

**GENERAL McLANE SCHOOL DISTRICT**

Board of Education  
Regular Monthly Meeting  
August 10, 2016

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, August 10, 2016 beginning at 6:30 p.m.

**ROLL CALL**

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Eisert, Mrs. Gould, Mrs. King, Mr. Pattullo and Dr. Wise. Administration present were: Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mr. Getz, Mr. White, Mr. Fendya, and Ms. Orbanek. Also present was the Solicitor, Jim McDonald, School Resource Officer Paul Hagerty and four visitors.

**PLEDGE OF ALLEGIANCE**

Mrs. Crow led all those present in the Pledge of Allegiance.

**RECOGNITION OF VISITORS**

No one addressed the Board.

**COMMUNICATIONS**

There were no communications.

**PRESENTATION: STRATEGIC PLAN 2015-2016**

David Campbell, Senior Manager of Buildings & Grounds, presented on:

- A. Scope of Operation
- B. Routine and Preventive Maintenance
- C. Capital Projects
- D. Safety Plan

**BOARD MINUTES APPROVED**

The Directors were presented with copies of the Regular Monthly Study Session of June 8, 2016 and Regular Monthly Board Meeting of June 15, 2016.

Motion: Dr. Wise moved that the minutes of the Regular Monthly Study Session of June 8, 2016 and Regular Monthly Board Meeting of June 15, 2016. be approved as presented.

Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

**SUPERINTENDENT'S REPORT – MR. SCALETTA**

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report " as of August 10, 2016 and proceeded to discuss the items contained thereon.

**FINANCIAL REPORTS**

The Directors were presented with a copy of the Treasurer's Report as of June 30, 2016 and July 31, 2016 indicating the following balances:

As of June 30, 2015

Cash and Investments - Beginning of Period	\$12,264,866.00
Cash Receipts	29,504,399.00
Disbursements	<u>29,517,172.00</u>
Cash and Investments - End of Period	\$12,252,093.00

As of July 31, 2016	
Cash and Investments - Beginning of Period	\$12,254,156.00
Cash Receipts	864,146.00
Disbursements	<u>976,307.00</u>
Cash and Investments - End of Period	\$12,140,995.00

The Directors were presented with a listing of Accounts Payable as of August 4, 2016 totaling \$305,475.47. A copy of the Treasurer's Report of June 30, 2016 and July 31, 2016 and the Accounts Payable as of August 4, 2016 are attached hereto and becomes part of the official records of the Board.

Motion: Dr. Wise moved that the Treasurer's Report of June 30, 2016 and July 31, 2016 and Accounts Payable as of August 4, 2016 be approved as presented. Seconded by Mrs. Eisert.

Action: Motion approved with all "ayes."

### **EXECUTIVE SESSION**

The Board entered an executive session at 7:14 p.m. to discuss personnel and legal matters. The Board exited from an Executive Session at 8:21 p.m.

### **POLICY & FINANCE COMMITTEE MATTERS**

#### **ACTIVITY ACCOUNTS APPROVED**

Consideration of Authorization was requested to approve the Following Activity Accounts:

- A. Edinboro Elementary
  - 1. Mitten Fund
- B. McKean Elementary
  - 1. PTA Field Trip Donation Account
  - 2. Mitten Fund
- C. Middle School
  - 1. Class of 2021
  - 2. Class of 2022
  - 3. Class of 2023
  - 4. Class of 2024
  - 5. Yearbook
  - 6. Newspaper
  - 7. Student Council
  - 8. Ski Club
  - 9. DC Fund
  - 10. 8<sup>th</sup> Grade Advisors
  - 11. Box Tops
  - 12. Ross Morrow Fund
  - 13. Vocal Musical
- D. High School
  - 1. Class of 2017
  - 2. Class of 2018
  - 3. Class of 2019
  - 4. Class of 2020
  - 5. French Club
  - 6. Newspaper
  - 7. Pencil Box
  - 8. Student Council

9. Yearbook
10. Key Club
11. Chemistry Club
12. Wellness Club
13. Patient Actor Medical Club
14. National Honor Society

Motion: Mrs. Gould moved that the Activity Accounts be approved as presented. Seconded by Mrs. Eisert.

Action: Motion approved with all "ayes."

