

**GENERAL McLANE SCHOOL DISTRICT**  
Board of Education  
Regular Monthly Meeting  
May 20, 2015

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, May 21, 2014 beginning at 6:30 p.m.

**ROLL CALL**

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Eisert, Mrs. Gould, Mrs. Greenleaf, Dr. Rilling, Dr. Sablo and Dr. Wise. Administration present were Mr. Scaletta, Mr. Mennow, Mr. White, Mr. Getz, Mr. Hansen, Mr. Fox, and Ms. Orbanek. Also present was the Board Solicitor, Mr. James McDonald, School Resource Officer Paul Hagerty and three visitors.

**PLEDGE OF ALLEGIANCE**

Mrs. Crow led all those present in the Pledge of Allegiance.

**RECOGNITION OF VISITORS**

GMHS Student Andrew Orris asked the Board for permission to build a storage building that would be built on McKean Elementary property.

**PRESENTATION**

Aimee Monaco and Shannon Wingerter presented on Reading Interventions.

**COMMUNICATIONS**

A thank-you card from the GM Medical Patient and Actor Club, as well as a note from an anonymous Erie resident, was read by Ms. Orbanek.

**EXECUTIVE SESSION**

The Board entered an executive session at 7:24 p.m. to discuss personnel. The Executive Session ended at 7:45 p.m.

**BOARD MINUTES APPROVED**

The Directors were presented with copies of the following minutes: the Regular Monthly Study Session of April 8, 2015 and the Regular Monthly Meeting of April 15, 2015.

Motion: Dr. Wise moved that the minutes of the Regular Monthly Study Session of April 8, 2015 and the minutes of the Regular Monthly Meeting of April 15, 2015 be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**SUPERINTENDENT'S REPORT**

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of May 20, 2015 and proceeded to discuss the items contained thereon.

**FINANCIAL REPORTS**

The Directors were presented with a copy of the Treasurer's Report as of April 30, 2015 indicating the following balances:

Cash and Investments - Beginning of Period	\$15,159,826.73
Cash Receipts	1,758,847.35
Disbursements	<u>1,937,014.46</u>
Cash and Investments - End of Period	\$14,981,659.62

A copy of the Treasurer's Report of April 30, 2015 is attached hereto and becomes part of the official records of the Board.

The Directors were presented with a listing of Accounts Payable as of May 14, 2015 totaling \$225,813.15. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Mrs. Greenleaf moved that the Treasurer's Report of April 30, 201 and listing of Accounts Payable as of May 16, 2014 be approved as presented and a copy filed for audit purposes. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **OTHER REPORTS**

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employees Benefit Trust Report and the Capital Reserve Fund Report all as of April 30, 2015. These reports are referenced as FR #2, 5, 6, 7, 8 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

#### **POLICY & FINANCE COMMITTEE MATTERS**

#### **PROPOSED FINAL OPERATING BUDGET APPROVED**

Consideration of Approval of the Proposed Final 2015-2016 Operating Budget, as Presented in the Amount of \$32,218,926 and Authorization to Advertise the Proposed Budget for 30 Days, was requested. The Proposed Final Operating budget includes a projected use of fund balance of \$177,322 and provides for a .30 mill real estate tax increase. The proposed real estate tax rate for 2015-2016 has been set at 12.56 mills. The Board and District Administration will continue to review and revise the budget during May and June. The Superintendent's Letter of Transmittal was previously submitted to the Directors.

Motion: Mrs. Greenleaf moved that the Proposed Final 2015-2016 Operating Budget, as presented above, be approved as presented. Motion seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **AUDITOR REPORT APPROVED**

Consideration of Approval of Acceptance of Independent Auditor Report on Service Organization Controls – SOC 1 as of January 1, 2014 – December 31, 2014 for H.A. Berkheimer, Inc. was requested. Berkheimer Associates is the Earned Income Tax Collector for Edinboro, Washington Township and McKean Township and the Occupational Privilege Tax Collector for Washington and McKean Townships. No exceptions are noted in the auditor's opinion letters. Copies of the report were circulated to the Directors at the May 13, 2015 Study Session.

