

GENERAL McLANE SCHOOL DISTRICT
Board of Education
Regular Monthly Meeting
April 20, 2016

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Conference Room of the Dr. Therese T. Walter Education Center on Wednesday, April 20, 2016 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Dr. Rilling, Dr. Sablo, Mr. Schulz and Dr. Wise. Administration present were Mr. Scaletta, Mr. Mennow, Mr. Hansen, Mr. White, Mr. Getz, Mr. Fendya and Ms. Orbanek. Also present was Board Solicitor Gary Eiben and two visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

Mrs. Eisert entered the meeting at 6:31 p.m.

COMMUNICATIONS

Mrs. Orbanek read a thank-you card by the Erie Contemporary Ballet Theatre.

Dr. Sablo entered the meeting at 6:34 p.m.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes the Regular Monthly Study Session on March 9, 2016 and the Regular Monthly Meeting of March 16, 2016.

Motion: Dr. Wise moved that the minutes of the Regular Monthly Study Session on March 9, 2016 and the Regular Monthly Meeting of March 16, 2016 be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes. Mrs. Gould was absent.

SUPERINTENDENT'S REPORT – MR. SCALETTA

Mr. Scaletta presented the Directors with a copy of the "Superintendents Report" as of April 20, 2016 and proceeded to discuss the items contained thereon.

FINANCIAL REPORTS APPROVED

The Directors were presented with a copy of the Treasurer's Report as of March 31, 2016 indicating the following balances:

Cash and Investments - Beginning of Period	\$10,929,654.60
Cash Receipts	21,286,524.83
Disbursements	<u>20,480,705.54</u>
Cash and Investments - End of Period	\$11,735,473.89

A copy of the Treasurer's Report of March 31, 2016 is attached hereto and becomes part of the official records of the Board. The Directors were presented with a listing of Accounts Payable as of April 12, 2016 totaling \$222,841.40. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Sablo moved that the Treasurer's Report of March 31, 2016 and the

listing of Accounts Payable as of April 12, 2016 and Accounts Paid prior to the Board Meeting in March, 2015 be approved as presented and a copy filed for audit purposes. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

OTHER REPORTS

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employees Benefit Trust Report and Capital Reserve Fund Report all as of March 30, 2016. These reports are referenced as FR #2, 5, 6, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

POLICY & FINANCE COMMITTEE MATTERS

FIRST READING APPROVED

Consideration of Approval for a First Reading – School Board Policy was requested for Policy 246 – Student Wellness. The Directors received and reviewed a copy of the proposed Policy at the April 13, 2016 Study Session. The above sections are being updated to comply with changes in federal and state laws and regulations and applicable court decisions

Motion: Dr. Dobrzynski moved that the First Reading of Policy #246 be approved as presented.
Motion seconded by Dr. Sablo.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

TRANSPORTATION RATES APPROVED

Consideration of Approval of 2016-2017 Transportation Rates was requested. Approval was requested of fees to be charged for use of School District buses for trips in the 2016-2017 school year effective July 1, 2016. Hourly rate will be \$22.20 per hour and mileage rate will be \$2.29 per mile. Outside groups will be charged a \$500 deposit which will be applied to the final invoice.

Motion: Dr. Dobrzynski moved that the transportation rates be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

TRANSPORTATION RATES RESCINDED

Motion: Dr. Dobrzynski moved to rescind approval for the transportation rates.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

PARENT PAID TUITION RATE APPROVED

Consideration for Approval of Parent Paid Tuition for the 2016-2017 School Year was requested. It is recommended that the parent paid tuition for the 2016-2017 school year be \$3,900.00 per student per year for both elementary and secondary.

Motion: Dr. Dobrzynski moved that the tuition rate be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

DELINQUENT REAL ESTATE TAXES APPROVED

Consideration of Approval of Exoneration of Delinquent Real Estate Taxes was requested. The Directors received a listing of parcels that were deleted by the County Assessment Office due to trailer removal or dismantle. The real estate taxes on these parcels totaled \$238.57. Approval of the exoneration is recommended provided any county and/or municipal real estate taxes are also exonerated by the taxing entity.

Motion: Dr. Dobrzynski moved that the delinquent real estate taxes be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

LUNCH/BREAKFAST PRICES APPROVED

Consideration of Approval of Student Breakfast and Lunch Price Increase was requested. Authorization was requested to increase breakfast and lunch prices per the following rates effective August 30, 2016:

	Breakfast		Lunch	
	2015-2016	2016-2017	2015-2016	2016-2017
(1) Middle/High School	\$1.60	\$1.70	\$2.30	\$2.40
(2) Elementary School	\$1.60	\$1.70	\$2.20	\$2.30
(3) Adult	\$1.75	\$2.00	\$3.25	\$3.50

The student lunch increase is required by the Healthy, Hunger-Free Kids Act of 2010. Selected ala carte prices will also be increased as presented in the study session.

