

GENERAL McLANE SCHOOL DISTRICT
Board of Education
Regular Monthly Meeting
May 18, 2016

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, May 18, 2016 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Dr. Dobrzynski, Mrs. Eisert, Mrs. Gould, Dr. Rilling, Mr. Schulz, and Dr. Wise. Administration present were Mr. Scaletta, Mr. Mennow, Mr. White, Mr. Getz, Mr. Hansen, Mr. Fendya, and Ms. Orbanek. Also present was the Board Solicitor, Mr. James McDonald, School Resource Officer, Paul Hagerty and five visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

PRESENTATION OF CHECKS

Mrs. Crow presented Evan Sneed and Kyle Sult with checks for the iPad competition.

BOARD MINUTES APPROVED

The Directors were presented with copies of the following minutes: the Regular Monthly Study Session of April 13, 2016, the Regular Monthly Meeting of April 20, 2016 and the Limited Agenda Meeting on May 11, 2016.

Motion: Dr. Wise moved that the minutes of the Regular Monthly Study Session of April 13, 2016, the minutes of the Regular Monthly Meeting of April 20, 2016 and the minutes of the Limited Agenda Meeting on May 11, 2016 be approved as presented. Motion seconded by Dr. Rilling.

Action: Action: Motion approved with all "ayes." Dr. Sablo was absent.

SUPERINTENDENT'S REPORT

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of May 18, 2016 and proceeded to discuss the items contained thereon.

FINANCIAL REPORTS

The Directors were presented with a copy of the Treasurer's Report as of April 30, 2016 indicating the following balances:

Cash and Investments - Beginning of Period	\$10,929,664.60
Cash Receipts	24,655,284.14
Disbursements	<u>23,313,399.62</u>
Cash and Investments - End of Period	\$12,271,539.12

A copy of the Treasurer's Report of April 30, 2016 is attached hereto and becomes part of the official records of the Board.

The Directors were presented with a listing of Accounts Payable as of May 12, 2016 totaling \$168,341.20. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Rilling moved that the Treasurer's Report of April 30, 2016 and listing of Accounts Payable as of May 12, 2016 be approved as presented and a copy filed for audit purposes. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

OTHER REPORTS

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employees Benefit Trust Report and the Capital Reserve Fund Report all as of April 30, 2016. These reports are referenced as FR #2, 5, 6, 7, 8 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

EXECUTIVE SESSION

The Board entered an executive session at 6:45 p.m. to discuss personnel. The Executive Session ended at 7:03 p.m.

POLICY & FINANCE COMMITTEE MATTERS

SECOND READING APPROVED

Consideration of Approval for a Second and Final Reading – School Board Policy was requested for Policy Section 246 – Student Wellness. The Directors received and reviewed a copy of the proposed Policy at the April 20, 2016 Board Meeting. Final approval of the proposed Policy was recommended.

Motion: Mrs. Gould moved that the second and final reading of School Board Policy #246 be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

FIRST READING APPROVED

Consideration of Approval for a First Reading – School Board Policies was requested. Approval was requested for:

- A. Policy 823 – Naloxone
- B. Policy 626 – Federal Fiscal Compliance
- C. Policy 626.1 – Travel Reimbursement – Federal Programs

The Directors received and reviewed a copy of the proposed Policy at the May 11, 2016 Study Session. The above sections are being updated to comply with changes in federal and state laws and regulations and applicable court decisions.

Motion: Mrs. Gould moved that the first reading of School Board Policy #823, 626 and 626.1 be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

TRANSPORTATION RATES APPROVED

Consideration of Approval of 2016-2017 Transportation Rates was requested. Approval was requested of fees to be charged for use of School District buses for trips in the 2016-2017 school year effective July 1, 2016. Hourly rate will be \$22.20 per hour and mileage rate will be \$2.29 per mile. Outside groups will be charged a \$150 non-refundable deposit for each trip that will be applied to the final invoice.

Motion: Mrs. Gould moved that the 2016-2017 Transportation Rates be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

SALE OF PROPERTY APPROVED

Consideration of Approval of the Sale of Property from the Erie County Repository was requested. Information has been received from the Tax Claim Bureau that an offer to purchase the property commonly known as and identified in the assessment records of Erie County as Index 45-029-050.1-

007.64 – 37 Hall Dr Trl. This offer was made by Joseph Dorn who is willing to purchase that parcel for the sum of \$250.00.

Motion: Mrs. Gould moved that the sale of property be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all “ayes.” Dr. Sablo was absent.