Motion: Mrs. Greenleaf moved that the independent auditor report on service organization, as presented above, be approved as presented. Motion seconded by Dr. Wise

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **APPOINTMENTS AND ELECTIONS APPROVED**

Consideration of Approval of Recommendations for Various Appointments and Elections was requested for the following:

- A. Appointment of Treasurer
  - (1) Recommended Treasurer for fiscal years 7/1/2015 to 6/30/2016 – Shari Gould
  - (2) Set compensation of Treasurer
    - a. Treasurer - no compensation
  - (3) Establish performance bonds for Secretary and Treasurer for fiscal year ending June 30, 2016.

- a. Treasurer - presently \$25,000.00
- B. Appointment of Activity Account Custodians for School Year Ending June 30, 2016  
Recommendations:
  - (1) High School – Mr. Mennow and Mr. Cannata – recommended bond \$2,500.00 each
    - a. High School Activities – Checking and Savings
  - (2) Middle School – Mr. Hansen and Mr. Buto - recommended bond \$2,500.00 each
    - a. Middle School - Checking
  - (3) Edinboro Elementary – Mr. White - recommended bond \$2,500.00
    - a. Edinboro Elementary Mitten Fund - Checking
  - (4) McKean Elementary - Mr. Getz - recommended bond \$2,500.00
    - a. McKean Elementary Mitten Fund – Checking
- C. Appointment of Auditors to audit the records for fiscal year ended June 30, 2015
  - (1) Recommend - Buseck, Barger & Bliel, CPA's - \$19,000
- D. Appointment of a Solicitor for the fiscal year July 1, 2015 to June 30, 2016
  - (1) Recommend - James D. McDonald, Jr. (The McDonald Group) - \$150/hr. and Paralegal \$135/hr.
- E. Appointment of Health Insurance Brokers for the fiscal year July 1, 2015 to June 30, 2016
  - (1) Recommend – The Bert Company - \$16,500
- F. Appointment of Architect of Record for the fiscal year July 1, 2015 to June 30, 2016
  - (1) Recommend – Hallgren Restifo Loop & Coughlin - 6% of Total Contract Cost
- G. Appointment of Broker/Insurance Agent for the fiscal year July 1, 2015 to June 30, 2016
  - (1) Recommend – Don Wagner, S.A. Wagner Insurance Company
- H. Appointment of Earned Income Tax Collector effective January 1, 2016 and establish the Rates of Commission
  - a. H.A. Berkheimer, Inc. is recommended per the Erie County Tax Collection Committee Tax Collection Agreement to collect Earned Income Tax at a rate of 1.48% per amount collected for all municipalities within the District.
  - b. This is the second year of the second Tax Collection Agreement with a term ending December 31, 2019. The Agreement contains a five-year price guarantee and automatic one-year extensions after the initial term.
- I. Appointment of Delinquent Earned Income Tax Collectors effective January 1, 2016 and Establish the Rates of Commission
  - a. H.A. Berkheimer, Inc. is recommended per the Erie County Tax Collection Committee Tax Collection Agreement to collect Delinquent Earned Income Tax at a rate of 1.48% per amount collected for all municipalities within the District.
- J. Appointment of Local Services Tax Collectors for Calendar Year Ending December 31, 2016 and Establish the Rates of Commission
  - a. Edinboro Borough, Franklin Township, McKean Borough, McKean Township & Washington Township - H.A. Berkheimer, Inc - 1.8% per terms of Erie County Tax Collection Committee Tax Collection Agreement.
- K. Designation of Depositories - Fiscal Year ending June 30, 2016
  - (1) Northwest Savings Bank, Edinboro Office for the Following Accounts:
    - a. General Fund Business Insured Money Fund Account #XXXXXX5746
    - b. General Fund Checking Account #XXXXX9430
    - c. Capital Reserve Business Insured Money Fund Account #XXXXXX5886
    - d. Capital Reserve Checking Account - #XXXXXX1436
    - e. Employee Benefit Trust Checking Account – # XXXXXX1493
    - f. Employee Benefit Dental Checking Account - #XXXXXX1519
    - g. Flexible Spending Checking Account - #XXXXXX0322
    - h. Food Service Checking Account - # XXXXXX1477
    - i. High School Activity Checking Account - # XXXXXX1444
    - j. Middle School Activity Checking Account - # XXXXXX1451
    - k. Middle School Ross Morrow Checking Account - # XXXXXX1501
    - l. Edinboro Elementary Activity Checking Account - # XXXXXX1469
    - m. McKean Elementary Activity Checking Account - # XXXXXX1485

