

**GENERAL McLANE SCHOOL DISTRICT**  
Board of Education  
Regular Monthly Meeting  
June 15, 2016

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, June 15, 2016 beginning at 6:30 p.m.

**ROLL CALL**

Members in attendance were: Mr. Bucksbee, Mrs. Crow, Dr. Dobrzynski, Mrs. Eisert, Mrs. Gould, Dr. Rilling, Mr. Schulz and Dr. Wise. Administration present were Mr. Scaletta, Mr. White, Mr. Getz, Mr. Cannata, Mr. Mennow, Mrs. Mackowski, Mr. Buto, Mr. Fendya and Ms. Orbanek. Also present was the Board Solicitor, Jim McDonald, School Resource Officer Paul Hagerty and three visitors.

Dr. Sablo's resignation was effective as of June 8, 2016, therefore, the Board operated with eight members.

**PLEDGE OF ALLEGIANCE**

Mrs. Crow led all those present in the Pledge of Allegiance.

**RECOGNITION OF VISITORS FOR MATTERS RELATED TO THE AGENDA**

No visitors wished to address the Board.

**COMMUNICATIONS**

Mrs. Orbanek read a thank-you card from Martha Knuth.

**BOARD MINUTES APPROVED**

The Directors were presented with copies of the following minutes: Regular Study Session of May 11, 2016, the Regular Monthly Meeting on May 18, 2016.

Motion: Dr. Wise moved that the minutes of the Regular Study Session of May 11, 2016, the minutes of the Regular Monthly Meeting of May 18, 2016 be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**SUPERINTENDENT'S REPORT**

Mr. Scaletta presented the Directors with his "Superintendent's Report" dated June 15, 2016 and proceeded to discuss the items contained thereon.

**FINANCIAL REPORTS APPROVED**

The Directors were presented with a copy of the Treasurer's Report as of May 31, 2016 indicating the following balances:

Cash and Investments - Beginning of Period	\$10,929,654.60
Cash Receipts	25,424,720.19
Disbursements	<u>25,380,833.97</u>
Cash and Investments - End of Period	\$10,973,540.82

A copy of the Treasurer's Report of May 31, 2016 and is attached hereto and becomes part of the official records of the Board.

The Directors were presented with a listing of Accounts Payable as of June 9, 2016 totaling

\$108,814.33. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Rilling moved that the Treasurer's Report of May 31, 2016 and the Accounts Payable of June 9, 2016 be approved as presented.  
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **OTHER REPORTS**

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the Athletic Budget Printout Report, the High School Activity Report, Departmental Funds Report, Employee Benefit Trust Report and the Capital Reserve Report all as of May 31, 2016. These reports are referenced as FR #2, 5, 6, 7, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

#### **EXECUTIVE SESSION**

The Board entered an Executive Session at 6:45 p.m. to discuss personnel.

The Board returned from an Executive Session at 7:42 p.m.

#### **POLICY & FINANCE COMMITTEE MATTERS**

#### **RESOLUTION ON BUDGET & TAXATION APPROVED**

Consideration of Approval of Resolution on Budget and Taxation for Fiscal Year 2016-2017 was requested. The Directors and the Administration have been reviewing and revising the Budget as discussed in previous Study Sessions. The final revised budget for the 2016-2017 fiscal year includes:

- i. A 0.17 mill real estate tax increase (from 12.56 in 2015 to 12.73 in 2016)
- ii. Total revenues of \$32,157,243.
- iii. Total expenditures of \$32,653,209.
- iv. Estimated use of fund balance of \$495,966.

Copies of the Resolution were provided to the Directors at the Committee of the Whole.

Motion: Mrs. Crow moved that the Resolution on Budget and Taxation for Fiscal Year 2016-2017 be approved as presented. Motion seconded by Dr. Dobrzynski.

Mrs. Crow commended Mr. Scaletta and Mr. Fendya for working hard to cut the tax hike by 50%.

Mr. Bucksbee announced that he would be voting no to protest Harrisburg and their budget impasse, and encouraged other Board members to do the same.

Action: Roll Call Vote #1 – Motion approved with a 5-3 vote.

