

GENERAL McLANE SCHOOL DISTRICT

Board of Education
Regular Monthly Meeting
April 15, 2015

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Conference Room of the Dr. Therese T. Walter Education Center on Wednesday, April 15, 2015 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Gould, Mrs. Greenleaf, Dr. Rilling, Dr. Sablo and Dr. Wise. Administration present were Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mr. White, Mr. Getz, Mr. Fox and Ms. Orbanek. Also present were six visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

iPads at the Middle School Presentation

James W. Parker Middle School teacher Matt Laser and students Elijah Buto, Olivia Green, Sophia Arnt and Dylan Mroz presented on the iPad Program at the middle school.

Mrs. Eisert entered the meeting at 6:33 p.m.

COMMUNICATIONS

There were no communications to read.

EXECUTIVE SESSION

The Board entered an Executive Session at 7:12 p.m. to discuss personnel. The Executive Session ended at 7:39 p.m.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes the Regular Monthly Study Session on March 11, 2015 and the Regular Monthly Meeting of March 18, 2015.

Motion: Dr. Rilling moved that the minutes of the Regular Monthly Study Session on March 11, 2015 and the Regular Monthly Meeting of March 18, 2015 be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes. Dr. Dobrzynski was absent.

SUPERINTENDENT'S REPORT – MR. SCALETTA

Mr. Scaletta presented the Directors with a copy of the "Superintendents Report" as of April 15, 2015 and proceeded to discuss the items contained thereon.

FINANCIAL REPORTS APPROVED

The Directors were presented with a copy of the Treasurer's Report as of March 31, 2015 indicating the following balances:

Cash and Investments - Beginning of Period	\$15,058,451.96
Cash Receipts	2,033,046.60
Disbursements	<u>1,931,671.83</u>
Cash and Investments - End of Period	\$15,159,826.73

A copy of the Treasurer's Report of March 31, 2015 is attached hereto and becomes part of the official records of the Board. The Directors were presented with a listing of Accounts Payable as of April 10, 2015 totaling \$147,261.45. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Sablo moved that the Treasurer's Report of March 31, 2015 and the listing of Accounts Payable as of April 10, 2014 and Accounts Paid prior to the Board Meeting in March, 2015 be approved as presented and a copy filed for audit purposes. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

OTHER REPORTS

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employees Benefit Trust Report and Capital Reserve Fund Report all as of March 30, 2015. These reports are referenced as FR #2, 5, 6, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

POLICY & FINANCE COMMITTEE MATTERS

TRANSPORTATION RATES 15-16 APPROVED

Consideration of Approval of 2015-2016 Transportation Rates was requested. Approval was requested of fees to be charged for use of School District buses for trips in the 2015-2016 school year effective July 1, 2015. Hourly rate will be \$17.36 per hour and mileage rate will be \$2.25 per mile.

Motion: Mrs. Greenleaf moved that the transportation rate for 2015-2015 be approved as presented. Seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

SUBSTITUTE TEACHER ADDED

Consideration of Recommendation for Substitute Teacher List 2014-2015 School Year was requested. The following individual is recommended for the Substitute Teacher List. Act 34, Act 114 and Act 151 clearances are on file.

Kelly Latimer	Physical Education
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Per diem for 2014-2015 is \$82.00/day and \$41.00/half-day.

Motion: Dr. Rilling moved that the substitute teacher be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

TUITION STUDENTS APPROVED

Consideration of Approval of Tuition Students were requested. Mr. and Mrs. Snyder have submitted a request for their daughter, Avery (K) and their son Ethan (2nd) be admitted as tuition students at Edinboro Elementary for the 2015-2016 school year. Mr. and Mrs. Snyder understand that they will be responsible for transportation and a tuition rate of \$3,850.00 per student. Mr. and Mrs. Gregor have requested that their daughter Bryn (3rd) and their son Mason (K) be admitted as tuition students at Edinboro Elementary for the 2015-2016 school year. Mr. and Mrs. Gregor understand that they will be responsible for transportation and a tuition rate of \$3,850.00 per student.

Motion: Dr. Rilling moved that the tuition students be approved as presented. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

UNPAID MATERNITY LEAVE POSTPONED

Motion: Dr. Rilling moved that the request for an unpaid maternity leave for Mrs. Lacey Peirce be postponed for a later meeting. Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

FIELD TRIPS APPROVED

Consideration of Approval of Field Trip Requests were requested. Mr. Jacob Malec requested to take the GM Marching Band and Jazz Ensemble to perform at Walt Disney World on November 27, 2015 until December 2, 2015. Mrs. Karen Yonko requested to take PJAS to PSU Main Campus on May 17, 2015 until May 19, 2015 to participate in the State PJAS Competition. Transportation is provided by PJAS Region 10. The cost of both trips will be covered by the students attending the trip.