- n. Checking account signature requirements are per Board Policy 616 - Payment of Bills except as noted per schedule provided at the May 14, 2014 Study Session.
  - o. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.
- (2) PNC Bank, Edinboro Office for the Following Accounts:
- a. General Fund Checking Account - #XX-XXXX-2468
  - b. Easy Procure Account - #XX-XXXX-1581
  - c. Checking account signature requirements are per Board Policy 616 - Payment of Bills except as noted per schedule provided at the May 14, 2014 Study Session.
  - d. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.
- (3) Pennsylvania Local Government Investment Trust (First Union National Bank) for the Following Accounts:
- a. General Fund Account - #XXX0015
  - b. Capital Reserve Fund Account – XXX0028
  - c. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.
- (4) Pennsylvania School District Liquid Asset Fund for the Following Accounts:
- a. General Fund Account - #XXXXXX7382
  - b. Investments in Certificates of Deposit, Re-Purchase Agreements and/or other qualifying investments.

Motion: Mrs. Greenleaf moved that the appointments and elections, as presented above, be approved as presented. Motion seconded by Mr. Bucksbee.

Action: Motion approved with all “ayes.” Mrs. Gould abstained. Dr. Dobrzynski was absent.

#### **INDEPENDENT AUDITORS REPORT APPROVED**

Consideration of Approval of Acceptance of Independent Auditors Report was requested. Acceptance of the Audited Financial Statements and Independent Auditors Report on Internal Control Over Financial Reporting and on DCED compliance for the Earned Income Tax Collector for Erie County Tax Collection District for the fiscal year ended December 31, 2014 as prepared by Baker Tilly Virchow Krause, LLP. Acceptance of the Audited Financial Statements for the Erie County Tax Collection District for the fiscal year ended December 31, 2014 as prepared by Buseck, Barger, Bleil & Co., Inc. No exceptions are noted in the auditor’s opinion letters. Copies of the reports were provided to the Committee of the Whole.

Motion: Mrs. Greenleaf moved that the independent auditors report, as presented above, be approved as presented. Motion seconded by Mr. Bucksbee.

Action: Motion approved with all “ayes.” Dr. Dobrzynski was absent.

#### **GRANT EASEMENT AUTHORIZED**

Consideration of Approval of Authorization to Grant Easement – Middleboro Commons was requested. Authorization was requested to grant easement to the Middleboro Commons for the purpose of constructing a storm sewer. The construction and permanent utility easement will cross General McLane’s land at the McKean Elementary School location. Should there be any disturbance to underground or aboveground facilities there should be a full and complete subsurface and surface restoration to pre-construction conditions by Middleboro Commons. Construction should not interfere with normal school operations.

Motion: Mrs. Greenleaf moved that the grant easement – Middleboro Commons, as presented above, be approved as presented. Motion seconded by Mr. Bucksbee.

Action: Motion approved with all “ayes.” Dr. Dobrzynski was absent.

**BOARD RESPONSE APPROVED**

Consideration of Approval of Ratification of Board Response to Policy 906 Complaint was requested. Authorization was requested to approve Board Response to Policy 906 Complaint as discussed at the April 15, 2015 Regular Meeting.

Motion: Mrs. Greenleaf moved that the Board Response to Policy 906 Complaint, as presented above, be ratified and approved as presented. Motion seconded by Mr. Bucksbee.

Action: Motion approved with all "ayes." Dr. Wise abstained. Dr. Dobrzynski was absent.

**INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS**

**CERTIFICATION OF SENIORS FOR GRADUATION APPROVED**

Consideration of Approval of Certification of Seniors for Graduation was requested. Approval of the seniors for graduation is on the condition that all requirements have been met. A list was provided at the May 13, 2015 Study Session.

Motion: Dr. Rilling moved that the list of seniors, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**HIRINGS APPROVED**

Consideration of Approval of Recommendations for Open Positions was requested. Kara Debevec is recommended for a Temporary Contract for the First Grade teaching position at General McKean Elementary School for the 2015-2016 school year. Salary will be Step 2, Bachelor's. Ann Bortnick is recommended for the Reading Interventionist Position at Edinboro Elementary School. Salary will be Step 4, Master's plus 15.