Bucksbee – No  
Eisert – No  
Schulz – Yes

Crow – No  
Eisert – Yes  
Wise – Yes

Dobryznski – Yes  
Rilling – Yes

#### **FARMSTEAD RESOLUTION APPROVED**

Consideration of Approval of Resolution on Authorization of Homestead and Farmstead Exclusions was requested. The district is authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of Special Session 2006). The Pennsylvania Department of Education (PDE) has notified the district that a property tax

reduction allocation funded by gambling tax funds in the amount of \$519,064 will be paid to the district by PDE. The Erie County Assessment Office has provided to the district a certified report listing approved homesteads and farmsteads totaling 3,908. The maximum real estate assessed value reduction to be reflected on July 1, 2016 tax notices as a homestead and farmstead exclusion is \$10,558. The maximum real estate tax reduction applicable to each approved homestead and to each approved farmstead is \$134.40 at the district's proposed real estate tax rate of 12.73 mills. Copies of the Resolution were provided to the Directors at the June 8, 2016 Study Session.

Motion: Mrs. Crow moved that the Resolution on Authorization of Homestead and Farmstead Exclusions be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

### **COMMITMENT APPROVED**

Consideration of Approval of Commitment of the June 30, 2016 General Fund fund balance was requested. Authorization is requested to commit \$8,731,465 of the district's General Fund fund balance as follows:

(1)	Other Post Employment Benefits	\$3,134,965
(2)	PSERS Employer Contributions	\$3,500,000
(3)	Accrued Uncompensated Absences	\$1,570,500
(4)	Employee Benefit Health Claims	\$ 526,000

Other Post Employment Benefits will be applied in future years to satisfy annual required contributions for Other Post Employment Benefits. PSERS Employer Contributions will be applied to stabilize and level anticipated increases in PSERS Employer Contribution Rate. Accrued Uncompensated Absences will be applied in future years to satisfy sick leave retirement benefits. Employee Benefit Health Claims is a reserve of two months of health claim payables.

Motion: Mrs. Crow moved that the authorization be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

### **EMPLOYEE SALARY, WAGE AND BENEFIT SCHEDULES APPROVED FOR 16-17**

Consideration of Approval of Employee Salary, Wage and Benefit Schedules for School Year 2016-2017 was requested. Approval was requested for salary, wage and benefits for the 2016-2017 school year as previously discussed at the June 8, 2016 Study Session and the Committee of the Whole per the following wage and benefit schedules:

Part-Time Hourly Support  
Drivers Hourly Support  
Full-Time Hourly Support  
Full-Time Salary Support  
Supervisors  
Administrators

Approval was requested for Superintendents salary for the 2016-2017 school year be set with a 2.2% increase, plus a lump sum, with the variables of CPI and merit, set in accordance with the contract as previously discussed at the June 8, 2016 Study Session and the Committee of the Whole Meeting. All Bus Driver, Part-Time Hourly Support, Full-Time Hourly Support, Full-Time Salary Support, Supervisors, Administrators, Superintendent and Business Manager benefits will remain the same as the 2015-2016 school year.

Motion: Mrs. Crow moved that the employee salary, wage and benefits schedule be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **VARIOUS APPOINTMENTS AND ELECTIONS APPROVED**

Consideration of Approval of Recommendations for Various Appointments and Elections was requested. The Appointment of Secretary was requested as:

- (1) Recommended Secretary for fiscal years 7/1/2017 to 6/30/2021 – Marissa Orbanek
- (2) Set compensation of Secretary
  - a. Secretary's salary was discussed at the June 8, 2016 Study Session.
- (3) Establish duties of Secretary
  - a. Those outlined in Section 433 of the School Code and Section 005-C of Board Policy as applicable.
- (4) Establish performance bonds for Secretary for fiscal year ending June 30, 2017.
  - a. Secretary - presently \$100,000.00

Motion: Mrs. Crow moved that the appointments be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **RATIFICATION OF FOUNDATION BOARD OF TRUSTEES APPROVED**

Consideration of Approval of Ratification of General McLane Foundation Board of Trustees for the 2016-2017 School Year. The Directors received and reviewed a list of the Foundations Trustees and Officers at June 8, 2016 Study Session.

