

GENERAL McLANE SCHOOL DISTRICT

Board of Education
Regular Monthly Meeting
February 18, 2015

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, February 18, 2015, beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Dr. Dobrzynski, Mrs. Eisert, Mrs. Gould, Mrs. Greenleaf, Dr. Rilling, Dr. Sablo and Dr. Wise. Administration present were: Mr. Scaletta, Mr. White, Mr. Mennow, Mr. Hansen, Mr. Fox and Ms. Orbanek. Also present were the Board Solicitor representative, Mr. McDonald, School Resource Officer Paul Hagerty and five visitors.

PLEDGE OF ALLEGIANCE

Dr. Dobrzynski led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Dr. Dobrzynski asked any of the visitors if they had anything to say regarding an agenda item. No visitors asked to speak.

PRESENTATION: HIGH SCHOOL LEARNING CRITERIA – DANIEL MENNOW

High School students Zachery Miller, Kerrigan Burrell and Ali Schultz gave a presentation on the High School Academy of Medical Arts and Engineering.

Mr. Getz entered the meeting at 6:43 p.m.

COMMUNICATIONS

There were no communications.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the Regular Study Session Meeting of January 14, 2015.

Motion: Mr. Bucksbee recommended that the minutes of the Regular Study Session of January 14, 2015 be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the minutes of the Regular Monthly Meeting on January 21, 2015.

Motion: Mr. Bucksbee recommended that the minutes of the Regular Monthly Meeting of January 21, 2015 be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

SUPERINTEDEDENT'S REPORT – MR. SCALETTA

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of February 18, 2015 and proceeded to discuss the items contained therein. A copy of the "Superintendent's Report" is on file in the Secretary's office.

FINANCIAL REPORTS

The Directors were presented with a copy of the Treasurer's Report as of January 31, 2015 indicating the following balances:

Cash and Investments - Beginning of Period	\$11,896,204.05
Cash Receipts	19,579,510.52
Disbursements	<u>16,212,317.96</u>
Cash and Investments - End of Period	\$15,263,396.61

The Directors were presented with a listing of Accounts Payable as of February 11, 2015 totaling \$126,031.31. A copy of the Treasurer's Report of January 31, 2015 and the Accounts Payable of February 11, 2015 is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Wise recommended that the Treasurer's Report of January 31, 2015 and the Accounts Payable as of February 11, 2015 be approved as presented. Seconded by Dr. Rilling.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

OTHER

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employee Benefit Trust Report and the Capital Reverse Fund Report, all as of January 31, 2015. These reports are referenced as FR #2, 5, 6, 7, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

POLICY & FINANCE COMMITTEE MATTERS

SECOND READING APPROVED

Consideration of Approval of a Second and Final Reading of numerous School Board Policies were requested. The following policies were at the January 14, 2015 Study Session:

- A. Policy Section 004 – Membership
- B. Policy Section 204 – Attendance
- C. Policy Section 302 – Employment of Superintendent/Assistant Superintendent
- D. Policy Section 304 – Employment of District Staff
- E. Policy Section 305 – Employment of Substitutes
- F. Policy Section 306 – Employment of Summer School Staff
- G. Policy Section 307 – Student Teachers/Interns
- H. Policy Section 309 – Assignment and Transfer
- I. Policy Section 317.1 – Educator Misconduct
- J. Policy Section 610 – Purchases Subject to Bid Quotation
- K. Policy Section 611 – Purchases Budgeted
- L. Policy Section 806 – Child/Student Abuse
- M. Policy Section 818 – Contracted Services
- N.

Final approval of the policy was recommended.

Motion: Mrs. Greenleaf recommended that the final reading of the policies, as listed above, be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

ECTS BUDGET APPROVED

Consideration of Approval of the Erie County Technical School Budget for School Year 2015-2016 was requested. The Directors reviewed the budget with the District Representative, Mr. Bucksbee, at the February 11, 2015 Study Session. The District's contribution for 2015-16 is \$355,480. This is an increase of \$26,115 from 2014-15.

Motion: Mrs. Greenleaf recommended that the ECTS Budget, as listed above, be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

2015-2016 TUITION RATE APPROVED

Consideration for Approval of Parent Paid Tuition for the 2015-2016 School Year was requested. It was recommended that the parent paid tuition for the 2015-2016 school year be \$3,850.00 per student per year for both elementary and secondary.

Motion: Mrs. Greenleaf recommended that the tuition rate, as listed above, be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Supplemental Contracts 2015-2016 School Year were requested.