Motion: Dr. Dobrzynski moved that the lunch / breakfast prices be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

FACILITY FEES APPROVED

Consideration of Approval of Facility Use Fees as discussed at the April 13 study session.

	Type A	Type B	Type C
A. Linden Field – Fee	No fee	\$250.00	\$500.00
Lights	\$75.00/hr	\$100.00/hr	\$100.00/hr
Other outdoor fields	No fee	\$20.00/day	\$100.00/day
Large (1) indoor areas	No fee	\$12.50/hr	\$25.00/hr
Small (1) indoor areas	No fee	\$10.00/hr	\$20.00/hr
Site Manager	No fee	\$35.00/hr	\$35.00/hr
Custodian fee (2)	\$20.00/hr	\$20.00/hr	\$20.00/hr
Snow plowing (2)	\$20.00/hr	\$20.00/hr	\$20.00/hr

"Large" indoor areas include auditoriums, gyms, locker rooms, kitchens, dining rooms, band rooms and choral rooms. All other indoor areas are considered "Small". Custodian and snow plowing fees will be charged for weekends and holidays.

Motion: Dr. Dobrzynski moved that the facility fees be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

LERTA EXTENSION APPROVED

Consideration of Approval to adopt the following resolutions to extend the expiration date for the District's commercial LERTA programs from June 30, 2016 to June 30, 2022 was requested. The attached General McLane School District District-Wide Commercial LERTA Enabling Resolution previously adopted on

August 16, 2006 and as amended on January 18, 2012. The attached General McLane School District property-specific 2016 LERTA Resolution – McKean Borough previously adopted March 21, 2012. The attached General McLane School District property-specific 2016 LERTA Resolution – McKean Township previously adopted October 16, 2006 and as amended on January, 21, 2009 and March 21, 2012. The attached General McLane School District property-specific 2016 LERTA Resolution – Washington Township previously adopted September 20, 2006 and as amended on March 21, 2012.

Motion: Dr. Dobrzynski moved that the LERTA extension be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Mrs. Gould was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

RATIFICATION OF SUBS APPROVED

Consideration of Ratification of Recommendations for Substitute Teacher List 2015-2016 School Year was requested. The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education

Alexandra Zappitello

Emily Ferraro

Per diem for 2015-2016 is \$82.00/day and \$41.00/half-day.

Motion: Mrs. Eisert moved that the substitutes be ratified and approved as presented.
Motion seconded by Dr. Dobrzynski.

Action: Motion approved with all “ayes.” Mrs. Gould was absent.

TUITION STUDENTS APPROVED

Consideration of Approval of Tuition Students was requested. Mr. and Mrs. Gregor requested that their daughter Bryn (4th) and their son Mason (1st) be admitted as tuition students at Edinboro Elementary for the 2016-2017 school year. Mr. and Mrs. Gregor understand that they will be responsible for transportation and a tuition rate of \$3,900.00 per student. Ms. Noreen Finn and Mr. Dana Atwood requested that their daughter Soren (K) be admitted as a tuition student at McKean Elementary for the 2016-2017 school year. Ms. Finn and Mr. Atwood understand that they will be responsible for transportation and a tuition rate of \$3,900.00.

Motion: Dr. Dobrzynski moved that the tuition students be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all “ayes.” Mrs. Gould was absent.

FMLA LEAVE APPROVED

Consideration of Approval of FMLA Leave was requested. Ms. Christine Massey (James W. Parker Middle School) has submitted a request for an FMLA leave from May 2, 2016 through June 3, 2016. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Dr. Dobrzynski moved that the FMLA Leave be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

FIELD TRIP APPROVED

Consideration of Approval of Field Trip Request was requested. Mrs. Megan Green (General McLane High School) requested to take the Spanish Club (21 students) to Costa Rica from June 13-21, 2016. The cost of the trip, which is approximately \$2500, will be covered by the students attending.

Motion: Dr. Dobrzynski moved that the field trip be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Supplemental Contracts for 2016-2017 was requested. Supplemental contract salaries are in conjunction with the 2016-2017 rates of the GMEA contract.

Brian Schulz, Head Coach, Boys Basketball	\$8,350.00
Robert Stauffer, Assistant Coach, Boys Basketball	\$6,535.00
Tim Banks, 9 th Grade Coach, Boys Basketball	\$6,535.00
Kevin Wible, Middle School Coach, Boys Basketball	\$3,822.00
Luke Jahn, Middle School Coach, Boys Basketball	\$3,822.00
Ryan Cook, Head Coach, Wrestling	\$8,350.00
Hunter Harrison, Assistant Coach, Wrestling	\$6,535.00
Cosmo Barbaro, Middle School Coach, Wrestling	\$3,822.00
Mike Allison, Head Coach, Swimming and Diving	\$6,347.00
Monica Fritchman, Head Coach, Winter Cheerleading	\$3,425.00
Jenise Larocca Assistant Coach, Winter Cheerleading	\$2,536.00

Act 34, Act 114 and Act 151 clearances are on file.

