

**GENERAL McLANE SCHOOL DISTRICT**

Board of Education  
Regular Monthly Meeting  
December 10, 2014

A properly advertised Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Conference Room of the Dr. Therese T. Walter Education Center on Wednesday, December 10, 2014 beginning at 6:30 p.m.

**ROLL CALL**

Members in attendance were Mr. Bucksbee, Mrs. Crow, Dr. Dobrzynski, Mrs. Eisert, Mrs. Gould, Mrs. Greenleaf, Dr. Rilling, Dr. Sablo and Dr. Wise. Administration present were: Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mr. White, Mr. Fox and Ms. Orbanek. Also present was the Board Solicitor, Ms. Andrea Amicangelo, Deputy Sheriff and School Resource Officer Paul Haggerty and one visitor.

**PLEDGE OF ALLEGIANCE**

Mrs. Crow led all those present in the Pledge of Allegiance.

**RECOGNITION OF VISITORS**

Mrs. Crow offered the podium for any visitors wishing to discuss matters related to the agenda. After hearing no response, she continued with the meeting.

**COMMUNICATIONS**

Ms. Orbanek read a thank-you card to the Board from R.L. Marendt and Russell P. Thelhm regarding the Veteran's Day ceremony. Ms. Orbanek acknowledged that the District has received a large amount of positive feedback from Phantom and proceeded to read one of the letters from Dr. Peter van de Honert, a music professor at EUP.

**BOARD MINUTES APPROVED**

The Directors were presented with copies of the following minutes: Regular Monthly Study Session of November 12, 2014 and the Regular Monthly Meeting of November 19, 2014.

Motion: Dr. Wise moved that the minutes of the Regular Study Session of November 12, 2014 and the minutes of the Regular Monthly Meeting of November 19, 2014 be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

**SUPERINTENDENT'S REPORT**

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of December 10, 2014 and proceeded to discuss the items contained thereon.

**FINANCIAL REPORTS**

The Directors were presented with a copy of the Treasurer's Report as of November 30, 2014 indicating the following balances:

|  |                       |
|--|-----------------------|
| Cash and Investments - Beginning of Period | \$11,896,204.05       |
| Cash Receipts                              | 16,134,637.67         |
| Disbursements                              | <u>-12,113,499.47</u> |
| Cash and Investments - End of Period       | \$15,917,342.25       |

The Directors were presented with a listing of Accounts Payable as of December 5, 2014 totaling \$155,474.78. A copy of the listing is attached hereto and becomes part of the official records of the

Board.

Motion: Dr. Wise moved that the Treasurer's Report as of November 30, 2014 and the listing of Accounts Payable as of December 5, 2014 be approved as presented and a copy filed for audit purposes.  
Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

### **OTHER REPORTS**

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employee Benefit Trust Report, and the Capital Reserve Fund Report, all as of November 30, 2014. These reports are referenced as FR #2, 5, 6, 7, 8, 9, 10 and 11, respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

### **POLICY & FINANCE COMMITTEE MATTERS**

#### **FIRST READING APPROVED**

Consideration of Approval of a First Reading was requested for School Board Policies:

- A. Policy 137 – Home Education Programs
- B. Policy 137.1 – Extracurricular Participation by Home Education Students

The Directors received and reviewed a copy of the proposed Policy at the December 3, 2014 Study Session. The above sections are being updated to comply with changes in federal and state laws and regulations and applicable court decisions.

Motion: Mrs. Greenleaf moved that the first readings for the School Board policies above be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes."

### **INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS**

#### **FIELD TRIP APPROVED**

Consideration of Approval of Field Trip was requested. The seventh grade teaching staff has requested to take seventh graders on an educational field trip to Kennywood Park on May 20, 2015. Lessons will focus on physics and energy, mathematics and creative writing. The cost of the trip, which is \$80, will be covered by the students attending the trip.

Motion: Dr. Rilling moved that the field trip to Kennywood be approved as presented.  
Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

#### **INTERNSHIP APPROVED**

Consideration of Approval of Internship Request was requested. Ms. Traci Stegh has requested to complete an undergraduate internship (psychology) within General McLane School District during the Spring semester. The internship is part of the requirements of Edinboro University's School Psychology Program. Jennifer Hardy has agreed to serve as supervisor of this experience. Act 34, Act 114 and Act 151 clearances are on file.

