

GENERAL McLANE SCHOOL DISTRICT

Board of Education
Regular Monthly Meeting
December 9, 2015

A properly advertised Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Conference Room of the Dr. Therese T. Walter Education Center on Wednesday, December 9, 2015 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Eisert, Mrs. Gould, Mrs. Greenleaf, Dr. Rilling, Mr. Schulz and Dr. Wise. Administration present were: Mr. Scaletta, Mr. Mennow, Mr. Cannata, Ms. Mackowski, Mr. Hansen, Mr. White, Mr. Getz, Mr. Fendya and Ms. Orbanek. Also present was the Board Solicitor, Mr. Jim McDonald, Deputy Sheriff and School Resource Officer Paul Haggerty, Achievement Center Counselor Jeff Tyree and one visitor.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Mrs. Crow offered the podium for any visitors wishing to discuss matters related to the agenda. After hearing no response, she continued with the meeting.

COMMUNICATIONS

Mr. Hansen, Mr. Cannata and Mr. Tyree presented on non-academic interventions at the secondary level.

Dr. Sablo entered the meeting at 6:33 p.m.

Dr. Dobrzynski entered the meeting at 6:35 p.m.

Mr. Schulz left the meeting at 7:00 p.m.

BOARD MINUTES APPROVED

The Directors were presented with copies of the following minutes: Regular Monthly Study Session of November 11, 2015, the Regular Monthly Meeting of November 18, 2015 and the Reorganization Meeting of December 2, 2015.

Motion: Dr. Wise moved that the minutes of the Regular Study Session of November 11, 2015, the minutes of the Regular Monthly Meeting of November 18, 2015 and the minutes of the December 2, 2015 Reorganization Meeting be approved as presented. Motion seconded by Dr. Rilling.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

SUPERINTENDENT'S REPORT

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of December 9, 2015 and proceeded to discuss the items contained thereon.

FINANCIAL REPORTS

The Directors were presented with a copy of the Treasurer's Report as of November 30, 2015 indicating the following balances:

Cash and Investments - Beginning of Period	\$10,929,654.60
Cash Receipts	11,806,449.40
Disbursements	<u>-11,198,948.77</u>
Cash and Investments - End of Period	\$11,537,155.23

The Directors were presented with a listing of Accounts Payable as of December 4, 2015 totaling \$119,374.89. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Wise moved that the Treasurer's Report as of November 30, 2015 and the listing of Accounts Payable as of December 4, 2015 be approved as presented and a copy filed for audit purposes.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

OTHER REPORTS

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employee Benefit Trust Report, and the Capital Reserve Fund Report, all as of November 30, 2015. These reports are referenced as FR #2, 5, 6, 7, 8, 9, 10 and 11, respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

POLICY & FINANCE COMMITTEE MATTERS

RESOLUTION ON BUDGET AND TAXATION APPROVED

Consideration of Approval of Resolution on Budget and Taxation for Fiscal Year 2016-2017 was requested. The Board of Directors certifies that increasing any tax at a rate less than or equal to the established index rate of 3.2% will be sufficient to balance its final budget. The Board of Directors recognizes that the District shall not be eligible to seek referendum exceptions under Section 333 (f) of the Taxpayer Relief Act. The Board of Directors certify that the District will comply with the procedures as forth in Section 687 of the Public School Code as it relates to the annual budget for the adoption of its proposed and final budgets. Copies of the Resolution were provided to the Directors at the December 2, 2015 Study Session.

Motion: Mrs. Gould moved that the resolution on budget and taxation for fiscal year 2016-2017 be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

TUITION STUDENTS APPROVED

Consideration of Approval of Tuition Students was requested. Mr. and Mrs. Mary Clark requested that their daughter, Macie (8th), continue at James W. Parker Middle School as a tuition student for the 2015-2016 School Year. Mr. Robert Bolmanski requested that his son, Michael (4th), continue at McKean Elementary School as a tuition student for the 2015-2016 School Year. Ms. Beth Hitchcock has requested that her daughter, Jacy (2nd), continue at Edinboro Elementary School as a tuition student for the 2015-2016 School Year. All the families understand that the tuition for the school year is set at \$3,850.00. They also understand that they are responsible for transportation.

Motion: Mrs. Eisert moved that the request for acceptance as tuition students be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

FIELD TRIP APPROVED

Consideration of Approval of Field Trip Request was requested. Mr. Matthew Laser and Kathleen Bakka (James W. Parker Middle School) have requested to take seventh graders to Kennywood Park on May 25, 2016. Lessons during the trip will focus on physics and energy, mathematics and creative writing. The cost of the trip, including transportation, will be covered by those attending.

Motion: Mrs. Eisert moved that the field trip request be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

SUBSTITUTES APPROVED

Consideration of Approval of Additions to the 2015-2016 Substitute Teacher List was requested. The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Kathy Nies
Freda Tepfer
Anthony Bruno
Jeffrey Moyer

Brooke Lyle
Karen Dedionisio
Ashley Buzzell

Per diem for 2015-2016 is \$82.00/day and \$41.00/half-day.