Supplemental contract salaries are in conjunction with the 2015-2016 rates of the GMEA contract.

Mark Sobeleski, Middle School Coach, Football \$3,027.20

1). Pending Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification

Timothy Snair, Middle School Coach, Football \$3,027.20

Tori Hansen, Assistant Coach, Soccer \$4,452.00

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on February 11, 2015 Study Session.

Motion: Dr. Rilling recommended that the supplemental contracts, as listed above, be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

ADDITIONS TO SUBSTITUTE LIST APPROVED

Consideration of Recommendations for Substitute Teacher List 2014-2015 School Year was requested.

The following individual is recommended for the Substitute Teacher List. Act 34, Act 114 and Act 151 clearances are on file.

Elizabeth McNamara Elementary / Special Education

Jamie Hipwell Pk-4 / Special Education PK-8

Joshua Richardson Health and Physical Education

1). Pending Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification

The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Kelsey Harvey

The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List, pending proper paperwork from the Northwest Tri-County IU.

Allan Belovarac
Suzanne Martin
Ariel Statman

Cody Bernardi
Sarah Olson

Robert Brigham
Alex Schulmann

Per diem for 2014-2015 is \$82.00/day and \$41.00/half-day.

Motion: Dr. Rilling recommended that the substitute teachers, as listed above, be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

FMLA LEAVE RATIFIED

Consideration of Ratification of FMLA Leave was requested. Ms. Tricia McAndrew (James W. Parker Middle School) has requested an intermittent FMLA leave from September 5, 2014 through June 5, 2015. A Physician's Certification of Incapacitation has been received. As per Policy 335 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Dr. Rilling recommended that the FMLA Leave, as listed above, be ratified as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

LANCER LEGACY AWARD RESOLUTION APPROVED

Consideration of Approval of Resolution – Lancer Legacy Award was requested. The following resolution were recommended for approval.

RESOLUTION
TITLE: LANCER LEGACY AWARD
SUBMITTED BY: General McLane Lancer Legacy Committee

WHEREAS, David Stemmler served the General McLane School District as a science teacher for 35 years; and

WHEREAS, David Stemmler was a pioneer of the Girls Track Team for six years after being named the first to coach the sport and being an instrumental part in the 1978 State Championship Track Team; and

WHEREAS, David Stemmler was also an assistant Varsity football coach, a head ninth-grade football coach, and an assistant boys basketball coach to Jim Smart; and

WHEREAS, the work of David Stemmler in the early years of GM athletics built a foundation of success, and shaped a legacy of excellence that has been a hallmark of General McLane Athletics; therefore, be it

RESOLVED, that the General McLane Board of Education does hereby confer upon David Stemmler the Lancer Legacy Award for Distinguished Service to Athletic Programs of the General McLane School District.

Adopted this 18th day of February, 2015.

Motion: Dr. Rilling recommended that the resolution, as listed above, be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

VOLUNTEER ASSISTANT APPROVED

Consideration of Approval of Volunteer Assistant was requested. Greg Wells has volunteered to assist with the Softball Program for the 2014-2015 School year. Act 34, Act 114 and Act 151 clearances are on file.

Motion: Dr. Rilling recommended that the volunteer assistant, as listed above, be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

FIELD TRIP APPROVED

Consideration of Approval of Field Trip was requested. Mrs. Peiyu Hakanen (General McLane High School) has requested permission to take the students who have taken Mandarin Chinese or Asian Culture, or Students who are members of the Mandarin Club to China in order to tour China and give students first-hand experience in the Asian Culture. Locations included the Great Wall of China, Forbidden City, modern Shanghai. The proposed dates are June 15, 2016 through June 23, 2016. The cost of the trip, including transportation, is approximately \$3,555.00/student and will be covered by the group attending.

Motion: Dr. Rilling recommended that the field trip request, as listed above, be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Mrs. Crow was absent.

TENURE APPROVED

Consideration of Approval of Granting Tenure was requested. Public School Code 1949, Section 1121, sets the tenure requirements as satisfactory completion of three (3) years of service in any district in the Commonwealth. Megan Green has had her work certified as satisfactory by the Superintendent and is therefore granted tenure and will be provided with a permanent contract. Tenure binder was provided for Board Members at the February 11th Study Session.

Motion: Dr. Rilling recommended that the tenure, as listed above, be granted and approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

BUILDINGS, GROUNDS & TRANSPORTATION

AUTHORIZATION APPROVED

Consideration of Approval of Authorization to Dispose of Surplus Equipment was requested. Equipment will be sold, auctioned or salvaged as determined by the Business Manager. The following equipment has been determined to be surplus to the needs of the school district.