VARIOUS APPOINTMENTS AND ELECTIONS APPROVED

Consideration of Approval of Recommendations for Various Appointments and Elections was requested for the following:

- A. Appointment of Treasurer
 - (1) Recommended Treasurer for fiscal years 7/1/2016 to 6/30/2017 – Shari Gould
 - (2) Set compensation of Treasurer
 - a. Treasurer - no compensation
 - (3) Establish performance bonds for Secretary and Treasurer for fiscal year ending June 30, 2017.
 - a. Treasurer - presently \$25,000.00
- B. Appointment of Activity Account Custodians for School Year Ending June 30, 2017
Recommendations:
 - (1) High School – Mr. Mennow and Mr. Cannata – recommended bond \$2,500.00 each
 - a. High School Activities – Checking and Savings
 - (2) Middle School – Mr. Hansen and Mr. Buto - recommended bond \$2,500.00 each
 - a. Middle School - Checking
 - (3) Edinboro Elementary – Mr. White - recommended bond \$2,500.00
 - a. Edinboro Elementary Mitten Fund - Checking
 - (4) McKean Elementary - Mr. Getz - recommended bond \$2,500.00
 - a. McKean Elementary Mitten Fund – Checking
- C. Appointment of Auditors to audit the records for fiscal year ended June 30, 2016
 - (1) Recommend - Buseck, Barger & Bliel, CPA's - \$19,500
- D. Appointment of a Solicitor for the fiscal year July 1, 2016 to June 30, 2017
 - (1) Recommend - James D. McDonald, Jr. (The McDonald Group) - \$150/hr. and Paralegal \$135/hr.
- E. Appointment of Health Insurance Brokers for the fiscal year July 1, 2016 to June 30, 2017
 - (1) Recommend – Northwest Insurance Services - \$16,500
- F. Appointment of Architect of Record for the fiscal year July 1, 2016 to June 30, 2017
 - (1) Recommend – Hallgren Restifo Loop & Coughlin - 6% of Total Contract Cost
- G. Appointment of Broker/Insurance Agent for the fiscal year July 1, 2016 to June 30, 2017
 - (1) Recommend – Don Wagner, S.A. Wagner Insurance Company
- H. Appointment of Earned Income Tax Collector effective January 1, 2017 and establish the Rates of Commission
 - (1) H.A. Berkheimer, Inc. is recommended per the Erie County Tax Collection Committee Tax Collection Agreement to collect Earned Income Tax at a rate of 1.48% per amount collected for all municipalities within the District.
 - (2) This is the third year of the second Tax Collection Agreement with a term ending December 31, 2019. The Agreement contains a five-year price guarantee and automatic one-year extensions after the initial term.
- I. Appointment of Delinquent Earned Income Tax Collectors effective January 1, 2017 and Establish the Rates of Commission
 - (1) H.A. Berkheimer, Inc. is recommended per the Erie County Tax Collection Committee Tax Collection Agreement to collect Delinquent Earned Income Tax at a rate of 1.48% per amount collected for all municipalities within the District.
- J. Appointment of Local Services Tax Collectors for Calendar Year Ending December 31, 2016 and Establish the Rates of Commission
 - (1) Edinboro Borough, Franklin Township, McKean Borough, McKean Township &

Washington Township - H.A. Berkheimer, Inc - 1.8% per terms of Erie County Tax Collection Committee Tax Collection Agreement or appointed Municipality Collector.

- K. Designation of Depositories - Fiscal Year ending June 30, 2017
- (1) Northwest Savings Bank, Edinboro Office for the Following Accounts:
 - a. General Fund Business Insured Money Fund Account #XXXXXX5746
 - b. General Fund Checking Account #XXXXX9430
 - c. Capital Reserve Business Insured Money Fund Account #XXXXXX5886
 - d. Capital Reserve Checking Account - #XXXXXX1436
 - e. Employee Benefit Trust Checking Account – # XXXXXX1493
 - f. Employee Benefit Dental Checking Account - #XXXXXX1519
 - g. Flexible Spending Checking Account - #XXXXXX0322
 - h. Food Service Checking Account - # XXXXXX1477
 - i. High School Activity Checking Account - # XXXXXX1444
 - j. Middle School Activity Checking Account - # XXXXXX1451
 - k. Middle School Ross Morrow Checking Account - # XXXXXX1501
 - l. Edinboro Elementary Activity Checking Account - # XXXXXX1469
 - m. McKean Elementary Activity Checking Account - # XXXXXX1485
 - n. Checking account signature requirements are per Board Policy 616 - Payment of Bills except as noted per schedule provided at the May 14, 2014 Study Session.
 - o. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.
 - (2) PNC Bank, Edinboro Office for the Following Accounts:
 - a. General Fund Checking Account - #XX-XXXX-2468
 - b. Easy Procure Account - #XX-XXXX-1581
 - c. Checking account signature requirements are per Board Policy 616 - Payment of Bills except as noted per schedule provided at the May 14, 2014 Study Session.
 - d. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.
 - (3) Pennsylvania Local Government Investment Trust (First Union National Bank) for the Following Accounts:
 - a. General Fund Account - #XXX0015
 - b. Capital Reserve Fund Account – XXX0028
 - c. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.
 - (4) Pennsylvania School District Liquid Asset Fund for the Following Accounts:
 - a. General Fund Account - #XXXXXX7382
 - b. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.