Motion: Mrs. Crow moved that the Board of Trustees be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **VARIOUS APPOINTMENTS AND ELECTIONS APPROVED**

Consideration of Approval of Recommendations for Various Appointments and Elections is requested. The appointment of Delegates to Erie County Tax Collection Committee is for the Fiscal Year July 1, 2016 to June 30, 2017. Recommendations are :

- (1) Primary Voting Delegate – William Fendya
- (2) First Alternate Voting Delegate – Shari Gould
- (3) Second Alternate Voting Delegate – Chairman of Erie County Tax Collection Committee

Motion: Mrs. Crow moved that the various appointments and elections be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **CONFIDENTIALITY RESOLUTION APPROVED**

Consideration of Approval of Confidentiality Resolution was requested. Approval was requested for William Fendya, Angela Maleski and Lisa Prihoda to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for the General McLane School District within the Erie County Tax Collection District, as desired and deemed necessary, to be used for official purposes only. Copies of the Resolution were provided at the June 8, 2016 Study Session.

Motion: Mrs. Crow moved that the confidentiality resolution be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

### **REFOCUS ROOM LAB FEE APPROVED**

Consideration of Approval of the Refocus Room Lab Fee for 2016-2017 was requested. The Department of Education has determined that a "lab fee" is permissible if:

1. The fee and the expenses it covers are documented.
2. The fee is not used toward instructor salaries or benefits and classroom materials.
3. The fee is not a condition for enrolling in a course (students are not prevented from participating in a program simply because of financial restraints).

The recommended fee for 2016-2017 is \$150.00.

Motion: Mrs. Crow moved that the Refocus Room Lab Fee be approved as presented.  
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

### **INDEPENDENT AUDITORS REPORT APPROVED**

Consideration of Approval of Acceptance of Independent Auditors Report on Erie County Tax Collection for Year Ending – December 31, 2015 prepared by Buseck, Barger & Bleil, CPA's was requested. No exceptions were noted in the auditor's opinion letters. Copies of the report were circulated to the Directors at the June 8, 2016 Study Session.

Motion: Mrs. Crow moved that the independent auditors report be approved as presented.  
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

### **SECOND AND FINAL READING APPROVED**

Consideration of Approval of Second and Final Reading of the following School Board Policies was requested:

- A. Policy 823 – Naloxone
- B. Policy 626 – Federal Fiscal Compliance
- C. Policy 626.1 – Travel Reimbursement – Federal Programs

The Directors received and reviewed a copy of the proposed Policy at the May 11, 2016 Study Session. Final approval of the proposed Policies is recommended.

Motion: Mrs. Crow moved that the second and final reading be approved as presented.  
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

## **INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS**

### **TENURE GRANTED**

Consideration of approval of granting tenure was requested. Public School Code 1949, Section 1121, sets the tenure requirements as satisfactory completion of three (3) years of service in any district in the Commonwealth. The following individuals have had their work certified as satisfactory by the Superintendent and are therefore granted tenure and will be provided with a permanent contract:

Katie Waddell	Sarah Grossett	Lauren Stonis
Peiyu Hakanen	Toni Zona	Charles Haise
Pamela Glasl	Jami Calfee	

Tenure binders were provided for Board Members at the June 8<sup>th</sup> Study Session.

Motion: Mrs. Eisert recommended that Katie Waddell, Sarah Grossett, Lauren Stonis, Peiyu Hakanen, Toni Zona, Charles Haise, Pamela Glasl and Jami Calfee be granted tenure as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "aye" votes.

**CONTRACT APPROVED**

Consideration of approval of contract with Achievement Center was requested. The Achievement Center will provide the following services to the district during the 2016-2017 school year and covers Behavioral Health Services - provides district with the services of a part-time mental health coordinator, behavior specialist, therapeutic staff for Emotional Support and Autistic Support classrooms and extended school year program. Contract not to exceed \$151,649.

Motion: Mrs. Eisert recommended that the contract with the Achievement Center, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "aye" votes.

**CONTRACT APPROVED**

Consideration of approval of contract with Sarah A. Reed Children's Center was requested. Sarah A. Reed will provide on-site supportive service to students assigned to the Refocus Room. Staff will include a certified teacher and a mental health counselor. Contract not to exceed \$79,700.

