

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

November 17, 2010
6:30 p.m.

Dr. Therese T. Walter Education Center
Board Room

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors
 - A. Mr. Matthew Tighe
4. Special Presentation
 - A. Dr. Marjorie Wallace, Executive Director, Northwest Tri-County IU – 2011-2012 Budget
5. Communications
6. Committee of the Whole Meeting
7. Consideration of the Minutes of the Regular Monthly Study Session on October 13, 2010
8. Consideration of the Minutes of the Regular Monthly Meeting on October 20, 2010
9. Superintendent's Report - Mr. Scaletta
10. Review and Consideration of [Financial Reports](#) and [Accounts Payable](#) as of November 12, 2010 and [accounts paid](#) prior to the Board Meeting in October 2010 – Mr. Fox
11. Committee Reports
 - A. [Policy and Finance](#) - Mr. Bucksbee, Chairman
 - B. [Instruction and Co-Curricular Activities](#) – Mrs. Kushner, Chairman
 - C. [Buildings, Grounds and Transportation](#) - Mr. Holman, Chairman
12. Other Reports
 - A. [Intermediate Unit #5](#) – Mrs. Buschak, Representative
 - B. [Erie County Vo-Tech](#) - Mr. Bucksbee, Representative
 - C. Legislative Council - Dr. Wise, Chairperson
13. Other Business
14. Notification of Meetings held since the last regularly scheduled Board Meeting of October 20, 2010
 - A. Regular Monthly Study Session, November 10, 2010, 6:30 p.m.
15. Adjournment

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
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POLICY & FINANCE COMMITTEE MATTERS

Mr. Bucksbee, Chair; Mrs. Okel, Dr. Roth

1. Resolution to Approve Ordinary and/or Recurring Requests
 - A. The Board of Education and the General McLane School District Administration shall share the responsibility for the approval of requests to attend staff conferences, requests for field trips, requests for use of district buildings and requests for use of district buses as clarified in the Resolution.
 - B. Copies of the Resolution were circulated to the Directors at the November 10, 2010 Study Session.

2. Consideration of the Northwest Tri-County Intermediate Unit Budget for School Year 2011-2012
 - A. The directors were presented with a copy of the proposed budget at the November 10, 2010 Study Session.
 - B. The participating districts vote only on the School Improvement Services budget portion of the overall budget.
 - C. The district's share of the proposed School Improvement Services budget for 2011-12 is \$43,251.63.

3. Budget Transfer Request

A. To:

10-8708-000-501-00-00-000	ARRA – State Fiscal Stabilization Fund	\$1,199,799.00
10-1123-610-501-10-00-000	Title I – General Funds	6,171.00
10-1123-640-501-10-20-000	Title I – Leveled Library – Edinboro	7,430.00
10-1123-640-501-10-25-000	Title I – Leveled Library – McKean	6,200.00
10-1123-640-501-10-50-000	Title I – Leveled Library – JWPMS	4,100.00
10-1121-390-501-10-00-000	Title II – Purchased Services – Elem	2,139.00
10-1121-390-501-30-00-000	Title II – Purchased Services – Sec	2,139.00
10-1121-610-501-10-00-000	Title II – General Supplies – Elem	10,000.00
10-1121-610-501-30-00-000	Title II – General Supplies – Sec	10,000.00

From:

10-7110-000-000-00-00-000	Basic Instructional Subsidy	\$1,199,799.00
10-1123-120-501-10-20-000	Title I – Salaries – Edinboro	2,125.20
10-1123-120-501-10-25-000	Title I – Salaries – McKean	2,125.20
10-1123-120-501-10-50-000	Title I – Salaries – JWPMS	1,062.60
10-1123-211-501-10-20-000	Title I - Health – Edinboro	3,139.20
10-1123-211-501-10-25-000	Title I – Medical Insurance	3,139.20
10-1123-211-501-10-50-000	Title I – Health – JWPMS	1,569.60
10-1123-320-501-10-00-000	Title I – Educational Services	4,729.00
10-1123-580-501-10-00-000	Title I – Travel	6,011.00
10-1121-120-501-10-20-000	Title II – Salaries – Edinboro	4,255.25
10-1121-120-501-10-25-000	Title II – Salaries – McKean	4,255.25
10-1121-120-501-10-50-000	Title II – Salaries – Elem/MS	2,127.63
10-1121-120-501-30-50-000	Title II – Salaries – Sec/MS	2,127.62
10-1121-120-501-30-80-000	Title II – Salaries – HS	4,255.25
10-1121-211-501-10-20-000	Title II – Medical – Edinboro	1,814.25
10-1121-211-501-10-25-000	Title II – Medical – McKean	1,814.25
10-1121-211-501-10-50-000	Title II – Medical – Elem/MS	907.12
10-1121-211-501-30-50-000	Title II – Medical – Sec/MS	907.13
10-1121-211-501-30-80-000	Title II – Medical – HS	1,814.25