Motion: Mrs. Gould moved that the various appointments and elections be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all “ayes.” Dr. Sablo was absent.

RESOLUTION APPROVED

Consideration of Approval of Resolution to Adopt OMNI Group’s Model 403(b) Retirement Plan effective July 1, 2016 and enroll in OMNI’s Preferred Provider Plan (“P3”) was requested. The OMNI Group Model 403(b) Retirement Plan as adopted will contain provisions essentially the same as General McLane’s current 403(b) plan. OMNI’s P3 has significantly more vendor choices than the District’s current plan. Neither the District nor its employees will incur any additional cost for the Plans.

Motion: Mrs. Gould moved that the resolution to adopt OMNI Group’s model 403(b) Retirement Plan be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all “ayes.” Dr. Sablo was absent.

INDEPENDENT AUDITORS REPORT APPROVED

Consideration of Approval of Acceptance of Independent Auditors Report on Service Organization Controls - SOC 1 as of January 1 – December 31, 2015 for H.A. Berkheimer, Inc. was requested. Berkheimer Associates is the Earned Income Tax Collector for Edinboro, Washington Township and McKean Township and the Occupational Privilege Tax Collector for Washington and McKean Townships. No exceptions are noted in the auditor's opinion letters. Copies of the report were circulated to the Directors at the May 11, 2016 Study Session.

Motion: Mrs. Gould moved that the independent auditors report be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

CERTIFICATION OF SENIORS APPROVED

Consideration of Approval of Certification of Seniors for Graduation was requested. Approval of the seniors for graduation is on the condition that all requirements have been met. A list was provided at the May 11, 2016 Study Session.

Motion: Mrs. Eisert moved that the certification of seniors for graduation be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

HIRINGS APPROVED

Consideration of Approval of Recommendations for Open Positions was requested. Natalee Bufalini was recommended for a Temporary Contract for the Health and Physical Education teaching position at General McLane High School for the 2016-2017 school year. Her salary will be in accordance with Step 1, Master's. Luke Jahn was recommended for a Temporary Contract for the Health and Physical Education teaching position at James W. Parker Middle School for the 2016-2017 school year. His salary will be in accordance with Step 1, Bachelor's. Kate Lomazzo was recommended for a Temporary Contract for the Third Grade teaching position at McKean Elementary School for the 2016-2017 school year. Her salary will be in accordance with Step 1, Master's. Casey Shee is recommended for a Temporary Contract for the Learning Support teaching position at James W. Parker Middle School for the 2016-2017 school year. Her salary will be in accordance with Step 2, Master's.

Motion: Mrs. Eisert moved that the hirings be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

RESIGNATION APPROVED

Consideration of Approval of Resignation was requested. Mrs. Aimee Monaco has submitted a letter of resignation from her position as Literacy Interventionist Teacher at McKean Elementary School the end of the 2015-2016 School Year. She has four years of service within the District.

Motion: Mrs. Eisert moved that the resignation be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

SUBSTITUTE TEACHER RATIFIED

Consideration of Ratification of Recommendation for Substitute Teacher List 2015-2016 School Year was requested. The following individual has been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education

Rachel Lewis

Per diem for 2015-2016 is \$82.00/day and \$41.00/half-day.

Motion: Mrs. Eisert moved that the substitute teacher be ratified and approved as presented.

Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

IU #5 EMERGENCY SUBSTITUTE TEACHER CONSORTIUM RESOLUTION APPROVED

Consideration of Approval of IU #5 Emergency Substitute Teacher Consortium Resolution was requested.

WHEREAS, the General McLane School District is experiencing difficulty in identifying individuals to server as emergency substitute teachers, and;

WHEREAS, the Northwester Tri-County Intermediate Unit and several of its constituent school districts have formed an Emergency Substitute Teacher Consortium to recruit, screen, train and obtain emergency permits for individuals with Bachelor's degrees to act as emergency substitute teachers, and

WHEREAS, the General McLane School District wishes to continue membership in the Northwest Tri-County Intermediate Unite Substitute Teacher Consortium at a cost of \$1,150 for the 2016-2017 school year,

THEREFORE, the Board of Directors of the General McLane School District hereby agrees to support the membership of the district in this consortium.