Motion: Mrs. Eisert recommended that the contract with Sarah A Reed Children's Center, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**CONTRACT APPROVED**

Consideration of approval of School Based Outpatient Services – Edinboro Counseling and Psychological Services was requested. Edinboro Counseling and Psychological Services will provide school-based outpatient services for the 2016-2017 school year. Contract not to exceed \$5,900.

Motion: Mrs. Eisert recommended that the contract with Edinboro Counseling and Psychological Services, as listed above, be approved as presented.  
Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**CONTRACT APPROVED**

Consideration of approval of Contract with Barber Center was requested. The Barber National Institute will provide the district with a behavior support consultant for Autistic classrooms during the 2016-2017 school year. The contract is not to exceed \$32,504.00.

Motion: Mrs. Eisert recommended that the contract with the Barber Center, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**SUPPLEMENTAL CONTRACTS APPROVED**

Consideration of Approval of Supplemental Contracts 2016-2017 School Year was requested. Supplemental contract salaries are in conjunction with the Memorandum of Understanding with GMEA in regard to Marching Band Supplemental Contracts, as approved on May 18, 2106.

Jenny Malec, Marching Band Assistant	\$3,089.00
Joseph Cimino, Marching Band Assistant	3,089.00
Sanya Gross, Marching Band Assistant	3,089.00
Tammy Deutsch, Marching Band Assistant	3,861.00

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on June 8, 2016.

Motion: Mrs. Eisert recommended that the supplemental contracts, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **CURRICULUM REVISIONS APPROVED AND ADOPTED**

Consideration of Approval of Curriculum Revisions and Adoption of Health and Physical Education was requested. A presentation of the Curriculum revisions was presented by Jason Buto for those in attendance at the June 8, 2016 Study Session. Approval of the curriculum revisions is requested for adoption.

Motion: Mrs. Eisert recommended that the curriculum adoption and revisions, as listed above, be approved as presented. Seconded by Dobrzynski.

Action: Motion approved with all "ayes."

#### **TUITION STUDENTS APPROVED**

Consideration of Approval of Requests of Acceptance of Students on a Tuition Basis was requested. Ms. Lisa Brand has submitted a letter of request for her daughter Rebecca Haeber (12<sup>th</sup>) to be accepted as tuition student at General McLane High School for the 2016-2017 school year. Ms. Brand understands that she will be responsible for tuition and transportation. Mr. and Mrs. Roebach have requested that their daughter, Jacqueline Roebach (12<sup>th</sup>), be accepted as a tuition student at General McLane High School for the 2016-2017 school year. Mr. and Mrs. Roebach understand that they will be responsible for tuition and transportation. Mr. and Mrs. Bridger have requested that their children Stella (4<sup>th</sup>) and Call (1<sup>st</sup>) be accepted as tuition students at Edinboro Elementary school for the 2016-2017 school year. Mr. and Mrs. Bridger understand that they will be responsible for tuition and transportation. Ms. Johnson has requested for her children Eric (10<sup>th</sup>) and Andrew (7<sup>th</sup>) be accepted as tuition students at General McLane High School and James W. Parker Middle School for the 2016-2017 school year. Ms. Johnson understands that she will be responsible for tuition and transportation. Mr. and Mrs. Cannata has requested for their children Emma (7<sup>th</sup>) and Isabella Cannata (1<sup>st</sup>) be accepted as tuition students at James W. Parker Middle School and Edinboro Elementary School for the 2016-2017 school year. Mr. and Mrs. Cannata understand that they will be responsible for tuition and transportation.

Motion: Mrs. Eisert recommended that the acceptance of students on a tuition basis, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **AFFILIATION AGREEMENTS APPROVED**

Consideration of Approval of Affiliation Agreements for Student Teaching between General McLane and universities was requested. Approval to enter into an agreement with Edinboro University of Pennsylvania, California University, Gannon University and Mercyhurst University. These agreements are in effect until 2021. None of these agreements represent any cost the district but outline the working agreements with student teachers from the universities. Approval of these agreements is in compliance with Board Policy #307.