POLICY & FINANCE COMMITTEE MATTERS (cont.)

- B. Transfer is requested to revise estimated ARRA federal revenues and expenditures to actual amounts per federal grant applications.

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INSTRUCTION AND CO-CURRICULAR ACTIVITIES COMMITTEE

Mrs. Kushner, Chair; Dr. Wise, Mrs. Yonkin

1. Consideration of Approval of Recommendation for Hiring
 - A. Interviews for the position of Principal, Edinboro Elementary School, are ongoing.
 - B. A recommendation will be made at the Committee of the Whole Meeting.

2. Consideration of Approval of Ratification of Continuation of FMLA/Sick Leave
 - A. Ms. Denise Bakich (James W. Parker Middle School) has submitted a request for continuation of an FMLA leave beginning November 1, 2010. Ms. Bakich will have exhausted her twelve weeks of FMLA leave on November 17, 2010. A sick leave has also been requested beginning November 18, 2010 through January 31, 2011.
 - B. A Physician's Certificate of Incapacitation has been received.
 - C. As per Policy 435 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

3. Consideration of Approval of Ratification of FMLA Leave
 - A. Mrs. Karen Hodas (General McLane High School) has submitted a request for an FMLA leave beginning November 1, 2010 through March 25, 2011. Mrs. Hodas has requested use of all remaining sick and personal days. An unpaid leave has also been requested, to begin once the FMLA leave is exhausted.
 - B. A Physician's Certificate of Incapacitation has been received.
 - C. As per Policy 435 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

4. Consideration of Approval of FMLA Leave
 - A. Mrs. Meghan Kennerknecht (McKean Elementary School) has submitted a request for an FMLA leave for maternity beginning February 2, 2011 through June 8, 2011. Mrs. Kennerknecht has requested use of all of her sick/personal days that have been accumulated. Once exhausted the leave will be unpaid.
 - B. A Physician's Certification of Incapacitation has been received.
 - C. As per Policy 435 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

5. Consideration of Approval of Conference Requests
 - A. The following conference requests will utilize funding as per Agreement with GMEA:
 - Mrs. Jackie Wismer, Mrs. Pat Klenk and Mrs. Gretchen Cunningham (McKean Elementary School), have submitted a request to attend "Dyslexia: How to Identify, Address and Treat Learning Problems Hidden in the Brain," Erie, PA, December 10, 2010. Reimbursement for \$175 of substantiated expenses as outlined in Agreement with GMEA. Substitutes will be required for one (1) days each.
 - B. The following conference requests will utilize Federal Funds:
 - Mr. Chad Porter (James W. Parker Middle School), Mrs. Gretchen Cunningham (McKean Elementary School) and Ms. Michelle Kupczyk (Edinboro Elementary School) have submitted a request to attend the 2011 National Reading Recovery Conference, Columbus, OH, February 6-8, 2011. Funds have been encumbered in the adopted 2010-2011 Title II Budget. No substitutes will be required.
 - Mrs. Patricia Crist (General McLane High School) and Mrs. Brooke Irwin (James W. Parker Middle School) have submitted a request to attend "Research & Practice of SAS Network," Hershey, PA, December 5-8, 2010. Funds have been encumbered in the adopted 2010-2011 Title II Budget. A substitute will be required for three (3) days for Mrs. Irwin.
 - Mrs. Michelle Androstic (Edinboro Elementary School), Mr. Mike Getz (McKean Elementary

INSTRUCTION AND CO-CURRICULAR ACTIVITIES COMMITTEE (pg. 2)

School), Mrs. Pam Mackowski and Mr. Jeremy Dylewski (Technology) have submitted a request to attend "Pennsylvania Educational Technology Expo and Conference," Hershey, PA, February 12-16, 2011. Funds have been encumbered in the adopted 2010-2011 Title II Budget. A substitute will be required for three (3) days for Mrs. Androstic.