Motion: Mrs. Eisert moved that the IU resolution be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

TRANSITIONAL PROGRAM OPERATING AGREEMENT APPROVED

Consideration of Approval of Transitional Program Operating Agreement for Erie County Technical School 16-17 was requested. Permission was requested to approval the Operating Agreement for the Erie County Special Education Transition Program offered by the Erie County Technical School. A copy of the Agreement was provide to Board Members and discussed at the May 11, 2016 Study Session.

Motion: Mrs. Eisert moved that the Transitional Program Operating Agreement for Erie County Technical School 16-17 be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

FIELD TRIPS APPROVED

Consideration of Approval of Field Trips was requested. Mr. Brad Wheeler requested to take members AP Chemistry Class and Physics to Sci-Tech Days at Carnegie Science Center on May 20, 2016. The cost of he trip will be covered by those attending. Mr. Mike Cannata requested to take students in the WWIII and Ethics and Cultural Competence classes to visit the Jewish Holocaust Museum in Washington D.C. on May 23, 2016. The cost of he trip will be covered by the Jewish Community Council of Erie, PA. Mrs. Peiyu Hakanen requested to take 12 students who have taken Mandarin Chinese or Asian Culture to China from June 14, 2017 through June 22, 2017. The cost of the trip will be \$3,580 and will be covered by the students attending.

Motion: Mrs. Eisert moved that the field trips be approved as presented. Motion seconded by Dr.

Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Athletic Supplemental Contracts for 2016-2017 was requested.
Supplemental contract salaries are in conjunction with the 2016-2017 rates of the GMEA contract.

Tori Hansen, Head Coach, Girls Basketball	\$8,350.00
Laura Stippich, Head Coach, Volleyball	\$5,792.80

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the May 11, 2016 Study Session.

Motion: Mrs. Eisert moved that the supplemental contracts be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Academic Supplemental Contracts for 2016-2017 was requested.
Supplemental contract salaries are in conjunction with the 2016-2017 rates of the GMEA contract.

Rick Terella, Academic Advisor I, Academic Challenge	2,353.00
Ray Zimmerman, Academic Advisor I, History Club	2,353.00
Karen Yonko, Academic Advisor I, PJAS	2,353.00
Monica Mook, Academic Advisor II, MS Mathcounts	1,229.00
Rachel Barczyk, Academic Advisor II, MS PJAS	1,229.00
Bill Moats, Academic Advisor II, MS Robotics	1,229.00
Bill Moats, Academic Advisor II, MS Tech Challenge	1,229.00
Brad Wheeler, Academic Advisor II, Chemistry Olympiad	1,229.00
Karen Yonko, Academic Advisor II, Environthon	1,229.00
Lon Jenkins, Academic Advisor II, Speech and Debate	1,229.00
Nick Basko, Academic Advisor II, HS Robotics	1,229.00
Nick Basko, Academic Advisor II, HS Tech Challenge	1,229.00
Dave Treusch, Academic Advisor II, JETS	1,229.00
Alison Ethridge, Academic Advisor II, National Honor Society	1,229.00
Kevin Wible, 9th Grade Class Advisor	2,374.00
Jim Delsandro, 9th Grade Class Advisor	2,374.00
Gary Astorino, 10th Grade Class Advisor	2,039.00
Scott Korb, 11th Grade Class Advisor	2,374.00
Monica Fritchman, 11th Grade Class Advisor	2,374.00
Dan Kane, 12th Grade Class Advisor	2,039.00
Jacob Malec, Director, Marching Band	8,350.00
Bruce Yates, Director, Broadway Dinner	4,705.00
Trisha Yates, Asst. Director, Broadway Dinner	2,483.00
Carol Blount, Asst. Director, Broadway Dinner	2,483.00
Bruce Yates, Director, Play/Musical	4,705.00
Trisha Yates, Asst. Director, Play/Musical	2,483.00
Buck Snodgrass, Asst. Director Play / Musical	2,483.00
Kate Amatuzzo, MS Play Director	810.00
Toni Zona, High School Advisor, Newspaper	3,111.00
Todd Sturgess, Middle School Advisor, Newspaper	1,982.40
Nicole McFadden, High School Advisor, Student Council	3,111.00
Matt Laser, Middle School Advisor, Student Council	2,478.00
Diane Bremner, High School Advisor, Yearbook	4,392.00
Bill Moats, Middle School Advisor, Yearbook	2,478.00

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the May 11, 2016 Study Session.