#### **STUDENT ACCIDENT INSURANCE APPROVED**

Consideration of Approval of Student Accident Insurance to be Offered to Students for School Year 2015-2017 was requested. The District will not be providing All Sports Insurance Coverage again in 2016-2017. Coverage can be offered for student accident insurance to be paid entirely by the parents. It is recommended that the benefits on the primary excess over \$100.00 basis Plan offered by and administered by Bollinger, Inc. and administered by the S.A. Wagner Insurance Agency of Erie be approved. Coverage is underwritten by Zurich American Insurance Company. Benefits are similar to that provided in previous years. Rates are \$40.00 for school time and \$144.00 for 24-hour coverage. This coverage would extend to all interscholastic sports **except** Football.

Motion: Mrs. Gould moved that the Student Accident Insurance be approved as presented. Seconded by Mrs. Eisert.

Action: Motion approved with all "ayes."

#### **ADULT BREAKFAST PRICE REVISED**

Consideration of Approval of Adult Breakfast Price Revision was requested. Authorization was requested to revise the prior approved Adult breakfast price of \$2.00 to \$2.20. The District breakfast and lunch pricing was previously approved at the April 20, 2016 Board meeting. Per PDE adult pricing has to be at least \$0.38 higher than the price charged to students.

Motion: Mrs. Gould moved that the Adult Breakfast Price be approved and revised as presented. Seconded by Mrs. Eisert.

Action: Motion approved with all "ayes."

#### **DISTRICT CREDIT CARD HOLDERS APPROVED**

Consideration of Approval of District Credit Card Holders was requested. A list of holders was distributed to the Board.

Motion: Mrs. Gould moved that the District Credit Card Holders be approved as presented. Seconded by Mrs. Eisert.

Action: Motion approved with all "ayes."

### **INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS**

#### **2015-16 SCHOOL DOCTORS AND DENTISTS APPROVED**

Consideration of Approval of School Doctors and Dentists 2016-2017 was requested for"

A. Doctors: John J. Streiff, M.D.

William Getson, M.D.

Julie Wehrer, M.D.

Travis Bishop, D.O.

B. Dentists: James R. Schmitt, D.D.S.  
Mobile Dentists & Smiles

Gary Means, D.D.S.

Motion: Mrs. Eisert moved that the Doctors and Dentists be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

**VOLUNTEER ASSISTANTS APPROVED**

Consideration of Approval of Recommendation of Volunteer Assistants was requested. The following individuals have requested to volunteer with the associated programs:

Clay Strobel (Football)	Christina Fair (Cross Country)
Taylor Palowski (Volleyball)	Chris Grychowski (Baseball)
Francisco Perez (Baseball)	Tom Peyton (Baseball)
Jim Mountain (Baseball)	Greg Wells (Softball)
Mike Clark (Softball)	Molly Regan (Track and Field)
Sarah Hansen (GBasketball & GSoccer)	

The appropriate clearances are on file.

Motion: Mrs. Eisert moved that the Volunteer Assistants be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

**SUBSTITUTE TEACHER LIST APPROVED**

Consideration of Approval of Recommendations for Substitute Teacher List 2016-17 School Year was requested. The following individuals are recommended for the Substitute Teacher list. Act 34 and Act 114 and Act 151 Background Checks are on file.

Kylee Bennett	Grades PK-4
Carol Blount	Social Studies
Brian Clark	Mid-Level Math
Kelly Drushel	Grades PK-4; Social Studies
Tami Hritzay	Art
Daniel Francis	Mathematics
Jennifer Gibbs	Social Studies / English
Jay Gilford	Grades 4-6 (Social Studies 7-8)
Sylvia Jara	Elementary / Special Education/ Library Science
Joleen Jeffrey	Music
Kathy Johnson	Art
Matti Kashey	Elementary Education / Special Education
Kayla Kedzior	Elementary
Kim Kloecker	Art
Rebecca Leonard	English
Kathleen Lux	Elementary
Bridget Miller	Elementary / Special Ed / Mid-Level English, Science
Melanie Mischler	English / Grades 4-8 / Reading Specialist
Emma Nelson	Grades PK-4 / Special Education PK-8
Sarah Nelson	Early Childhood / Special Education
Barbara Nutter	Elementary Education
Deborah Parker	Elementary Education / Early Childhood
Alexander Peterson	Music