Motion: Mrs. Eisert recommended that the affiliation agreements, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **EXCHANGE STUDENT APPROVED**

Consideration of Approval of Foreign Exchange Student on Tuition Basis was requested. Youth for Understanding has submitted a request that Lenne-Pekka Leskinen (12<sup>th</sup>) of Finland be enrolled as tuition students at General McLane High School for the 2016-2017 School Year. Enrollment is pending receipt of all proper immunizations. Registration paperwork will not be issued until the proper immunizations are received. Host family for the students is Mr. Dan Kane, 4244 Genesee Avenue, Erie, PA. Mr. Kane is a teacher at General McLane High School and will provide transportation for the students. Host family does not live in the District so the students will pay tuition.

Motion: Mrs. Eisert recommended that the exchange student, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **FIELD TRIP APPROVED**

Consideration of Approval of Field Trip was requested. Mr. Bruce Yates requested to take members of the Vocal Music / Theatre Department to New York City on April 25-30, 2017. The cost of the trip, including transportation, will be covered by the students attending.

Motion: Mrs. Eisert recommended that the field trip, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **INTERNSHIP**

Consideration of Ratification of Internship was requested. Ms. Katherine Wardi-Zonna requested to complete an internship (psychology) at General McLane School district. The internship would be for 8 hours a week, starting on June 13, 2016. Mrs. Hardy agreed to supervise the experience.

Motion: Mrs. Eisert recommended that the internship, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **SUPPLEMENTAL CONTRACTS APPROVED**

Consideration of Approval of Supplemental Contracts was requested. Supplemental contracts are requested for the following individuals. Salaries are in conjunction with the GMEA Contracts for 2016-2017

Abby Eldred, Assistant Volleyball Coach	\$5,673.00
Leah Hansen, Assistant Basketball Coach	\$6,535.00
Leah Hansen, Middle School Basketball Coach	\$3,057.60

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on June 8, 2016.

Motion: Mrs. Eisert recommended that the supplemental contract, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."



**SUPPLEMENTAL RESIGNATION APPROVED**

Consideration of Approval of Supplemental Resignation was requested. Zach Lucas has resigned his position as Middle School Football Coach, effective immediately.

Motion: Mrs. Eisert recommended that the supplemental resignation as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**VOLUNTEER ASSISTANTS APPROVED**

Consideration of Approval of Volunteer Assistants was requested. The following individuals have requested to serve as athletic volunteer assistants for the 2016-2017 Season:

Mike Allison (Swimming)	Drew Astorino (BBasketball)	Thomas Banks (BBasketball)
Zane Berger (Football)	Pat Brickner (Swimming)	Michael Clark (Softball)
Bill Frick (Wrestling)	Jay Gilford (Basketball)	Christopher Gychowski (Baseball)
Sarah Hansen (GSoccer)	Trevor Hartless (Wrestling)	Mike Koester (Swimming)
Nicholas Mitchell (Wrestling)	James Mountain (Baseball)	Laura Nientimp (Cross Country)
Francisco Perez (Baseball)	Thomas Peyton (Baseball)	Molly Regan (Track and Field)
Lauren Stonis (Swimming)	Greg Wells (Softball)	Taylor Palowski (Volleyball)
Christine Fair (Cross Country)		

Act 34, Act 114 and Act 151 clearances are on file.

Motion: Mrs. Eisert recommended that the volunteer coaches, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**HIRINGS APPROVED**

Consideration of approval of recommendations for the open kindergarten position was requested. Dawn McKechnie was recommended for the open Kindergarten position at McKean Elementary School. Her salary will be in accordance with Step 1, Bachelors +15 of the approved GMEA Contract for 2016-2017. A Temporary Professional Contract will be issued.

Motion: Mrs. Eisert moved that the recommendation for hiring, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**CO-OPERATIVE AGREEMENT APPROVED**

Consideration of Approval to enter into a co-operative agreement with Fairview High School in the sport of Water Polo was requested. The District received a request by Fairview School District to participate in Water Polo as a "co-op sport." This does not cost the District any money and the District has no obligation other than to approve the agreement, which was presented during the June 15, 2016 Committee of the Whole. The Co-Op agreement still must be approved by the PIAA. We have one student interested at this time.

