

GENERAL McLANE SCHOOL DISTRICT

Board of Education
Regular Monthly Meeting
February 17, 2016

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, February 17, 2016, beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Dr. Dobrzynski, Mr. Schulz and Dr. Wise. Administration present were: Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mr. Getz, Mr. Fendya and Ms. Orbanek. Also present were the Board Solicitor representative, Mr. McDonald, School Resource Officer Paul Hagerty and 13 visitors.

Mrs. Gould entered the meeting at 6:31 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Mr. Salvo, a resident in the District and the president of the McLane Little League, thanked the Board for considering their proposal to add a drainage system to the fields at Edinboro Elementary School.

Dr. Sablo entered the meeting at 6:35 p.m.

Ms. Bastow, a resident in the District, introduced the Boys Scouts to the Board.

Mrs. Eisert entered the meeting at 6:38 p.m.

PRESENTATIONS

Mr. Scaletta presented on the predicted School District Enrollment for 2016-2017.

Mr. Mennow presented on the Graduate Survey Responses.

COMMUNICATIONS

There were no communications.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the minutes of the Regular Monthly Meeting on January 20, 2016.

Motion: Dr. Wise recommended that the minutes of the Regular Monthly Meeting of January 20, 2016 be approved as presented. Motion seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Dr. Rilling was absent.

SUPERINTEDENT'S REPORT – MR. SCALETTA

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of February 17, 2016 and proceeded to discuss the items contained therein. A copy of the "Superintendent's Report" is on file in the Secretary's office.

FINANCIAL REPORTS

The Directors were presented with a copy of the Treasurer's Report as of January 31, 2016 indicating the following balances:

Cash and Investments - Beginning of Period	\$10,929,654.60
Cash Receipts	19,423,781.15
Disbursements	<u>16,579,040.39</u>
Cash and Investments - End of Period	\$13,774,395.36

Mr. Schulz left the meeting at 7:05 p.m.

Dr. Dobrzynski left the meeting at 7:07 p.m.

The Directors were presented with a listing of Accounts Payable as of February 12, 2016 totaling \$156,946.01 A copy of the Treasurer's Report of January 31, 2016 and the Accounts Payable of February 12, 2016 is attached hereto and becomes part of the official records of the Board.

Motion: Mr. Bucksbee recommended that the Treasurer's Report of January 31, 2016 and the Accounts Payable as of February 12, 2016 be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

OTHER

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employee Benefit Trust Report and the Capital Reverse Fund Report, all as of January 31, 2016. These reports are referenced as FR #2, 5, 6, 7, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

POLICY & FINANCE COMMITTEE MATTERS

SECOND READING APPROVED

Consideration of Approval of a Second and Final Reading of numerous School Board Policies were requested. The following policies were at the January 20, 2016 Board Meeting:

- A. Policy Section 115 – Vocational Technical Education
- B. Policy Section 806 – Child Abuse
- C. Policy Section 824 – Maintaining Professional Adult / Student Boundaries
- D. Policy Section 916 – Volunteers

Final approval of the policy was recommended.

Motion: Mrs. Gould recommended that the final reading of the policies, as listed above, be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

2016-2017 ATHLETIC SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Athletic Supplemental Contracts 2016-2017 School Year was requested. Supplemental contract salaries are in conjunction with the 2016-2016 rates of the GMEA contract.

James Wells, Head Coach Football	\$8,350.00
Bill Frick, Assistant Coach, Football	\$6,535.00
Mark Soboleski, Assistant Coach, Football	\$6,535.00

Scott Bollheimer, Assistant Coach, Football	\$6,535.00
Zach Lucas, Assistant Coach, Football	\$6,535.00
Robert Stauffer, Assistant Coach, Football	\$6,535.00
Kyle Ponsoll, Middle School Coach, Football	\$3,822.00
Timothy Snair, Middle School Coach, Football	\$3,822.00
Josh Hopkins, Head Coach, Boys Soccer	\$5,490.00
Daniel Young, Assistant Coach, Boys Soccer	\$4,496.00
John Guzik, Head Coach, Cross Country	\$5,490.00
Will White, Middle School, Cross Country	\$3,822.00
Jim Delsandro, Head Coach, Golf	\$5,098.00
Monica Fritchman, Head Coach, Cheerleading	\$3,425.00
Claudio Oliveri, Head Coach, Girls Soccer	\$5,490.00
Victoria Hansen, Assistant Coach, Soccer	\$4,496.00

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on February 10, 2016 Study Session.

Motion: Mrs. Eisert recommended that the 2016-2017 Supplemental Contracts, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

2015-2016 SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Athletic Supplemental Contracts 2015-2016 School Year was requested. Supplemental contract salaries are in conjunction with the 2015-2016 rates of the GMEA contract.

Abby Eldred, Middle School Coach, Volleyball	\$3,027.20
Taylor Palowski, Middle School Coach, Volleyball	\$3,027.20

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on February 10, 2016 Study Session.