Carlee Pentz	Elementary / ESL
Elaine Prueadenti	Elementary
Ann Schultz	Elementary Education
Audrey Schweitzer	Elementary Education / Early Childhood
Debora Smith	Elementary / Early Childhood
Marla Stauffer	Health and Physical Education
Susanne Stoner	Elementary Education
Becky Travis	Elementary Education / Secondary Biology
Christine Vroman	Elementary

The following individuals have been trained through the Northwest Tri-County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Keri Ackerman	Bernard Feltz	Chantel Little
Charles (Jeff) Allio	Kimberly Gibson	Carol McEwen
Belinda Andrews	Amy Gray	Leeann Monico
Nancy Boland	Stephanie Hargest	Jeffrey Moyer
Nichole Bryson	Kelsey Harvey	Michael Nouri
Daniel Conley	Andrew Hosie	Lewis Rundell
Diana Corner	Mary Ann Horne	Richard Schindwein
Julie Crosscut	Cathy Ives	Jennifer Smith
Debra Diley	Mary Kay Kalivoda	Marilee Warner
Rebecca Drury	Matti Kashey	Susanne Weber
Eric Duda	Megan Kern	Alexandra Zappitello
Amy Eldridge	Kim Kloecker	Carriw Zielinski
Rana Evanoff	Peggy Libby	Mary Zuck

Per diem for 2016-2017 is in accordance with the approved Substitute Teacher Daily Per Diem Rate.

Motion: Mrs. Eisert moved that the Substitute teachers be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes."

### **STRATEGIC PLAN AUTHORIZED**

Consideration of Approval to Authorize the Administration to Pursue the Initiatives outlined under the Critical Success Factors of the Strategic Plan for 2016-2017 was requested. District administrators developed new goals that are aligned with the District's mission and core values. The initiatives identified for 2016-2017 are in the areas of competitiveness, instructional technology, school-wide literacy, curriculum, reading, development, career education and culture. The plan was presented publically and discussed at the August 3, 2016 Study Session.

Motion: Mrs. Eisert moved that the initiative under the 2016-2017 Strategic Plan be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

### **KEYSTONES SMILES, AMERICORPS PROGRAM APPROVED**

Consideration of approval to enter into agreement with Keystone SMILES, Americorps program was requested. Americorps will provide four full time tutors, two to work in Edinboro Elementary and two in McKean Elementary. The tutors are fully certified teachers and will be used as needed to work with children whose academic achievement is behind. The tutors are under the supervision of the principal and Americorps personnel. Edinboro has selected Emma Nelson and is seeking one more for their tutors

and McKean has selected Brenda Geraci and Beth Koplay as their tutors. The district portion of the program is \$53,000.00. The agreement is for one year.

Motion: Mrs. Eisert moved that the keystones SMILES, Americorps program be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

#### **FIELD TRIP APPROVED**

Consideration of Approval of Field Trip was requested. Mrs. Kate Bakka, William White and Matt Laser (James W. Parker Middle School) have requested permission to take the eighth grade students to Washington D.C. from March 9, 2017 through Saturday, March 11, 2017. Cost of the trips, including transportation, will be covered by the groups attending.

Motion: Mrs. Eisert moved that the Field Trip be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

#### **SUPPLEMENTAL CONTRACTS APPROVED**

Consideration of Approval of Supplemental Contracts for 2016-2017 was requested. Supplemental contract salaries are in conjunction with the 2016-2017 rates of the new GMEA contract.

Branden Williams, Assistant Coach, Football	\$5,228.00
Josh Ponsoll, Middle School Coach, Football	\$3,057.60
Luke Jahn, Middle School Coach, Girls Basketball	\$3,822.00
Jenise LaRocca, Assistant Coach, Cheerleading	\$2,536.00
Mike Dombkowski, Head Coach, Baseball	\$6,347.00
Heath Strasser, Assistant Coach, Baseball	\$5,150.00
Hannah, Cox, Head Coach, Softball	\$6,347.00
Amanda Shields, Assistant Coach, Softball	\$5,150.00
John Guzik, Head Coach, Track and Field	\$7,241.00
Jim Wells, Assistant Coach, Track and Field	\$5,673.00
Matt Roach, Assistant Coach, Track and Field	\$5,673.00
Laura Nientemp, Assistant Coach, Track and Field	\$5,673.00
Ryan Thompson, Assistant Coach, Track and Field	\$5,673.00

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the August 3, 2016 Study Session.