Motion: Mrs. Eisert moved that the substitute teachers be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

PRACTICUM STUDENT APPROVED

Consideration of Approval of a Practicum Student was requested. Ms. Anne McPherson has submitted a request to complete an internship during the 2015-2016 School year at McKean Elementary School. Mrs. Adams has agreed to supervise this experience. This practicum is one of the requirements for in the Speech-Language Pathology Program at Edinboro University of Pennsylvania. All clearances are on file.

Motion: Mrs. Eisert moved that the practicum request be approved as presented. Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

BUILDINGS, GROUNDS & TRANSPORTATION

DISPOSAL OF SURPLUS APPROVED

Consideration of Approval of Authorization to Dispose of Surplus Equipment was requested. Equipment will be sold, auctioned or salvaged as determined by the Business Manager. The following equipment has been determined to be surplus to the needs of the school district.

- 1) Equipment
 - a) Middle School Microscopes
 - b) Refrigerator

Motion: Dr. Sablo moved that the disposal of surplus equipment be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

RESIGNATION DATE REVISED

Consideration of Approval of Resignation Date Revision – Non-Instructional Employee was requested. Marcia Provencher would like to revise her previously approved resignation date from December 22, 2015 to December 5, 2015.

Motion: Dr. Sablo moved that the resignation date revision be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

RETIREMENT APPROVED

Consideration of Approval of Retirement – Non-Instructional Employee was requested. Donald Kuhn has submitted his letter of retirement as a Bus Driver effective December 22, 2015 with 10 years of service.

Motion: Dr. Sablo moved that the retirement be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

HIRING RATIFIED

Consideration of Approval of Ratification of Recommendation for Hiring, Non-Instructional Employee was requested. Branden Williams was recommended as a Personal Care Aide II (Part-Time Hourly Support Staff) at General McLane High School. Current Act 34, 114 and so 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Wages and benefits will be that approved for the 2015-2016 school year.

Motion: Dr. Sablo moved that the hiring of Branden Williams be ratified and approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

HIRINGS APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employees was requested. Daniel Custer and Shanima Simmons were recommended as substitute employees pending current Act 34, 114 and 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification. David Hart was recommended as a substitute employee. Current Act 34, 114 and 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Emilee Griffey was recommended as a substitute RN Nurse employee. Current Act 34, 114 and 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Wages will be in accordance with the wages and benefits approved for school year 2015-2016. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo moved that the hirings of the substitute non-instructional employees be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

UNPAID LEAVE OF ABSENCE RATIFIED

Consideration of Approval of Ratification of Unpaid Leave of Absence Request was requested. A request was received from Marie Wells for an unpaid leave of absence effective November 19, 2015 – January 4, 2016. This request is consistent with Policy 336 (Personal Necessity Leave) and 339 (Uncompensated Leave).

Motion: Dr. Sablo moved that the unpaid leave of absence for Marie Wells be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Mr. Schulz was absent.

FMLA LEAVE RATIFIED

Consideration of Approval of Ratification of FMLA Leave Request – Non-Instructional Employee was requested. A request was received from Laura Luke for an FMLA leave effective November 10 – 15, 2015. As per Policy 335, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo moved that the FMLA leave request for Laura Luke be ratified and approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Mr. Schulz was absent.

TEMPORARY SIGNS REQUEST APPROVED

Consideration of Approval of Temporary Signs Request was requested. The GM Softball Boosters request permission for the displaying of temporary signs during the 2016 season and beyond at the General McLane High School softball field in compliance with the guidelines of Washington Township. Advertising shall not be placed until after school and shall be removed the same day at the conclusion of the activity. No advertising shall be placed for tobacco products, products containing alcohol or any bar, tavern or other establishment operating under a liquor license, or for any advertising with a political or religious theme. The Superintendent may require removal of any advertising which, in his discretion, is inappropriate for display on school property.

Motion: Dr. Sablo moved that the temporary signs request for the GM Softball Booster be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Mr. Schulz was absent.

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported that there was no meeting in November, but she reported on the budget impasse.

VO-TECH REPORT

Mr. Bucksbee reported on the negotiations with the teachers.

LEGISLATIVE REPORT

Dr. Wise reported that Congress replaced the 2001 No Child Left Behind Law this week with a new law titled, The Every Student Succeeds Act. He also reported that several schools were considering not opening up after the holiday break, if there is no budget in place.

GENERAL MCLANE FOUNDATION REPORT

Mrs. Crow reported that the Holiday Arts Fair, one of the biggest events for the Foundation, was extremely successful.

RECOGNITION OF VISITORS

Mrs. Crow offered the podium for any visitors wishing to discuss matters related to the agenda. After hearing no response, he continued with the meeting.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of November 18, 2015:

Board Reorganization Meeting, December 2, 2015, 6:31 p.m.

Regular Monthly Study Session, December 2, 2015, 6:41 p.m.

OTHER BUSINESS

Mr. Fendya reported on some upcoming technology bids.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, wished everyone a happy holiday and adjourned the meeting at 8:03 p.m.

Marissa A. Orbanek Board Secretary