- 1.) (1) Upright Cooler
- 2.) (1) Milk Cooler

Motion: Dr. Sablo recommended that the disposal of surplus equipment, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

RESIGNATION RATIFIED

Consideration of Approval of Ratification of Resignation- Non-Instructional Employee was requested. Kathleen Lux has submitted her letter of resignation as a Classroom Aide at the J.W. Parker Middle

School effective February 10, 2015 with 2 years of service.

Motion: Dr. Sablo recommended that the resignation, as listed above, be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

SUBSTITUTE EMPLOYEES APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employees was requested. Kathleen Lux is recommended as a substitute employee. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Kenneth Fuhrman is recommended as a substitute employee pending licensing. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. John Hayden is recommended as a substitute employee pending current Act 151 clearance and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34 and 114 clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2014-2015. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo recommended that the substitute employees, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

HIRINGS APPROVED

Consideration of Approval of Recommendation for Hiring, Non-Instructional Employees was requested. Sandy Roberts is recommended as a Bus Driver (Part-Time Hourly Support Staff). Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Tom Hover is recommended as a Bus Driver (Part-Time Hourly Support Staff). Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct / Abuse Disclosure Employer Verification are on file. Maryann Loomis is recommended as an Office Secretary (Part-Time Hourly Support Staff) at McKean Elementary School. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Hallie Cornell is recommended as a Cafeteria Helper (Part-Time Hourly Support Staff) at James W. Parker Middle School. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Sandra Pietrowski is recommended as a Personal Care Aide (Part-Time Hourly Support Staff) at Edinboro Elementary School. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Wages and benefits will be that approved for the 2014-2015 school year.

Motion: Dr. Sablo recommended that the hirings, as listed above, be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

TRANSFER GRANTED

Consideration of Approval of Transfer- Non-Instructional Employee was requested. Roberta Horvath has requested a transfer from a Housekeeper (Full-Time Hourly Support Staff) at James W. Parker Middle School to a Housekeeper (Part-Time Hourly Support Staff) and a Cafeteria Helper (Part-Time Hourly Support Staff) at McKean Elementary School pending current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Wages and benefits will be that approved for the 2014-2015 school year.

Motion: Dr. Sablo recommended that the transfer, as listed above, be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

FMLA LEAVE RATIFIED

Consideration of Approval of Ratification of FMLA Leave Request – Non-Instructional Employee was requested. A request was received from Stephanie Bell for an FMLA leave effective January 12-19, 2015. As per Policy 335, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo recommended that the FMLA Leave, as listed above, be ratified as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

FMLA LEAVE APPROVED

Consideration of Approval of FMLA Leave Request – Non-Instructional Employee was requested. A request has been received from David Campbell for an FMLA leave effective March 4-31, 2015. As per Policy 335, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo recommended that the FMLA Leave, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

UNPAID LEAVE OF ABSENCE

Consideration of Approval of Unpaid Leave of Absence Request was requested. A request has been received from Laura Luke for an unpaid leave of absence effective March 5-15, 2015. A request has been received from Marilyn Kelly for an unpaid leave of absence effective March 16-25, 2015. These requests are consistent with Policy 336 (Personal Necessity Leave) and 339 Uncompensated Leave).

Motion: Dr. Sablo recommended that the unpaid leave of absence, as listed above, be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Mrs. Crow was absent.

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported on the following regarding IU #5:

1. The Budget was reviewed on Tuesday with the IU Board of Directors and District Superintendents and Business Managers. They will vote on this in March.
2. The Adult Education and Career Readiness Center opened this week on French Street.
3. They reviewed the Audit at the last meeting and there were no major findings.
4. They are reviewing capital improvement projects for the future, specifically looking at the roof and expanding storage.
5. There was a discussion at the last meeting on expanding the IU's fleet from 7 to 9 vehicles, specifically for the Director and Assistant Director.

VO-TECH REPORT

Mr. Bucksbee reported on the recent problems with the ECTS's hot water heaters that closed the school on Tuesday.

LEGISLATIVE REPORT

There was nothing to report.

GENERAL MCLANE FOUNDATION

There was nothing to report

OTHER BUSINESS

There was a discussion on filing petitions for re-election and volunteer clearances.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of January 21, 2015:

Regular Study Session, February 11, 2015; 6:30 p.m.

ADJOURNMENT

Dr. Dobryznski asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 7:34 p.m.

Marissa A. Orbanek, Board Secretary