Motion: Mrs. Eisert moved that the Supplemental Contracts be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

#### **PRACTICUM STUDENTS APPROVED**

Consideration of Approval of Practicum Students was requested. Amanda Zanko (graduate) and Alexandra Leopold (undergraduate) have submitted requests to complete an internship (psychology) at General McLane School District. The internship would be for the 2016-2017 School Year and is a requirement for their programs at Edinboro University. Mrs. Hardy has agreed to supervise the experiences.

Motion: Mrs. Eisert moved that the Practicum Students be approved as presented. Seconded

by Mrs. Gould.

Action: Motion approved with all "ayes."

#### **TUITION STUDENTS APPROVED**

Consideration of Approval of Students on a Tuition Basis was requested. Mr. & Mrs. Gordon Brown have requested that their daughter, Jacqueline (12<sup>th</sup>), continue her education as a tuition student at General McLane High School for the 2016-2017 School Year. Mr. & Mrs. Brown understand that they will be responsible for transportation and a tuition of \$3,900.00. Mr. & Mrs. Vincent request that their son Evan (12<sup>th</sup>) continue as a tuition student in the General McLane School District for the 2016-2017 School Year. Mr. & Mrs. Vincent understand that they will be responsible for transportation and tuition of \$3,900.00. Mr. Vincent Timpano has requested for his son, Jacob (11<sup>th</sup>) to remain as a tuition student within General McLane School District for the 2016-2017 School Year. Mr. Timpano understands that he is responsible for a tuition of \$3,900.00 and transportation. Ms. Kimberley Neamand has requested for her son, Chayce (11<sup>th</sup>) to remain as a tuition student within General McLane School District for the 2016-2017 School Year. Ms. Neamand understands that she is responsible for a tuition of \$3,900.00 and transportation. Ms. Kristen English has requested for her daughter, Rachel (11<sup>th</sup>) to remain as a tuition student within General McLane School District for the 2016-2017 School Year. Ms. English understands that she is responsible for a tuition of \$3,900.00 and transportation. Mr. Jeff Muller has requested that his daughter Ashlyn (10<sup>th</sup>) be accepted as a tuition student within General McLane School District for the 2016-2017 School Year. Mr. Muller understands that he is responsible for a tuition of \$3,900.00 and transportation. Ms. Angela Meyer has requested for her daughter, Nya Allen-Meyer (10<sup>th</sup>) to remain as a tuition student within General McLane School District for the 2016-2017 School Year. Ms. Meyer understands that she is responsible for a tuition of \$3,900.00 and transportation. Mr. and Mrs. Snyder have request that their son Ethan (4<sup>th</sup>) and daughter Avery (1<sup>st</sup>) continue their educations at Edinboro Elementary School for the 2016-2017 School Year. Mr. Snyder understands that he is responsible for tuition and transportation.

Motion: Mrs. Eisert moved that the tuition students be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes."

#### **RESIGNATIONS APPROVED**

Consideration of Approval of Resignations was requested. Richard Staaf resigned from his position as part-time music teacher at McKean Elementary School, effective immediately. Casey Kufitic resigned from his position as Emotional Support teacher at James W. Parker Middle School, effective immediately.

Motion: Mrs. Eisert moved that the resignations be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

#### **HIRINGS APPROVED**

Consideration of Approval of Recommendations for Open Positions was requested. Joleen Jeffery is recommended for the open part-time music position at McKean Elementary School. Her salary will be Step 1, Bachelor's, prorated to 8.6 percent. A Part-Time Temporary Professional Contract will be issued. Branden Williams is recommended for the open Emotional Support position at James W. Parker Middle School. His salary will be Step 1, Bachelor's. A Temporary Professional Contract will be issued.

Motion: Mrs. Eisert moved that the hirings be approved as presented. Seconded

by Mrs. Gould.

Action: Motion approved with all "ayes."

**CONTRACT APPROVED**

Consideration of Approval of American Baccalaureate Contract was requested. The solicitor has made revisions to the contract. Contract will give American Baccalaureate rights to represent GM in foreign markets. There is no cost associated with this agreement. Approval is requested.

Motion: Mrs. Eisert moved that the contracts be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

**FMLA REQUEST APPROVED**

Consideration of Approval of FMLA Requests was requested. Anna Rupert has submitted a request for an FMLA (Maternity) Leave from December 12, 2016 through February 23, 2017. Betsy Weiss has submitted a request for an FMLA Leave from August 26, 2016 for up to 12 weeks. A Physician's Certification of Incapacitation has been received for each. As per Policy 336 and GMEA contract, all leaves are concurrent to any other leave to which she is entitled.