Motion: Mrs. Eisert moved that the co-operative agreement for Water Polo, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**BUILDINGS, GROUNDS & TRANSPORTATION**

**BIDS APPROVED**

Consideration of Approval of Bids Received on Paper for School Year 2016-2017 was requested. Bids were solicited and publicly opened on various dates at the Northwest Tri County Intermediate Unit. Authorization was requested to accept the bids and award orders to the lowest responsible bidder meeting specifications up to the amount included in the tentative budget for 2016-2017.

Motion: Dr. Wise moved that the bids received, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**RESIGNATIONS RATIFIED**

Consideration of Approval of Ratification of Resignation – Non-Instructional Employees was requested. Kristen Melnick submitted her letter of resignation as a Temporary (1) Year Instructional Classroom Aide at McKean Elementary School effective May 13, 2016. Elliot LaPlaca submitted his letter of resignation as Maintenance effective May 27, 2016 with 2 years of service.

Motion: Dr. Wise moved that the resignations, as listed above, be ratified and approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**RESIGNATION APPROVED**

Consideration of Approval of Ratification of Resignation – Non-Instructional Employee was requested. Sandra Pietrowski has submitted her letter of resignation as a Personal Care Aide I at Edinboro Elementary School effective June 2, 2016 with 2 years of service.

Motion: Dr. Wise moved that the resignation, as listed above, be ratified and approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**SUMMER HIRINGS RATIFIED**

Consideration of Approval of Ratification of Recommendations for Hiring – Summer was requested. Owen Tshudy was recommended for summer employment for summer maintenance help at \$10.45 per hour not to exceed hours as approved for temporary summer maintenance help at the March 16, 2016 Regular Meeting. Required clearances are on file. Temporary employees receive no paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Wise moved that the summer hirings, as listed above, be ratified and approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**HIRINGS APPROVED**

Consideration of Approval of Recommendations for Hiring, Non-Instructional Employee was requested. Daniel Custer was recommended as a regular bus driver. Current Act 34, 114, 151 clearances, and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Mr. Custer has completed a 90-day period as a substitute driver.

Motion: Dr. Wise moved that the hirings, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **HIRING APPROVED**

Consideration of Approval of Recommendation for Hiring, Substitute Non-Instructional Employee was requested. Elliot LaPlaca was recommended as a substitute employee. Required clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2015-2016. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Wise moved that the hirings, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **FMLA APPROVED**

Consideration of Approval of FMLA Leave Request – Non-Instructional Employee was requested. A request has been received from Christopher Prenatt for an FMLA leave effective July 6, 2016 for up to (12) twelve weeks. As per Policy 535, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Wise moved that the FMLA, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **TRANSPORTATION AGREEMENT APPROVED**

Consideration of Approval of Transportation Agreement – Resident Student was requested. Authorization was requested to approve an agreement with Megan Gomolekoff to transport her child from her residence to Edinboro Elementary School (approximately 5 miles per day) for school year 2016 – 2017 at the IRS reimbursement rate of \$.54 per mile.

Motion: Dr. Wise moved that the transportation agreement as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

#### **USE OF PROPERTY APPROVED**

Consideration of Approval of Use of School Property was requested for Growing and Learning Center by Dorothy and Charles Lytle; available designated areas at Edinboro Elementary School. The program will run Monday – Friday, 6:30 a.m. – 6:30 p.m. during the fiscal year July 1, 2016 to June 30, 2017 at Edinboro Elementary School. The District Administration recommends that, if approval is granted, the group be limited to specific areas assigned for the 2016-17 fiscal year and will follow the General McLane school calendar and other dates as mutually agreed upon. Fees charged will be \$3,500.00 per month. A lease with the conditions stated above will be executed.

Motion: Dr. Wise moved that the use of property, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**USE OF PROPERTY APPROVED**

Consideration of Approval of Use of School Property was requested for Long's School of Dance by Lee Ann Long; available designated areas at Edinboro Elementary School. The dance program will run Thursdays, 4:00 p.m. – 8:00 p.m. during the school year at Edinboro Elementary School. The District Administration recommends that the group be limited to specific areas assigned for the 2016-17 school year only and will follow the General McLane school calendar. Fees charged will be \$200.00 per month. A late fee of \$50.00 will be assessed for any payment received more than 15 days after the due date. A lease with the conditions stated above will be executed.