Motion: Dr. Rilling moved that the hirings, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**TUITION STUDENTS APPROVED**

Consideration of Approval of Request of Acceptance of Students on a Tuition Basis was requested. Mr. Brian Kranz submitted a request for his son, Braeden, to be accepted as a tuition student at McKean Elementary School in kindergarten for the 2015-2016 school year. Mr. Kranz understands that he will be responsible for transportation and tuition of \$3,850.00. Mr. John and Amy Bridger requested that their daughter Stella (1<sup>st</sup>) and son Call (kindergarten) be accepted as Tuition students at Edinboro Elementary School for the 2014-2015 School Year. They understand that they will be responsible for transportation and tuition of \$3,850.00 per student. Ms. Angela Meyer submitted a request for her daughter, Nya Allen-Meyer (9<sup>th</sup>), to be accepted as a tuition student at General McLane High School for the 2015-2016 School Year. Mrs. Meyer understands that she will be responsible for transportation and tuition of \$3,850.00. Ms. Lisa Brand submitted a request for her daughter, Rebecca Haeber (11<sup>th</sup>), to be accepted as a tuition student at General McLane High School for the 2015-2016 School Year. Ms. Brand understands that she will be responsible for transportation and tuition of \$3,850.00.

Motion: Dr. Rilling moved that the tuition students, as presented above, be approved as presented. Motion seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**FMLA REQUEST RATIFIED**

Consideration of Ratification of FMLA Request was requested. Martha Benoit (James W. Parker Middle School) requested an FMLA leave request from April 27, 2015 through May 8, 2015. A Physician's Certification of Incapacitation has been received. As per Policy 335 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Dr. Rilling moved that the FMLA Request, as presented above, be ratified and approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**UNPAID MATERNITY LEAVE APPROVED**

Consideration of Approval of Unpaid Maternity Leave was requested. Lacey Peirce (Edinboro Elementary School) has requested an unpaid maternity leave from August 21, 2015 through the remainder of the 2015-2016 School Year. A Physician's Certification of Incapacitation has been received for each. As per Policy 335 and GMEA contract, unpaid maternity leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Dr. Rilling moved that the unpaid maternity leave, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**FMLA – MATERNITY LEAVES APPROVED**

Consideration of Approval of FMLA – Maternity Leave Request was requested. Abigail Newell (McKean Elementary School) requested an FMLA maternity leave from August 21, 2015 through October 12, 2015. Mrs. Lindsey Kirkpatrick (McKean Elementary School) requested an FMLA Maternity leave from October 5, 2015 through November 23, 2015. Mrs. Allison Ethridge (General McLane High School) requested an FMLA Maternity leave from August 25, 2015 through December 1, 2015. A Physician's Certification of Incapacitation has been received. As per Policy 335 and GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Dr. Rilling moved that the FMLA Maternity Requests, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**RETIREMENTS APPROVED**

Consideration of Approval of Retirement was requested. Mrs. Tricia McAndrew submitted her letter of resignation with her intent to retire at the end of the 2014-2015 School Year. She has 18.5 years of service within the District. Mrs. Gigi Weber submitted her letter of resignation with her intent to retire at the end of the 2014-2015 School Year. She has 14 years of service with the District.

Motion: Dr. Rilling moved that the retirement, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

**RESIGNATION APPROVED**

Consideration of Approval of Resignation was requested. Mr. Mark Scarpitti submitted a letter of resignation from his position as High School English Teacher at the end of the 2014-2015 School Year. He has seven years of service within the District.

Motion: Dr. Rilling moved that the resignation, as presented above, be approved

as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **SUBSTITUTE TEACHERS APPROVED**

Consideration of Recommendations for Substitute Teacher List 2015-2016 School Year was requested. The following individual has been trained through the Northwest Tri-County IU Guest Substitute program and is recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Michael Costa

Early Childhood / Special Education

Luke Jahn

Health and Physical Education

Crystal Sindlinger

School Nurse

Per diem for 2014-2015 is \$82.00/day and \$41.00/half-day.