Motion: Mrs. Eisert recommended that the 2015-2016 Supplemental Contracts, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

2015-2016 SUBSTITUTE TEACHERS APPROVED

Consideration of Recommendations for Substitute Teacher List 2015-2016 School Year was requested. The following individual is recommended for the Substitute Teacher List. Act 34, Act 114 and Act 151 clearances are on file.

Kenneth Weston Health and Physical Education

The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Belinda Andrews	Megan Kern
Cathy Ives	Marilee Warner

Per diem for 2015-2016 is \$82.00/day and \$41.00/half-day.

Motion: Mrs. Eisert recommended that the substitute teacher additions, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

VOLUNTEER ASSISTANTS APPROVED

Consideration of Approval of Volunteer Assistants was requested. Molly Regan volunteered to assist with the Track and Field Program for the 2015-2016 School year. Rebecca Moore volunteered to assist with the Volleyball Program for the 2015-2016 School year. Act 34, Act 114 and Act 151 clearances are on file.

Motion: Mrs. Eisert recommended that the volunteer assistants, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

FIELD TRIPS APPROVED

Consideration of Approval of Field Trips was requested. Ms. Monica Fritchman (General McLane High School) requested permission to take the students in the French Club to Montreal and Quebec, Canada to be exposed to French culture and use the French Language.

- 1). The proposed dates are March 22-28, 2016.
- 2) The cost of the trip, including transportation, is approximately \$650/student and will be covered by the group attending.

Mrs. Toni Zona (General McLane High School) requested to take students to the PSPA Journalism Competition at Penn State University.

- 1). The proposed dates are March 3-4, 2016.
- 2). The cost of the trip, including transportation, will be covered by the group attending.

Mrs. Katie Thompson (General McLane High School) requested to take students in Painting 1 to Carnegie Museum of Art to learn about art critique and various aesthetics used.

- 1). The proposed dates are March 11, 2016.
- 2). The cost of the trip, including transportation, will be covered by the students attended.

Motion: Mrs. Eisert recommended that the field trips, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

SUMMIT APPROVED

Consideration of Approval for Superintendent and Curriculum Director to attend Pennsylvania Educational Leadership Summit, July 24-26, 2016 at the Penn State Conference Center was requested, The summit will bring together leaders from across Pennsylvania to hear keynote speakers and participate in round tables and small group presentations. The summit offers opportunity to participants for professional development credits. Cost of reservation, room and travel are within budgeted amounts.

Motion: Mrs. Eisert recommended that the summit, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

TUITION STUDENTS APPROVED

Consideration of Approval of Ratification of Tuition Students was requested. Ms. Christina Maguire requested that her children Nevaeh (5th) and Jerry Juliano (1st) be approved as tuition students for the remainder of the 2015-2016 School Year. Tuition, which will be prorated to January 11, will be \$2,032.05 for each student. The parents will be responsible for transportation.

Motion: Mrs. Eisert recommended that the tuition students, as listed above, be ratified and approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

RETIREMENT APPROVED

Consideration of Approval of Retirement was requested. Mr. Robert Weber (James W. Parker Middle School) has submitted a letter of retirement from his teaching position, effective at the end of the 2015-2016 school year. Mr. Weber will have 21 years of service with the district.

Motion: Mrs. Eisert recommended that the retirement, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

FMLA LEAVE APPROVED

Consideration of Approval of FMLA Leave was requested. Mrs. Brooke Irwin (James W. Parker Middle School) has submitted a request for an FMLA leave from April 18, 2016 through June 3, 2016. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Eisert recommended that the FMLA leave, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

VOLUNTEER ASSISTANT APPROVED

Consideration of Approval of a Volunteer Assistant – Pending Clearances was requested. Melissa Soboleski has volunteered to assist with the Volleyball Program for the 2015-2016 School year. Approval is pending receipt of satisfactory Act 114 and Act 151 clearances. Act 34 clearances are on file. The Middle School Volleyball season begins March 7, 2016.

Motion: Mrs. Eisert recommended that the volunteer assistant, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with four "ayes" and two "nays" casted by Mrs. Crow and Mrs. Eisert. Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

VOLUNTEER ASSISTANT APPROVED

Consideration of Approval of a Volunteer Assistant – Pending Clearances was requested. James Chan has volunteered to assist with the Volleyball Program for the 2015-2016 School year. Approval is pending receipt of satisfactory Act 114 and Act 151 clearances. Act 34 clearances are on file. The Middle School Volleyball season begins March 7, 2016.