6. Consideration of Approval of Amendment to Lease – Erie County Transition Center
 - A. General McLane School District entered into a lease agreement with the Erie County Technical School, approved at the October 17, 2007 Board Meeting, for use by the Erie County Transition Center.
 - B. A Lease Amendment is requested to amend and confirm that the Lessee approves the extension of this Lease Agreement from September 2009 to August 31, 2011.
 - C. The original lease was effective September 1, 2008 through August 31, 2009.
7. Consideration of Approval of Memorandum of Understanding
 - A. GMEA has requested that its members be permitted to establish a sick day pool for the benefit of a James W. Parker Middle School employee.
 - B. Conditions of this gift are outlined in the Memorandum of Understanding, which was provided to Board Members prior to the November 10, 2010 Study Session.
8. Consideration of Approval of Internships
 - A. Ms. Charissa Floros has submitted a request to complete an internship during the spring semester of the 2010-2011 school year in Guidance at the General McLane High School. This internship is one of the requirements of the program at Edinboro University.
 - B. Mrs. Hertel has agreed to serve as supervisor of this experience.
 - C. Act 34, Act 114 and Act 151 clearances are on file.
 - D. Mr. Michael Frank has submitted a request to complete an internship during the spring Semester of the 2010-2011 school year in School Psychology in the General McLane School District. This internship is one of the requirements of the program at Edinboro University.
 - E. Mrs. Hardy and Mrs. Snell have agreed to serve as supervisors of this experience.
 - F. Act 34, Act 114 and Act 151 clearances are on file.
9. Consideration of Approval of Ratification of Practicum
 - A. Ms. Theresa Brooks has submitted a request to complete a practicum beginning November 8, 2010 through December 13, 2010 (two days a week) in School Psychology in the General McLane School District. This practicum is one of the requirements of the program at Edinboro University.
 - B. Mrs. Hardy and Mrs. Snell have agreed to serve as supervisors of this experience.
 - C. Act 34, Act 114 and Act 151 clearances are on file.
10. Consideration of Approval of Practicum
 - A. Ms. Jordyn Bridger has submitted a request to complete a practicum beginning November 18, 2010 through May 6, 2011 in School Psychology in the General McLane School District. This practicum is one of the requirements of the program at Edinboro University.
 - B. Mrs. Hardy and Mrs. Snell have agreed to serve as supervisors of this experience.
 - C. Act 34, Act 114 and Act 151 clearances are on file.
11. Consideration of Approval of Curriculum Revision and Adoption of the Foreign Language
 - A. Approval of Foreign Language curriculum revision and textbooks (French, Spanish and German) as listed below are requested.
 - Asi´ se dice (Spanish I) – Glencoe/McGraw Hill, Copyright; 2009
 - Asi´ se dice (Spanish II) – Glencoe/McGraw Hill; Copyright; 2009
 - Asi´ se dice (Spanish III) – Glencoe/McGraw Hill; Copyright; 2009
 - Asi´ se dice (Spanish IV) – Glencoe/McGraw Hill; Copyright; 2009

INSTRUCTION AND CO-CURRICULAR ACTIVITIES COMMITTEE (pg. 3)

