

GENERAL McLANE SCHOOL DISTRICT
Board of Education
Regular Monthly Meeting
March 16, 2016

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, March 18, 2015 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Dr. Dobrzynski, Mrs. Crow, Mrs. Eisert, Mrs. Gould, Mrs. Greenleaf, Dr. Rilling, Mr. Schulz, Dr. Sablo and Dr. Wise. Administration present were Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mr. Getz, Mr. White, Mr. Fendya and Ms. Orbanek. Also present was the Board Solicitor, Jim McDonald and one visitor.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS FOR BOARD RELATED MATTERS

Mrs. Crow offered the podium to the visitors. Hearing no response, she continued with the meeting.

COMMUNICATIONS

There were no communications.

PRESENTATION

Steve Halmi presented on the Edinboro Storm Water Management System.

BOARD MINUTES APPROVED

The Directors were presented with copies of the following minutes: Regular Monthly Study Session of February 10, 2016 and the Regular Monthly Meeting of February 17, 2016.

Motion: Dr. Rilling moved that the minutes of the Study Session of February 10, 2016 and the minutes of the Regular Monthly Meeting of February 17, 2016 be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

SUPERINTENDEN'S REPORT

Mr. Scaletta presented the Board with the "Superintendent's Report" as of March 16, 2016. A copy of the "Superintendent's Report" is on file in the Secretary's office.

FINANCIAL REPORTS

The Directors were presented with a copy of the Treasurer's Report as of February 29, 2016 indicating the following balances:

Cash and Investments - Beginning of Period	\$10,929,654.60
Cash Receipts	20,114,517.09
Disbursements	<u>-18,525,054.96</u>
Cash and Investments - End of Period	\$12,519,116.73

The Directors were presented with a listing of Accounts Payable as of March 11, 2016 totaling \$223,646.67. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Wise recommended that the Treasurer's Report of February 29, 2016 and the Accounts Payable as of March 11, 2016 be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

OTHER REPORTS

The Directors were presented with copies of the following: the Cafeteria Report, the High School Activity Report, Capital Reserve Fund and the Employee Benefit Trust Report, all as of February 29, 2016. These reports are referenced as FR #2, 4, 5, 6, 7, 8 and 9 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

POLICY & FINANCE COMMITTEE MATTERS

PROPOSED PRELIMINARY BUDGET APPROVED

Consideration of Approval of the Proposed Preliminary 2016-2017 Operating Budget as Presented with Revenues of \$32,145,992 and Expenditures of \$33,077,738 was requested. The preliminary budget includes a projected use of fund balance of \$931,746 and provides for a .40 mill real estate tax increase. The proposed real estate tax rate has been set at 12.96 mills. The Board and District Administration will continue to review and revise the budget until June 30, 2016. The Superintendent's Letter of Transmittal was previously submitted to the Directors.

Motion: Mrs. Gould recommended that the Proposed Preliminary 2016-2017 Operating Budget be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

ECTS AVTS Budget APPROVED

Consideration of Approval of the Erie County Technical School AVTS Budget for School Year 2016-2017 was requested. The Directors reviewed the budget with the District Representative, Mr. Bucksbee, at the March 9, 2016 Study Session. The District's contribution for 2016-17 is \$377,115. This is an increase of \$21,635 from 2015-16.

Motion: Mrs. Gould recommended that the ECTS AVTS Budget for School Year 2016-2017 be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

IU BUDGET RESOLUTION APPROVED

Consideration of Approval of Adoption of Budget Resolution for Northwest Tri-County Intermediate Unit for School Year 2016-2017 was requested. The Directors were presented with a copy of the proposed budget at the March 9, 2016 Study Session. The district's share of the proposed Northwest Tri-County Intermediate Unit's Budget is estimated to be approximately \$294,772 for special education consortium services, contracted transportation services, school improvement services, cyber school services and

other miscellaneous expenditures as reflected in the district's Proposed Final 2016-2017 Operating Budget.

Motion: Mrs. Gould recommended that the Northwest Tri-County Intermediate Unit Budget be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

EXONERATION APPROVED

Consideration of Approval of Exoneration of Delinquent Real Estate Taxes was requested. The Directors received a listing of parcels that were deleted by the County Assessment Office due to trailer removal or dismantle. The real estate taxes on these parcels totaled \$253.11. Approval of the exoneration is recommended provided any county and/or municipal real estate taxes are also exonerated by the taxing entity.