Motion: Mrs. Eisert recommended that the volunteer assistant, as listed above, be approved as presented. Seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

BUILDINGS, GROUNDS & TRANSPORTATION

BID APPROVED

Consideration of Approval of one bid received for network switching equipment for Edinboro Elementary School, McKean Elementary School and James W. Parker Middle School was requested. The District

followed the PEPPM E-rate “mini-bid” process. Bid packets and instructions were sent to 27 vendors that
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were pre-approved by PEPPM. Reabah, Inc. dba Networking Technologies was the only vendor to submit a bid. The equipment will be a 2016-2017 Capital Reserve budget purchase and will be part of the ongoing computer rotation and “tech buy” plan. The E-rate discount is expected to be 60%. Authorization is requested to award the bid for network switching equipment to Reabah, Inc. dba Networking Technologies totaling \$214,430.66 **subject to E-rate funding approval**. The District’s cost after E-rate discount will be approximately \$95,000.

Motion: Dr. Sablo recommended that the bid, as listed above, be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were Absent.

AUTHORIZATION APPROVED

Consideration of Approval of Authorization to Dispose of Surplus Equipment was requested. Equipment will be sold, auctioned or salvaged as determined by the Business Manager. The following equipment has been determined to be surplus to the needs of the school district.

- 1.) (1) Stepper Machine
- 2.) (1) High Balance Beam
- 3.) (1) Pommel Horse
- 4.) (1) Uneven bars
- 5.) (3) Elliptical Trainers

Motion: Dr. Sablo recommended that the authorization, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were Absent.

NON-INSTRUCTIONAL HIRES APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employees was requested. Kathleen Yanoshik and Dana Stutts were recommended as a substitute employees pending Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34, 114 and 151 clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2015-2016. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo recommended that the non-instructional hires, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

UNPAID LEAVE RATIFIED

Consideration of Approval of Ratification of Unpaid Leave of Absence Request was requested. A request was received from Antoinette Preston for an unpaid leave of absence effective February 8 - 29, 2016. This request is consistent with Policy 336 (Personal Necessity Leave) and 339 Uncompensated Leave).

Motion: Dr. Sablo recommended that the unpaid leave, as listed above, be ratified and approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

UNPAID LEAVE APPROVED

Consideration of Approval of Unpaid Leave of Absence Request was requested. A request has been received from Jeannine Weston for an unpaid leave of absence effective April 15-22, 2016. These requests are consistent with Policy 336 (Personal Necessity Leave) and 339 Uncompensated Leave).

Motion: Dr. Sablo recommended that the unpaid leave, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

FMLA RATIFIED

Consideration of Approval of Ratification of FMLA Leave Request – Non-Instructional Employee was requested. A request was received from Sharon Lawrence for an FMLA leave effective January 4, 2016 – February 15, 2016. As per Policy 535, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo recommended that the unpaid leave, as listed above, be ratified and approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

FMLA APPROVED

Consideration of Approval of FMLA Leave Request – Non-Instructional Employee was requested. A request was received from Joseph Presor for an FMLA leave effective March 11, 2016 for up to 12 weeks. As per Policy 535, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo recommended that the FMLA, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

DRAINAGE SYSTEM INSTALLATION APPROVED

Consideration of Approval of Drainage System Installation was requested. A request was received from McLane Little League to install a drainage system at the Edinboro Elementary baseball fields at no cost to General McLane School District. This drainage system would improve the fields and drainage at the baseball complex. This approval is contingent on that fact that the work performed shall conform with all applicable municipal ordinances and including but not limited to any storm water management requirements.

Motion: Dr. Sablo recommended that the drainage system proposal, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

SCHOOL PROPERTY APPROVED

Consideration of Approval of Use of School Property – Board Consideration was requested by Wrestling Boosters by Kim Stawicki; High School kitchen and cafeteria; Sunday, April 17, 2016; 2:00 p.m. – 6:00 p.m. Fees charged will be:

- 1) \$20.00 per hour Custodian

Motion: Dr. Sablo recommended that the facility use, as listed above,

be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

HIRINGS APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employees was requested. David Swanson was recommended as a substitute bus driver pending current Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34, 114 and 151 clearances are on file. Kevin Stewart was recommended as a substitute bus driver pending current Act 151 clearance and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34 and 114 clearances are on file.

Motion: Dr. Sablo recommended that the hirings, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski, Dr. Rilling and Mr. Schulz were absent.

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported on the following regarding IU #5:

1. There were recent discussions on the salary study and its impacts on staff.
2. They renewed the contract of the Assistant Director.
3. They were recent discussions on the spending for speakers. The IU typically has to pay \$10,000 to \$25,000 per speaker for a conference.
4. The Budget was released and reviewed on Tuesday with the IU Board of Directors and District Superintendents and Business Managers. They will vote on this in March.

VO-TECH REPORT

Mr. Bucksbee reported that the Budget is currently being reviewed and not yet released to the school Districts. He also spoke about Career Street and volunteered to coordinate a time for its Executive Director, Jennifer Pontzer, to come in and speak to the Board.

LEGISLATIVE REPORT

There was nothing to report.

GENERAL MCLANE FOUNDATION

There was nothing to report.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of January 20, 2016:

Regular Study Session, February 10, 2016; 6:31 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 7:40 p.m.

Marissa A. Orbanek, Board Secretary