- Asi´ se dice (Spanish V) – Glencoe/McGraw Hill; Copyright; 2009
 - Conexiones – Prentice Hall Pearson; Copyright; 2010
- B. A presentation of the Curriculum revision and framework was presented by Ms. Monica Fritchman and Mr. Doug Way to those in attendance at the November 10, 2010 Study Session.
- C. Approval of the revision and framework is requested for adoption.
12. Consideration of Approval of YMCA Pre-School Program/McKean Elementary School
- A. YMCA of Greater Erie has requested the opportunity to provide all-day preschool care for families in the District beginning September of 2011 at McKean Elementary School.
 - B. A copy of their proposal was shared with Board Member and discussed at the November 10, 2010 Study Session.
13. Consideration of Approval of Field Trip
- A. Mrs. Rhonda Kurczewski (General McLane High School) has submitted a request for twenty (20) Family Living students to travel to Punxsutawney, PA, December 17, 2010 to tour the Academy of Culinary Arts at Indiana University of Pennsylvania. Mrs. Kurczewski will serve as chaperone. Costs related to the trip will be covered by the group attending. Transportation will be provided by the district.
14. Consideration of Approval of Recommendations for Substitute Teacher List 2010-2011 School Year
- A. The following individual is recommended for the Substitute Teacher list. Act 34, Act 114 and Act 151 Background Checks are on file.

Megan Dunn	Social Studies
Courtney Marsteller	Early Childhood/Elementary
Lauren Stonis	Elementary
 - B. The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Hunter Chaffee	Anne Perkins
Michael DeCorte	Frank Scalise
William Dovensky	Tracy Szermeta
Thomas Falconer	Alexandria Tate
Lauren Killian	Deborah Testi
Terri Moats	Kate Will
Kayla Murphy	
 - D. Per diem for 2010-2011 is \$75.00/day and \$40.00/half-day.

GENERAL McLANE SCHOOL DISTRICT
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BUILDINGS, GROUNDS & TRANSPORTATION COMMITTEE MATTERS

Mr. Holman, Chair; Mrs. Buschak, Mrs. Greenleaf

1. Recommendations for Hiring, Non-Instructional Employees
 - A. Bettie Jo Bowers is recommended as a 1st shift Custodian at Edinboro Elementary School at her current salary.
 - B. Randie Lovell is recommended as a 2nd shift Custodian at Edinboro Elementary School at a salary of \$19,760.
 - C. Robert Lovell is recommended as a 2nd shift 11 month Custodian for General McLane School District at a salary of \$19,200.
 - D. Chris Frye is recommended as a Cooks Helper at Edinboro Elementary School. Wages will be that approved for the 2010-2011 school year.
 - E. Current Act 34, 114 and 151 clearances are on file. Benefits will be that approved for the 2010-2011 school year.

2. Recommendations for Hiring, Substitute Non-Instructional Employee
 - A. Mary Ellen Johnson, Mary Weaver and Cherie Underwood are recommended as substitute employees. Current Act 34, 114 and 151 clearances are on file.
 - B. Wages will be in accordance with the wages and benefits approved for school year 2010-2011.
 - C. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

3. Leave Request – Non-Instructional Employees
 - A. A request has been received from Sallyanne Kerner for an unpaid leave of absence on November 22, 23, 30, 2010; January 3-5, 2011; March 22-25, 2011; and April 18-19, 2011.
 - B. This request is consistent with Policy 530 Uncompensated Leave.

4. Ratification of Resignation – Non-Instructional Employee
 - A. Darrell Brannon submitted his letter of resignation as a Bus Driver effective October 21, 2010 with 4 years of service and would like to remain on the non instructional substitute list.

5. Approval of Conference Request
 - A. Mr. David Campbell has submitted a request to attend an Annual PASBO Conference, Pittsburgh, PA, December 4 - 12, 2010. Funds have been encumbered in the 2010 – 2011 adopted budget and will cover the cost of actual travel expenses.

6. Use of Bus Request – Board Consideration
 - A. General McLane High School Lancer Pantry by Rhonda Kurczewski; one bus to travel to Punxsutawney, PA on December 17, 2010 from 6:15 p.m. to 4:00 p.m.
 - B. Cost will be \$14.71 per hour.

7. Request for Non-Public Transportation, Non-Resident
 - A. Ms. Joyce Brenc (Penncrest School District) requests permission for her child to ride the General McLane School District non-public bus to and from Mercyhurst Prep for the 2010-2011 school year.
 - B. The parents would be required to transport their child to and from an existing General McLane location.
 - C. The fee of \$2.00 per day per child for the service would cover the proportionate share of the costs.
 - D. Transportation is contingent upon availability on the bus.