Motion: Mrs. Gould recommended that the exoneration of delinquent real estate taxes be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

SUBSTITUTE TEACHER ADDITIONS APPROVED

Consideration of Recommendation for Substitute Teacher List 2015-2016 School Year was requested. The following individual has been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Michelle Lofgren

Nicholas Geraci

Amy Gray

Per diem for 2015-2016 is \$82.00/day and \$41.00/half-day.

Motion: Mrs. Eisert recommended that the substitute teacher additions be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

LEGACY AWARDS RESOLUTION APPROVED

Consideration of Approval of Resolutions – Lancer Legacy Awards was requested. The following resolutions were recommended for approval.

RESOLUTION

TITLE: LANCER LEGACY AWARD

SUBMITTED BY: General McLane Lancer Legacy Committee

WHEREAS, Martha Kosiorek served the General McLane School District as an English teacher for 34 years; and

WHEREAS, Martha Kosiorek was the pioneer of GM girls basketball program, starting the program in 1977 and continuing to coach for four years;

WHEREAS, Martha Kosiorek also held positions, such as Drill Team Coach, 11th Grade Sponsor, Assistant Curriculum Coordinator of Language Arts and Language Arts Departmental Lead Teacher;

WHEREAS, the work of Martha Kosiorek in the early years of GM athletics built a foundation of success, and shaped a legacy of excellence that has been a hallmark of General McLane Athletics; therefore, be it

RESOLVED, that the General McLane Board of Education does hereby confer upon Martha Kosiorek, the Lancer Legacy Award for Distinguished Service to Athletic Programs of the General McLane School District.

Adopted this **16th** day of **March, 2016**.

RESOLUTION
TITLE: LANCER LEGACY AWARD
SUBMITTED BY: General McLane Lancer Legacy Committee

WHEREAS, Martha R. Knuth, provided the leadership and maintained a commitment to academic excellence for all students; and

WHEREAS, Martha R. Knuth was hired as an English and Reading teacher at James W. Parker Middle School during the 1986-1987 school year, after serving the District previously, where she remained until end of the 2007-2008 school year with a total of twenty-two years with the General McLane School District; and

WHEREAS, Martha R. Knuth provided her students with a foundation of English education through a variety of new projects and programs that she implemented throughout the years, including making Leveled Library a trend long before it started nationally; and

WHEREAS, Martha R. Knuth, served as Newspaper Advisor for the Lancer Messenger for 15 years, the Middle School Yearbook advisor and helped develop a Student of the Month Program and worked on the Strategic Plan; and,

WHEREAS, learning programs instituted by Martha R. Knuth, have become institutions at General McLane still benefitting students; therefore, be it

RESOLVED, that the General McLane Board of Education does hereby confer upon Martha R. Knuth, the Lancer Legacy Award for Distinguished Service to the General McLane School District.

Adopted this **16th** day of **March, 2016**.

Motion: Mrs. Eisert recommended that the Lancer Legacy Awards be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

FMLA LEAVE APPROVED

Consideration of Approval of FMLA Leave was requested. Ms. Monica Mook (James W. Parker Middle School) submitted a request for an FMLA leave from May 20, 2016 through November 2, 2016. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Eisert recommended that the FMLA Leave be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

SUPPLEMENTAL CONTRACT APPROVED

Consideration of Approval of Supplemental Contract for 2016-2017 School Year was requested. Supplemental contract salaries are in conjunction with the 2016-2017 rates of the GMEA contract.

Gregory Doré, Middle School Coach, Football \$3,057.60
Act 34, Act 114 and Act 151 clearances are on file.

Motion: Mrs. Eisert recommended that the Supplemental Contract be approved as presented. Seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes."

BUILDINGS, GROUNDS & TRANSPORTATION

BIDS APPROVED

Consideration of Approval of Bids Received on (3) 72 – Passenger School Buses for the 2016-2017 School Year was requested. Bids were received from Blue Bird Bus Sales of Pittsburgh, Meyers Equipment and Wolfington on Thursday, March 3, 2016 and tabulated. The bid tabulation was presented at the March 9, 2016 Study Session. Authorization is requested to award the bid for (3) 72 - Passenger School Buses to Blue Bird Bus Sales of Pittsburgh for a total of \$243,636.00.