Motion: Dr. Rilling moved that the substitute teachers, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **IU CONSORTIUM APPROVED**

Consideration of Approval of IU #5 Emergency Substitute Teacher Consortium Resolution was requested.

WHEREAS, the General McLane School District is experiencing difficulty in identifying individuals to server as emergency substitute teachers, and;

WHEREAS, the Northwester Tri-County Intermediate Unit and several of its constituent school districts have formed an Emergency Substitute Teacher Consortium to recruit, screen, train and obtain emergency permits for individuals with Bachelor's degrees to act as emergency substitute teachers, and

WHEREAS, the General McLane School District wishes to continue membership in the Northwest Tri-County Intermediate Unite Substitute Teacher Consortium at a cost of \$1,100 for the 2015-2016 school year,

THEREFORE, the Board of Directors of the General McLane School District hereby agrees to support the membership of the district in this consortium.

Motion: Dr. Rilling moved that the emergency substitute consortium, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **TENURE GRANTED**

Consideration of Approval of Granting Tenure was requested. Public School Code 1949, Section 1121, sets the tenure requirements as satisfactory completion of three (3) years of service in any district in the Commonwealth. Kathryn Thompson has had her work certified as satisfactory by the Superintendent and is therefore granted tenure and will be provided with a permanent contract. Tenure binder was provided for Board Members at the May 13<sup>th</sup> Study Session.

Motion: Dr. Rilling moved that the tenure, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **FIELD TRIP APPROVED**

Consideration of Approval of Field Trip was requested. Ms. Monica Fritchman requested to take members of French Club to France, England, Belgium and Germany from June 19, 2017 through July 2, 2017. Students will be exposed to several cultures and use the language that has been learned. The approximate cost of the trip is \$4,600 and will be covered by the students attending.

Motion: Dr. Rilling moved that the field trip, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **INTERNSHIP APPROVED**

Consideration of Approval of Internship was requested. Beth Schaller has requested to complete a Secondary Internship (Principal) at General McLane High School during the summer of 2015. This internship is a requirement for the principal certification from Edinboro University. Mr. Mennow has agreed to supervise this internship. All necessary clearances are on file.

Motion: Dr. Rilling moved that the internship, as presented above, be approved as presented. Motion seconded by Mrs. Greenleaf.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

## **BUILDINGS, GROUNDS & TRANSPORTATION**

### **BIDS APPROVED**

Consideration of Approval of Bids Received on the Demolition of Sewage Treatment Plant Project for School Year 2014-2015 was requested. Bids were received from Konzel Construction Company, Inc., Chivers Construction Company, Inc., and McLallen Construction, Inc. on April 28, 2015. The bid tabulation was presented at the May 13, 2015 Study Session. Authorization was requested to award the bid for the Demolition of Sewage Treatment Plant Project to McLallen Construction, Inc. for a total of \$43,415.

Motion: Dr. Sablo moved that the bids, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **AUTHORIZATION APPROVED**

Consideration of Authorization to Dispose of Surplus Equipment was requested. Equipment will be sold, auctioned or salvaged as determined by the Business Manager. The following equipment has been determined to be surplus to the needs of the school district.

- 1) (1) Whirlpool 18 cubic foot refrigerator
- 2) (1) Used 55 gallon Poly Tank used for sodium aluminate, Snyder Industries, 36" high w/ lid.
- 3) (1) Used Finish Thomas Transfer Pump, Model M3T, ½ hp 115vac, used for sodium aluminate
- 4) (3) Hardy Systems Corporation Blower/Motor Assemblies; Model HPP-5-33 URAI-5HP  
Includes Roots Blower model 33U-RAI blower and 5 hp 460 volt 3 phase motor
- 5) (1) Roots Blower model 33U-RAI
- 6) (1) Scott Air Pak with storage cabinet Scott 2.2
- 7) (1) Hanna Phosphate LRISM meter, Model HI93713
- 8) (1) Oakton PH Meter 300 Series, PH/mV/degrees C/degrees F

Motion: Dr. Sablo moved that the authorization, as presented above, be approved as presented. Motion seconded by Dr. Wise.



Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **RESIGNATIONS APPROVED**

Consideration of Approval of Resignation-Non-Instructional Employee was requested. Jeffrey Fox submitted his letter of resignation as Business Manager effective June 30, 2015 with 10 years of service. Lori Skladanowski submitted her letter of resignation as Transportation Services Coordinator effective May 29, 2015 with 8 years of service.