Motion: Mrs. Eisert moved that the academic supplemental contracts be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

MOU APPROVED

Consideration of Approval of Memorandum of Understanding with GMEA in regard to Marching Band Supplemental Contracts was requested. All parties have agreed to a restructuring of funds. This change is only in effect for the 2016-2017 School Year.

Motion: Mrs. Eisert moved that the MOU with GMEA be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

INTERNSHIP APPROVED

Consideration of Approval of Internship was requested. Michelle Teft requested to complete an Internship (Principal) at General McLane High School from May through August. This request is only for limited amount of hours and only fulfills some of the internship requirements from Westminster College. Mr. Cannata has agreed to supervise this internship. This request is pending receipt of all necessary clearances.

Motion: Mrs. Eisert moved that the internship be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

FOREIGN EXCHANGE STUDENTS APPROVED

Consideration of Approval of Foreign Exchange Students for 16-17 School Year was requested. Youth for Understanding has submitted a request that Clarisse Bourree (Grade 11) from France and Elizabetta Vincenzi (Grade 12) from Italy be enrolled as foreign exchange students at General McLane High School for the 2016-2017 school year. They've also request that that Flor Brito Miranda from Chile (Grade 12) continue her enrollment at General McLane High School through January 15, 2017. Host family for all three students is Kim Kennedy, 124 Maple Drive, Edinboro, PA 16412. Clarisse Bourree's enrollment is pending receipt of proper immunizations.

Motion: Mrs. Eisert moved that the foreign exchange students be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

FOREIGN EXCHANGE TUITION STUDENT APPROVED

Consideration of Approval of Foreign Exchange Students on a Tuition Basis was requested. Youth for Understanding has submitted a request that Emil Bauernhofer (10th) of Austria be enrolled as tuition students at General McLane High School for the 2016-2017 School Year. Host family for the students is Mr. Dan Kane, 4244 Genesee Avenue, Erie, PA. Mr. Kane is a teacher at General McLane High School and will provide transportation for the students. Host family does not live in the District so the students will pay tuition.

Motion: Mrs. Eisert moved that the foreign exchange tuition student be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

BUILDINGS, GROUNDS & TRANSPORTATION

PROPOSALS APPROVED

Consideration of Approval of Proposals Received on High School Cafeteria Dishwasher was requested. Proposals were received from TriMark Food Service Equipment, HRI Supply & Design, Inc. and Curran Taylor, Inc. and evaluated. Authorization is requested to purchase the High School Cafeteria Dishwasher from TriMark Food Service Equipment for a total of \$35,172. Funds are available in the Food Service Fund.

Motion: Mrs. Eisert moved that the proposals received be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

TRANSFER APPROVED

Consideration of Approval of Transfer – Non-Instructional Employee was requested. A request was made to approve Jodie Stine to transfer from a Cafeteria Helper (Part-Time Hourly Support Staff) at James W. Parker Middle School to a Head Cook (190, 210 & 230 Day Hourly Support Staff) at McKean Elementary School effective June 13, 2016. Wages and benefits will be that approved for the 2015-2016 school year. Required clearances are on file.

Motion: Mrs. Eisert moved that the transfer be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

HIRING APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employees was requested. Marcia Provencher, Chrystal Brown, Kelly Calabrese and Paige Barnhart are recommended as substitute employees. Required clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2015-2016. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Mrs. Eisert moved that the hirings be approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Dr. Sablo was absent.

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported on the April 27 meeting at the IU, which included information about the use of Boarddocs, the Governor's Institute and SAS Institute and the Aids and Interpreter Contract.

VO-TECH REPORT

Mr. Bucksbee informed the Board of the ECTS has their Awards Banquet on Wednesday.

LEGISLATIVE REPORT

No report was given.

GENERAL MCLANE FOUNDATION

Mrs. Crow informed the Board that her meeting was the following day and that the Golf Outing would be held July 23.

OTHER BUSINESS

There was a discussion held about the shed presentation.

RECOGNITION OF VISITORS

Mrs. Sueann Wiest addressed the Board regarding the hiring of coaches and administration's support for coaches.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of April 20, 2016:

Limited Agenda Meeting, May 11, 2016, 6:30 p.m.

Regular Monthly Study Session, May 11, 2016, 7:07 p.m.

EXECUTIVE SESSION

The Board entered an executive session at 7:35 p.m. to discuss personnel. The Executive Session ended at 9:10 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 9:10 p.m.

Marissa A. Orbanek, Board Secretary