Motion: Dr. Sablo recommended that the bids be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

AUTHORIZATION APPROVED

Consideration of Approval of Authorization for the Business Manager to Solicit Bids for the 2016-2017 School Year was requested for the following:

High School Performing Arts Wing
High School Weight Room

Motion: Dr. Sablo recommended that the authorization be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

RETIREMENT APPROVED

Consideration of Approval of Retirement – Non-Instructional Employee was requested. Anna Campoli submitted her letter of retirement as Administrative Assistant to Curriculum Coordinator effective May 2, 2016 with 12 years of service.

Motion: Dr. Sablo recommended that the retirement be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

RESIGNATION RATIFIED

Consideration of Approval of Ratification of Resignation- Non-Instructional Employee was requested. Maninder Kaur submitted her letter of resignation as a Cafeteria Monitor effective March 11, 2016 with 2 years of service.

Motion: Dr. Sablo recommended that the resignation be approved as Dr. Wise.

presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

FMLA LEAVE RATIFIED

Consideration of Approval of Ratification of FMLA Leave Request – Non-Instructional Employees was requested. A request was received from Robert Ellwood for an FMLA leave effective February 10-29, 2016. As per Policy 535, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo recommended that the FMLA leave be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

HIRING APPROVED

Consideration of Approval of Recommendation for Hiring, Non-Instructional Employees was requested. Bruce Marinkovich was recommended as a Bus Driver (Part-Time Hourly Support Staff. Current Act 34, 114 and 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Wages and benefits will be that approved for the 2015-2016 school year.

Motion: Dr. Sablo recommended that the hiring be approved as Dr. Wise. presented. Seconded by

Action: Motion approved with all "ayes."

HIRING APPROVED

Consideration of Approval of Recommendation for Hiring – Summer Building, Grounds and Transportation Maintenance. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for additional summer maintenance or custodial help not to exceed 960 hours at a rate of \$10.45. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for temporary bus cleaning for the summer not to exceed 640 hours at a rate of \$10.45 per hour. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for temporary bus painting and bodywork for the summer not to exceed 480 hours at a rate of \$13.80 per hour. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for temporary mechanics helpers for the summer not to exceed 480 hours at a rate of \$13.80 per hour. Preference will be given to Full-time Hourly Support Employees, Class A and Class C Drivers. Temporary employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo recommended that the hiring be approved as Dr. Wise. presented. Seconded by

Action: Motion approved with all "ayes."

TEMPROARY SIGNS APPROVED

Consideration of Approval of Temporary Signs was requested. The GM Baseball Boosters requested permission for the displaying of temporary signs during the 2016 season and beyond at the General McLane High School baseball field in compliance with the guidelines of Washington Township.

Advertising shall not be placed until after school and shall be removed the same day at the conclusion of the activity. No advertising shall be placed for tobacco products, products containing alcohol or any bar, tavern or other establishment operating under a liquor license, or for any advertising with a political or

religious theme. The Superintendent may require removal of any advertising which in his discretion is inappropriate for display on school property.

Motion: Dr. Sablo recommended that the temporary signs request be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported to the Board on the Budget discussions with the IU and their upcoming vote. She also explained that the Board would be getting a list of services and that the IU was conducting a salary study.

VO-TECH REPORT

Mr. Bucksbee reported that the Vo-Tech had their last and final proposal to the professional staff and that they had an unfair labor claim.

LEGISLATIVE REPORT

No report was given.

GENERAL MCLANE FOUNDATION REPORT

No report was given.

OTHER BUSINESS

Mr. William Fendya reported to the Board on a contract they received regarding the HANDS program.

Motion: Dr. Sablo recommended that they delegate authority to the superintendent office and staff to make a decision regarding the HANDS project after receiving additional information. Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

RECOGNITION OF VISITORS FOR SCHOOL RELATED MATTERS

Mrs. Crow offered the podium to the visitors. Hearing no response, she continued with the meeting.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 8:06 p.m.

Marissa A. Orbanek, Board Secretary