Motion: Dr. Sablo moved that the resignations, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **SUBSTITUTES APPROVED**

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employee was requested. Michael Clark was recommended as a substitute employee pending licensing, current Act 151 clearance and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34 and 114 clearances are on file. Eric Latshaw was recommended as a substitute employee pending licensing, current Act 34, 114, 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Wages will be in accordance with the wages and benefits approved for school year 2014-2015. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo moved that the hirings, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **HIRINGS APPROVED**

Consideration of Approval of Recommendations for Hiring - Non-Instructional Employee was requested. Cindy Oleksak was recommended as a Cooks Helper (Part-Time Hourly Support Staff) at McKean Elementary School. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Bradley Loomis was recommended as a Custodian (Full-Time Hourly Support Staff). Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Kathryn Brinager was recommended as a Housekeeper (Full-Time Hourly Support Staff) at James W. Parker Middle School/Edinboro Elementary School. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Wages and benefits will be that approved for the 2014-2015 school year.

Motion: Dr. Sablo moved that the hirings, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

### **SUMMER HIRING APPROVED**

Consideration of Approval of Recommendations for Hiring – Summer was requested. Cody Gould was recommended for summer employment for summer technical support staff at \$8.00 per hour not to exceed 360 hours. Current Act 34, 114 and 151 clearances and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Temporary employees receive no paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo moved that the summer hiring, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould abstained. Dr. Dobrzynski was absent.

#### **HIRING APPROVED**

Consideration of Approval of Recommendation for Hiring – Summer Building, Grounds and Transportation Maintenance was requested. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for additional summer maintenance or custodial help not to exceed 960 hours at a rate of \$10.45. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for temporary bus cleaning for the summer not to exceed 640 hours at a rate of \$10.45 per hour. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for temporary bus painting and bodywork for the summer not to exceed 480 hours at a rate of \$13.80 per hour. Additional non-instructional hourly employees and/or drivers are recommended, as needed, for temporary mechanics helpers for the summer not to exceed 480 hours at a rate of \$13.80 per hour. Preference will be given to Full-time Hourly Support Employees, Class A and Class C Drivers. Temporary employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time or part-time openings that may occur.

Motion: Dr. Sablo moved that the internship, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **HIRING APPROVED**

Consideration of Approval of Recommendations for Hiring - Non-Instructional Employee was requested. William Fendya was recommended as the Business Manager/Assistant Board Secretary effective July 1, 2015 pending current Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34, 114 and 151 clearances and are on file. Salary will be \$95,000 and benefits will be in accordance with the benefits to be approved for school year 2015-2016.

Motion: Dr. Sablo moved that the hiring, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **BIDS APPROVED**

Consideration of Approval of Bids Received on (1) 24-Passenger Mini School Bus for the 2015-2016 School Year was requested. Bids were received from Blue Bird Bus Sales of Pittsburgh, Wolfington, Meyers Equipment and Leibensperger Transportation Sales on Tuesday, May 12, 2015 and tabulated. The bid tabulation was presented at the May 13, 2015 Study Session. Authorization is requested to award the bid for (1) 24 - Passenger Mini School Bus to Leibensperger Transportation Sales for a total of \$51,287.00. This is the base bid of \$48,467.00 plus Option #2 (4) integrated child seats and Option #3 (8) child seat anchors.

Motion: Dr. Sablo moved that the bids, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **BIDS RECEIVED**

Consideration of Approval of Bids Received on (1) 9-Passenger MPV School Vehicle for the 2015-2016 School Year was requested. Bids were received from Blue Bird Bus Sales of Pittsburgh, Wolfington and Leibensperger Transportation Sales on Tuesday, May 12, 2015 and tabulated. The bid tabulation was presented at the May 13, 2015 Study Session. Authorization is requested to award the bid for (1) 9 - Passenger MPV School Vehicle to Wolfington for a total of \$48,148.00.