Motion: Dr. Rilling moved that the field trips be approved as presented.
Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

TRANSITION CENTER MOU APPROVED

Consideration of Approval for the Transition Center Operating MOU 2015-2016 was requested. Permission was requested to approve the Operating Agreement for the Erie County Special Education Transition Center offered by the Erie County Technical School. A copy of the Agreement was provided to Board Members and discussed at the April 8, 2015 Study Session.

Motion: Dr. Rilling moved that the Transition Center MOU be approved as presented.
Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Supplemental Contracts for 2015-2016 was requested. Supplemental contract salaries are in conjunction with the 2015-2016 rates of the GMEA contract.

Brian Schulz, Head Coach, Boys Basketball	\$8,267.00
Robert Stauffer, Assistant Coach, Boys Basketball	\$6,471.00
Tim Banks, 9 th Grade Coach, Boys Basketball	\$6,471.00
Kevin Wible, Middle School Coach, Boys Basketball	\$3,784.00
Luke Jahn, Middle School Coach, Boys Basketball	\$3,784.00
Sarah Jay, Head Coach, Girls Basketball	\$8,267.00
Kelsey Agresti, Assistant Coach, Girls Basketball	\$6,471.00
Sarah Jay, Middle School Coach, Girls Basketball	\$3,784.00
Kelsey Agresti, Middle School Coach, Girls Basketball	\$3,784.00
Ryan Cook, Head Coach, Wrestling	\$8,267.00
Hunter Harrison, Assistant Coach, Wrestling	\$6,471.00
Cosmo Barbaro, Middle School Coach, Wrestling	\$3,784.00
Seth Stonis, Middle School Coach, Wrestling	\$3,784.00
Mike Allison, Head Coach, Swimming and Diving	\$6,284.00
Kelsey Reagan, Assistant Coach, Swimming and Diving	\$5,099.00

Monica Fritchman, Head Coach, Winter Cheerleading	\$3,391.00
Mikayla Billings, Assistant Coach, Winter Cheerleading	\$2,511.00

Act 34, Act 114 and Act 151 clearances are on file.

Motion: Dr. Rilling moved that the supplemental contracts be approved as presented.
Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

HIRING APPROVED

Consideration of Approval of Hiring was requested. Ms. Emily Yaple is recommended for the open Fourth Grade position at Edinboro Elementary School for the 2015-2016 School Year, pending receipt of her Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification Form. Her salary will be Step 1, Bachelor's. A Temporary Professional Contract will be issued.

Motion: Dr. Rilling moved that the hiring be approved as presented.
Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

SUPERINTENDENT RESOLUTION APPROVED

Consideration of Approval of Resolution – Superintendent Contract was requested. The following resolution was recommended for approval:

WHEREAS, on November 19, 2014, Richard Scaletta was elected to a five-year term as Superintendent commencing July 1, 2015.

It is hereby resolved that the Superintendent's Employment Agreement 2015 presented herewith, is hereby approved for the term commencing July 1, 2015 and ending June 30, 2020.

Motion: Dr. Rilling moved that the resolution be approved as presented.
Seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

BUILDINGS, GROUNDS & TRANSPORTATION

AUTHORIZATION APPROVED

Consideration of Approval of Authorization for the Business Manager to Solicit Bids for the Following for 2015-2016 School Year was requested:

- A. (2) 24-Passenger School Buses
- B. (1) 9-Passenger MPV School Bus

Motion: Dr. Sablo moved that the authorization be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

AUTHORIZATION APPROVED

Consideration of Approval of Authorization Is Requested to Reject Bids for the (3) 72 – Passenger School Buses for the 2015-2016 School Year was requested. Bids were open and tabulated on Thursday, March 5, 2015 and tabulated. Vehicles were not considered necessary at this time.

Motion: Dr. Sablo moved that the authorization be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

BIDS APPROVED

Consideration of Approval of Bids Received on (1) 24 - Passenger Mini School Bus for the 2015-2016 School Year was requested. Bids were received from Blue Bird Bus Sales of Pittsburgh, Myers Equipment and Leibensperger Transportation Sales on Thursday, March 5, 2015 and tabulated. The bid tabulation was presented at the April 8, 2015 Study Session. Authorization is requested to award the bid for (1) 24 - Passenger Mini School Bus to Leibensperger Transportation Sales for a total of \$47,667.00.