Motion: Dr. Rilling moved that the internship be approved as presented.  
Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

**SUPPLEMENTAL CONTRACT APPROVED**

Consideration of Approval of Supplemental Contract 2014-2015 School Year was requested. Supplemental contract salaries are in conjunction with the 2014-2015 rates of the new GMEA contract.

John Guzik, Head Coach, Track and Field 7,064.00  
Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on December 4, 2014 Study Session.

Motion: Dr. Rilling moved that the supplemental contract be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

**SUPPLEMENTAL RESIGNATION APPROVED**

Consideration of Approval of Supplemental Resignation was requested. John Guzik has submitted a letter of resignation for his current position as Assistant Coach – Track and Field, effective immediately, contingent upon approval as Head Coach.

Motion: Dr. Rilling moved that the supplemental resignation be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

**VOLUNTEER APPROVED**

Consideration of Approval of Volunteer Assistant was requested. Mr. Jay Gilford has volunteered to assist with the middle school boys basketball program. Act 34, Act 114 and Act 151 clearances are on file.

Motion: Dr. Rilling moved that the volunteer assistant presented above be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

**SMALL GAMES OF CHANCE LICENSE APPROVED**

Consideration of Ratification of Smalls Games of Chance License for 2014-2015 School Year was requested. A request for use of the Small Games of Chance license by the General McLane Girls Basketball boosters has been received. This request is for use of the license by the GM Girls basketball Boosters only. A copy of the license is on file in the Secretary's office.

Motion: Dr. Rilling moved that the Small Games of Chance License presented above be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes."

**BUILDINGS, GROUNDS & TRANSPORTATION**

**HIRINGS APPROVED**

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employee was requested. Marie Jordan and Barry Kirk are recommended as substitute employees pending current Act 151 clearance and licensing. Current Act 34 and 114 clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2014-2015. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo moved that the hirings presented above be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes."

#### **UNPAID LEAVE OF ABSENCE REQUEST APPROVED**

Consideration of Approval of Unpaid Leave of Absence was requested. A request was received from Jeanne Willis for an unpaid leave of absence effective January 8-13, 2015. This request is contingent upon two (2) additional substitute drivers successfully obtaining their Commercial Driver's License on December 12, 2014. This request is consistent with Policy 336 (Personal Necessity Leave) and 339 (Uncompensated Leave).

Motion: Dr. Sablo moved that the unpaid leave requested be presented above be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes."

#### **INTERMEDIATE UNIT REPORT**

Since the IU's next meeting isn't until next week, Mrs. Eisert had nothing to report.

#### **VO-TECH REPORT**

Since the Vo-Tech's next meeting isn't until next week, Mr. Bucksbee had nothing to report.

Mr. Fox told the Board that he would follow up with the Vo-Tech regarding their PM Bus dismissal delays.

#### **LEGISLATIVE REPORT**

No report was given.

#### **GENERAL MCLANE FOUNDATION REPORT**

Mrs. Crow reported that the Holiday Arts Fair, one of the biggest events for the Foundation, was down in numbers and attendance. She attributed the numbers to the bad weather and power outage.

#### **RECOGNITION OF VISITORS**

Mrs. Crow offered the podium for any visitors wishing to discuss matters related to the agenda. After hearing no response, he continued with the meeting.

#### **NOTIFICATION OF MEETINGS**

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of November 19, 2014: Board Reorganization Meeting, December 3, 2014, 6:32 p.m.; Regular Monthly Study Session, December 3, 2014, 6:44 p.m.

#### **OTHER BUSINESS**

Mr. Bucksbee addressed the Board regarding residency concerns of students.

Mrs. Gould reported to the Board that the committee for Phantom of the Opera is meeting tomorrow and she will have final numbers at the January Board Meeting.

Mr. Scaletta invited Board Members to the Senior Citizen Luncheon on Friday at the High School.

#### **ADJOURNMENT**

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no

response, wished everyone a happy holiday and adjourned the meeting at 7:06 p.m. An executive session was held after the meeting to discuss personnel.

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Marissa A. Orbanek Board Secretary