Motion: Dr. Wise moved that the use of property, as listed above, be approved as presented.  
Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**K-12 HR SOLUTIONS AGREEMENT APPROVED**

Consideration of Approval to enter into Agreement with K-12 HR Solutions was requested. This agreement is to review 18 non-instructional job descriptions, hiring practices and salary / benefit schedules. After a review, the consultants will recommend a new compensation structure and scaled plan to implement changes. The evaluation process will take approximately seven weeks, beginning June 20, 2016. The cost to the District is \$13,760.00, exclusive of travel if needed. Consultants will consider review of additional positions at a cost of \$480 per job.

Motion: Dr. Wise moved that the agreement with K-12 Solutions, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**TRANSFER APPROVED**

Consideration of Approval of Transfer – Non-Instructional Employee was requested. Kimberly Stawicki requested to transfer from the Administrative Assistant to Curriculum Coordinator (Full-Time Salary Support Staff) to the Office Secretary (Part-Time Hourly Support Staff) at General McLane High School. The date of the termination in her present position will be determined with administration prior to the start of the 2016-2017 school year. Wages and Benefits will be that approved for the 2016-2017 school year. Current Act 34, 114, 151 clearances, and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file.

Motion: Dr. Wise moved that the transfer, as listed above, be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**INTERMEDIATE UNIT REPORT**

Mrs. Eisert reported to the Board that the IU's last meeting was May 25 and they are retooling the evaluation for the executive director.

**VO-TECH REPORT**

Mr. Bucksbee reported that school is out.

**LEGISLATIVE REPORT**

No report was given.

**GENERAL MCLANE FOUNDATION REPORT**

Mrs. Crow reported on the upcoming Golf Outing on July 23.

**RECOGNITION OF VISITORS FOR SCHOOL RELATED MATTERS**

No visitors addressed the Board.

**NEW BOARD MEMBERS APPROVED**

Consideration of Approval of New Board Members & Committees was requested. A recommendation was made to appoint Bradford Pattullo to fill the open Board Seat for Region 3, left vacant by Dr. Kahan Sablo. A recommendation was made to appoint Linda King to fill the open Board Seat for At Large, left vacant by Dr. Annette Rilling. Appointments are effective for July 1, 2016.

Motion: Dr. Wise moved that the new board members, as listed above, be approved and appointed as presented. Seconded by Dr. Rilling.

Action: Motion approved with all "ayes."

**COMMITTEES ASSIGNED**

Consideration of Approval of President's appointment of members to standing committees and chairman for each was requested. Ms. Crow reviewed the assignments to the standing committees and Chairpersons of those committees. Ms. Crow appointed the following committees:

- a. POLICY AND FINANCE COMMITTEE: Mrs. Shari L. Gould, Chair; Dr. Peter J. Dobrzynski; Mrs. Linda King
- b. INSTRUCTION AND CO-CURRICULAR ACTIVITIES COMMITTEE: Mrs. Amy Eisert, Chair; Mr. Andy Schulz, Mr. Brad Pattullo
- c. BUILDINGS, GROUNDS AND TRANSPORTATION COMMITTEE: Mr. James H. Bucksbee, Chair; Dr. Timothy Wise; Mrs. Carrie Crow

Motion: Mrs. Crow moved that the new committees, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

**ROBERT KENNERKNECHT RECOGNIZED**

Consideration of Approval to Recognize GMSD Employee Robert Kennerknecht was requested. The District recognizes and applauds the efforts of Athletic Trainer / Athletic Director Rob Kennerknecht, who rendered lifesaving assistance while attending the baseball playoff game to one of the family members who was attending as a spectator.

Motion: Mrs. Crow moved that the recognition to Robert Kennerknecht, as listed above, be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

**IU BOARD REPRESENTATIVE APPROVED**

Motion: Mr. Bucksbee moved that Mrs. Eisert remain as the IU Board Representative from General McLane School District. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

**NOTIFICATION OF MEETINGS**

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of May 18, 2016:

- A. Regular Study Session, June 8, 2016; 6:30 p.m.

**EXECUTIVE SESSION**

The Board entered an Executive Session at 8:14 p.m. to discuss personnel and legal matters.

The Board returned from an Executive Session at 8:33 p.m.

**ADJOURNMENT**

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 8:49 p.m.

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Marissa A. Orbanek, Board Secretary