Motion: Dr. Sablo moved that the bids be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

NON-INSTRUCTIONAL SUBSTITUTES APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employees was requested. Bruce Marinkovich was recommended as a substitute employee. Current Act 34, 114, 151 clearances, licensing and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Sheila Schoenfeldt was recommended as a substitute employee pending Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34, 114, 151 clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2014-2015. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo moved that the non-instructional substitutes be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

USE OF PROPERTY APPROVED

Consideration of Approval of Ratification of Use of School Property Request – Board Consideration was requested. Growing and Learning Center by Dorothy and Charles Lytle; available designated areas at Edinboro Elementary School. The program will run Monday – Friday, 6:30 a.m. – 6:30 p.m. during the remainder of the school year at Edinboro Elementary School. The District Administration recommends the group be limited to specific areas assigned and will follow the General McLane school calendar. Fees charged will be \$240.00 per day of use at Edinboro Elementary School and a one-time set up fee to be determined. A lease with the conditions stated above has been executed.

Motion: Dr. Sablo moved that the use of facility request be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

PURCHASE AGREEMENT APPROVED

Consideration of Authorization of Purchase Agreement with Apple Computer, Inc. was requested. Authorization for the Business Manager to execute a purchase agreement for the 2015-2016 technology buy with Apple Computer. Total cost will not exceed \$424,933, which includes a discount of \$4,870. Payment will not be required until July 15, 2015. This agreement is the same as prior years.

Motion: Dr. Sablo moved that the purchase agreement be approved as presented.

Seconded by Dr. Wise.

Mrs. Eisert expressed her concerns with the cost.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

TRANSFER APPROVED

Consideration of Approval of Transfer- Non-Instructional Employee was requested. Cathy Clever has requested a transfer from an Office Secretary (Part-Time Hourly Support Staff) at to a Support Services Administrative Secretary (Full-Time Salary Support Staff) at Edinboro Elementary effective April 27, 2015. Salary will be \$22,500. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Benefits will be that approved for school year 2014-2015.

Motion: Dr. Sablo moved that the transfer be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

HIRING APPROVED

Consideration of Approval of Recommendations for Hiring - Non-Instructional Employee was requested. Jeffrey Schreffler was recommended as the Technologist – Full-Time Salary Support Staff. Salary will be \$30,000 pending current Act 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34 clearance is on file. Benefits will be that approved for school year 2014-2015.

Motion: Dr. Sablo moved that the hiring be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

AGENDA ITEM DIVIDED

Motion: Dr. Sablo moved to divide the question on agenda item #9. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

RESIGNATION AMMENDED

Consideration of Approval of Amendment to Resignation-Non-Instructional Employee was requested. Lacey Tomasik has submitted a request to amend her previous resignation date of June 7, 2015, which was approved at the March 18, 2015 Board meeting.

Motion: Dr. Sablo moved to amend the previously approved resignation. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

RESIGNATION APPROVED

Consideration of Approval of Resignation-Non-Instructional Employee was requested. Lacey Tomasik submitted her letter of resignation as a Bus Driver effective May 7, 2015 with 2 years of service.

Motion: Dr. Sablo that the resignation be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

UNPAID LEAVE OF ABSENCE APPROVED

Consideration of Approval of Unpaid Leave of Absence Request was requested. A request was received from Michael Bond for an unpaid leave of absence effective May 6 – June 4, 2015. This request is consistent with Policy 336 (Personal Necessity Leave) and 339 (Uncompensated Leave).

Motion: Dr. Sablo moved that the unpaid leave of absence be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes". Dr. Dobrzynski was absent.

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported that they recently approved the purchase of vehicles, but not to extend the flight at the Intermediate Unit. She also reported on the school services, the individualized reports of services and the survey being done with PSBA on salaries and job descriptions.

VO-TECH REPORT

Mr. Bucksbee reported on Vo-tech bids and contract discussions.

LEGISLATIVE REPORT

Mrs. Crow informed the Board of an upcoming PSBA meeting.

GENERAL MCLANE FOUNDATION

No report was given.

OTHER BUSINESS

Board members discussed Little League, non-residents in the District and a facility request.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of March 18, 2015:

- A. Regular Study Session, April 8, 2015, 6:30 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 7:57 p.m.

Marissa A. Orbanek, Board Secretary