Motion: Dr. Sablo moved that the bids, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **USE OF PROPERTY APPROVED**

Consideration of Approval of Use of School Property Request was requested. YMCA by Tina Carter, Vice President of Child Care Services; available designated areas at McKean Elementary School. The before-school program will run Monday – Friday, 6:30 a.m. – 9:00 a.m. and the after-school program will run Monday-Friday, 3:30-6:00 p.m. during the school year at McKean Elementary School. The pre-school program will run Monday-Friday, 9:00 a.m. – 3:30 p.m. during the school year at McKean Elementary School. The District Administration recommends that, if approval is granted, the group be limited to specific areas assigned for the 2015-16 school year only and will follow the General McLane school calendar. Fees charged will be \$550.00 per month for McKean Elementary School. If granted, a lease with the conditions stated above will be executed.

Motion: Dr. Sablo moved that the use of property, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **USE OF PROPERTY APPROVED**

Consideration of Approval of Use of School Property Request was requested. Long's School of Dance by Lee Ann Long; available designated areas at Edinboro Elementary School. The dance program will run Thursdays, 4:00 p.m. – 8:00 p.m. during the school year at Edinboro Elementary School. The District Administration recommends that the group be limited to specific areas assigned for the 2015-16 school year only and will follow the General McLane school calendar. Fees charged will be \$200.00 per month. A lease with the conditions stated above will be executed.

Motion: Dr. Sablo moved that the use of property, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **USE OF PROPERTY REQUEST EXTENDED**

Consideration of Approval of Extension of Use of School Property Request was requested. Growing and Learning Center by Dorothy and Charles Lytle; available designated areas at Edinboro Elementary School. The program will run Monday – Friday, 6:30 a.m. – 6:30 p.m. until June 30, 2015 at Edinboro Elementary School. The District Administration recommends the group be limited to specific areas assigned and will follow dates as mutually agreed upon. Fees charged will be \$240.00 per day of use at Edinboro Elementary School. A lease with the conditions stated above will be executed.

Motion: Dr. Sablo moved that the use of property request be extended and approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **SCHOOL PROPERTY REQUEST APPROVED**

Consideration of Approval of Use of School Property Request was requested. Growing and Learning Center by Dorothy and Charles Lytle; available designated areas at Edinboro Elementary School. The program will run Monday – Friday, 6:30 a.m. – 6:30 p.m. during the fiscal year July 1, 2015 to June 30, 2016 at Edinboro Elementary School. The District Administration recommends that, if approval is granted, the group be limited to specific areas assigned for the 2015-16 fiscal year and will follow the General

McLane school calendar and other dates as mutually agreed upon. Fees charged will be \$3,200.00 per month. A lease with the conditions stated above will be executed.

Motion: Dr. Sablo moved that the school property request, as presented above, be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **SCHOOL PROPERTY RATIFIED**

Consideration of Approval of Ratification of Use of School Property was requested. Penn State Fayette Constable Training by Ted Mellows; High School gym and cafeteria; Friday, May 8 – Sunday, May 10, 2015; various times per schedule; Constable Training. Fees will be as follows:

- a.) Cafeteria - \$10.00/day
- b.) Gym - \$30.00/day
- c.) Custodial - \$20/hour on Saturday and Sunday

Motion: Dr. Sablo moved that the school property request, as presented above, be ratified and approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Dr. Dobrzynski was absent.

#### **INTERMEDIATE UNIT REPORT**

Mrs. Eisert reported on the April 22 meeting at the IU, which included information about professional development on the importance of PIMS and a one-year study by PASBO.

#### **VO-TECH REPORT**

Mr. Bucksbee informed the Board of the ECTS has their Awards Banquet and contract negotiation updates.

#### **LEGISLATIVE REPORT**

Dr. Wise informed the board on a Legislative Event held at the IU this month.

#### **GENERAL MCLANE FOUNDATION**

No report was given.

#### **OTHER BUSINESS**

There was a discussion held about the shed presentation.

#### **SHED BUILDING APPROVED**

Motion: Dr. Wise moved that the shed for the little league, as presented in the discussion earlier that night, be approved as presented. Motion seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Mr. Bucksbee abstained. Dr. Dobrzynski was absent.

#### **NOTIFICATION OF MEETINGS**

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of April 15, 2015:

Regular Study Session, May 13, 2015; 6:30 p.m.

**ADJOURNMENT**

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 8:05 p.m.

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Marissa A. Orbanek, Board Secretary