Motion: Mrs. Eisert moved that the FMLA Leaves be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

**PRIVATE VENDOR APPROVED**

Consideration for Approval of request for private vendor to sell spirit-wear at GM football games was requested. Policy 913 requires "non-school entities" to get board approval to sell on school property. Brink Ink of Edinboro has requested to sell GM spirit wear at Linden Field. Brink Ink has provided information whereupon the board feels that "factors outweigh the commercial benefit to the non-school entity" and has demonstrated benefits to the school. This was a function previously performed by the Friends of Lancer Football and is endorsed by the Friends of Lancer Football as an approved project. Approval is being given contingent upon that.

Motion: Mrs. Eisert moved that the Private Vendor be approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

**CONTRACT AMENDED**

Consideration of Approval of Amended Contract with the Achievement Center for the 2016-2107 School Year was requested. This contract continues the services provided in past years which includes mental health counseling, MHC billing, a behavior specialists at James W. Parker and Edinboro Elementary School, extended school year program administration and delivery and TSS and BSC services at McKean Elementary. The contract as amended for 2016-2017 also includes additional time for Jeff Tyree to assume duties of a high school guidance counselor who will be out on leave. The contract was originally approved at the August meeting and this amendment accommodates the adjustment of duties for Mr. Tyree. Increased cost from the original contract is \$6450.00. Billing is done monthly based on actual hours.

Motion: Mrs. Eisert moved that the contract be approved as presented. Seconded by Mrs. Gould.



Action: Motion approved with all "ayes."

**FOREIGN EXCHANGE STUDENT APPROVED**

Consideration of Approval of Foreign Exchange Student for 16-17 School Year was requested. Youth for Understanding has submitted a request that Milena Stein (Grade 11) from Germany be enrolled as a foreign exchange student at General McLane High School for the 2016-2017 school year. Host family is Carrie and Stephen Popowski, 112 Nordmere Drive, Edinboro, PA 16412.

Motion: Mrs. Eisert moved that the Foreign Exchange Student be approved as presented.  
Seconded by Mrs. Gould.

Action: Motion approved with all "ayes."

**LAKE ERIE EAGLES STUDENTS ACCEPTED**

Consideration of Approval of Lake Erie Eagle Students was requested. The students live outside of the state and are relocating to Erie to play hockey during season. The host family lives in District. Tuition for the students would be set at \$3,900 per student.

Since the item was not originally on the agenda, the Board opened the item up to discussion.

Lake Erie Eagles president Kyler Speice addressed the board on the benefits of these two players attending General McLane.

Mark Sprickman, Edinboro resident and coach for Lake Erie Eagles, also addressed the Board on the benefits of these two players attending General McLane.

Motion: Mrs. Eisert moved that the students be approved as presented. Seconded by Mrs. Gould.  
Action: Motion approved with all "ayes."

**BUILDINGS, GROUNDS & TRANSPORTATION**

**AUTHORIZATION APPROVED**

Consideration of Approval of Authorization to Dispose of Surplus Equipment was requested. Equipment will be sold, auctioned or salvaged as determined by the Business Manager. The following equipment have been determined to be surplus to the needs of the school district.

- 1) Vehicles
  - a) 2002 International 72-passenger bus, 152,366 miles
  - b) 2003 International 72-passenger bus, 126,662 miles
  - c) 2003 International 72-passenger bus, 118,939 miles
- 2) Nautilus Fitness Equipment
  - a) Leg Extension
  - b) Leg Curl
  - c) Pec Deck
  - d) Abdominal Bench
  - e) Overhead Shoulder Press

Motion: Mr. Bucksbee moved that the authorization be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

**RETIREMENT RATIFIED**

Consideration of Approval of Ratification of Retirement – Non-Instructional Employee was requested.

Diane Eaton has submitted her letter of retirement as a Cafeteria Helper in the McKean Elementary School, effective June 30, 2016, with 38 years of service.

Motion: Mr. Bucksbee moved that the ratification be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

#### **RESIGNATIONS RATIFIED**

Consideration of Approval of Ratification of Resignation – Non-Instructional Employees was requested. Michael Bond has submitted his letter of resignation as a Bus Driver effective June 2, 2016 with 3.5 years of service. Jessica Xander has submitted her letter of resignation as a Personal Care Aide III in the General McLane High School effective August 10, 2016 with 3 years of service.

