes of the July 22, 2010 meeting were provided for Board Members. **VO-TECH REPORT**  
Mr. Bucksbee reported that an agreement with the Classified Unit for five-years will be acted upon at the next meeting of the ECTS Board.

No report was given.

**LEGISLATIVE REPORT**

Mrs. Kushner asked if it would be possible for some of the presentations **OTHER BUSINESS** that are held at Study Sessions be held during Board Meetings to help with the length of the Study Sessions. Mr. Scaletta agreed with the suggestion and will plan accordingly.

Mr. Fox provided the Board with an update on the Erie County Tax Collection District Committee.



Mr. Scaletta asked the Board to authorize him to accept students, on a tuition basis, if application is made after a Board Meeting. The acceptance of a tuition student would appear on the next Board Meeting agenda as a ratification. Board Members expressed concerns regarding class size, academic, attendance and disciplinary records and students with special needs. Mr. Scaletta indicated that if authorization is given he would work closely with building principals on screening of students.

Motion: Mr. Bucksbee recommended that authorization be given to the Superintendent to accept students on a tuition basis, with all conditions met, and will appear for ratification at the next scheduled Board Meeting, be approved as presented. Seconded by Mrs. Yonkin.

Action: Motion approved with all "ayes." Mr. Holman and Dr. Roth were absent.

Mr. Scaletta updated the Board on the timeline for the Strategic Planning Process and that a training for the rest of the team has been scheduled for August 31, 2010. He also indicated that meetings would be scheduled in September and October to meet with staff and community.

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of July 21, 2010:

A. Regular Study Session, August 11, 2010, 6:30 p.m.

**NOTIFICATION  
OF MEETINGS**

The President asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 7:54 p.m.

**ADJOURNMENT**

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Karen L. Katich, Board Secretary