Motion: Mr. Bucksbee moved that the resignations be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

#### **UNPAID LEAVE OF ABSENCE APPROVED**

Consideration of Approval of Unpaid Leave of Absence Request was requested. A request has been received from Sherri Kwiatkowski for an unpaid leave of absence effective September 6-13, 2016. A request has been received from Dawn Johnson for an unpaid leave of absence effective September 6 - 13, 2016. These requests are consistent with Policy 336 (Personal Necessity Leave) and 339 (Uncompensated Leave).

Motion: Mr. Bucksbee moved that the unpaid leaves of absence be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

#### **HIRINGS APPROVED**

Consideration of Approval of Recommendations for Hiring of Non-Instructional Substitute Employees for School Year 2016-2017 (hourly and per diem) was requested. A listing of Clerical Aides, Personal Care Aides, Food Service Employees, Housekeepers, Bus Drivers, Bus Aides and Athletic Event Workers were reviewed at the Committee of the Whole. Wages are in accordance with that approved at the June 15, 2016 meeting for each classification of non-instructional employee. Required clearances are on file except pending as noted. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full-time openings that may occur.

Motion: Mr. Bucksbee moved that the hirings be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

#### **HIRINGS RATIFIED**

Consideration of Approval of Ratification of Recommendation for Hiring, Non-Instructional Employees was requested. Jenise LaRocca was recommended as the Administrative Assistant to Curriculum Coordinator (Full-Time Salary Support Staff). Salary will be \$21,830. Brian Farmer was recommended as Maintenance (Full-Time Salary Support Staff). Salary will be \$27,000. Required clearances are on file. Wages and benefits will be that approved for the 2016-2017 school year.

Motion: Mr. Bucksbee moved that the hirings be ratified and approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

#### **HIRINGS APPROVED**

Consideration of Approval of Recommendation for Hiring, Non-Instructional Employees was requested. Jamie Keller was recommended as a Bus Driver (Part-Time Hourly Support Staff). Kelly Calabrese was recommended as a Cafeteria Helper (Part-Time Hourly Support Staff) at James W. Parker Middle School. Kenneth Chernicky was recommended as a Bus Driver (Part-Time Hourly Support Staff). Christopher Triola was recommended as a Utility Bus Driver (Part-Time Hourly Support Staff) pending licensing. Jennifer Powell-Thor was recommended as a Cafeteria Helper (Part-Time Hourly Support Staff) at McKean Elementary School. Required clearances are on file. Wages and benefits will be that approved for the 2016-2017 school year.

Motion: Mr. Bucksbee moved that the hirings be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

#### **USE OF SCHOOL PROPERTY APPROVED**

Consideration of Approval of Use of School Property Request was requested. YMCA by Jill Simmons, Vice President of Child Care Services; available designated areas at McKean Elementary School. The before-school program will run Monday – Friday, 6:30 a.m. – 9:00 a.m. and the after-school program will run Monday-Friday, 3:30-6:00 p.m. during the school year at McKean Elementary School. The pre-school program will run Monday-Friday, 9:00 a.m. – 3:30 p.m. during the school year at McKean Elementary School. The District Administration recommends that, if approval is granted, the group be limited to specific areas assigned for the 2016-17 school year only and will follow the General McLane school calendar. Fees charged will be \$577.50 per month for McKean Elementary School. If granted, a lease with the conditions stated above will be executed.

Motion: Mr. Bucksbee moved that the use of school property be approved as presented. Seconded by Dr. Wise,

Action: Motion approved with all "ayes."

#### **INTERMEDIATE UNIT REPORT**

Mrs. Eisert informed the Board that the IU was looking for more feedback from administration on their services.

#### **VO-TECH REPORT**

Mr. Bucksbee reported that the Vo-Tech is looking to hire an instructor and is still negotiating for a contract with teachers.

#### **LEGISLATIVE REPORT**

No report was given.

#### **GENERAL MCLANE FOUNDATION REPORT**

Mrs. Crow informed the Board of the results of the Annual Golf Outing and Erie Gives Day.

**RECOGNITION OF VISITORS**

The Board asked the visitors if they had anything to present to the Board. Hearing nothing, the Board continued.

**ADJOURNMENT**

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 8:51 p.m.

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Marissa A. Orbanek, Board Secretary