Motion: Dr. Dobrzynski moved that the supplemental contracts be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with seven "ayes." Mr. Schulz abstained. Mrs. Gould was absent.

BARBER CENTER CONTRACT APPROVED

Consideration of Approval of Extension of Barber Center Contract for Behavioral Health Services was requested. General McLane presently uses services from the Barber Center for Behavioral Support Consultation in schools with Emotional Support programs. Extension of this contract will put services into Edinboro Elementary as well. Cost is \$17/quarter hour, not to exceed 40 hours for the remaining school year.

Motion: Dr. Dobrzynski moved that the Barber Center Contract be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

RESOLUTION APPROVED

Consideration of Approval of Adoption of Resolution for NW PA Rural Regional College of NWPA was requested. A copy of the resolution was provided to the Board members at the April 13, 2016 Study Session.

Motion: Dr. Dobrzynski moved that the NW PA Rural Regional College of NWPA resolution be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

VOLUNTEER ASSISTANTS

Consideration of Approval of Volunteer Assistants was requested. Mr. Scott Jenco and Mr. Branden Williams have volunteered to assist with the Boys Football program for the 2016-2017 season. Kevin Wible has volunteered to assist with the Golf Program for the 2016-2017 Season. All necessary clearances are on file.

Motion: Dr. Dobrzynski moved that the volunteer assistants be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

INTERNSHIP APPROVED

Consideration of Approval of Internship was requested. Mr. Noah Krizanik requested to complete an Internship (Special Education) at General McLane High School from May 11, 2016 until August 10, 2016. This internship is a requirement from Edinboro University. Mr. Cannata has agreed to supervise this internship. All necessary clearances are on file.

Motion: Dr. Dobrzynski moved that the internship be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

EXCHANGE STUDENT RATIFIED

Consideration of Ratification of Foreign Exchange Student was requested. The Kennedy-Lugar Youth Exchange and Study (YES) Program has submitted a request that Abdulrhman AlMousa from Saudia Arabia (Grade 11) be enrolled as a foreign exchange student at General McLane High School for the remainder of the 2015-2016 school year. Host family for the student is Mark and Amy Eisert, 124 Harrison Drive, Edinboro, PA 16412. Student started Thursday, April 14, 2016. All paperwork and immunizations are on file.

Motion: Dr. Dobrzynski moved that the exchange student be ratified and approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with seven "ayes." Mrs. Eisert abstained. Mrs. Gould was absent.

BUILDINGS, GROUNDS & TRANSPORTATION

AUTHORIZATION APPROVED

Consideration of Approval of Authorization to Dispose of Surplus Equipment was requested. Equipment will be sold, auctioned or salvaged as determined by the Business Manager. The following equipment has been determined to be surplus to the needs of the school district.

- 1.) Elementary Desks
- 2.) Elementary Chairs

Motion: Dr. Sablo moved that the authorization be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

RECOMMENDATIONS FOR HIRING APPROVED

Consideration of Approval of Recommendation for Hiring, Non-Instructional Employees was requested. Katherine Crossley is recommended as a Cafeteria Helper (Part-Time Hourly Support Staff) at James W. Parker Middle School. Roberta Horvath is recommended as a Cafeteria Monitor (Part-Time Hourly Support Staff) at James W. Parker Middle School. Current Act 34, 114 and 151 clearances and 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. Wages and benefits will be that approved for the 2015-2016 school year.

Motion: Dr. Sablo moved that the recommendations approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

HIRINGS APPROVED

Consideration of Approval of Recommendations for Hiring, Substitute Non-Instructional Employee was requested. John Gersims is recommended as a substitute employee. Current Act 34, 114, 151 clearances, and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file. James Wray is recommended as a substitute bus driver pending licensing and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification. Current Act 34, 114 and 151 clearances are on file. Wages will be in accordance with the wages and benefits approved for school year 2015-2016. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Dr. Sablo moved that the recommendations be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

RATIFICATION APPROVED

Consideration of Approval of Ratification of FMLA Leave Request – Non-Instructional Employees was requested. A request was received from Laura Luke for an FMLA leave effective for up to (12) twelve weeks. As per Policy 535, FMLA leaves shall be deemed a concurrent leave to any other leave to which he/she is entitled.

Motion: Dr. Sablo moved that the FMLA request be ratified and approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

RESIGNATIONS RATIFIED

Consideration of Approval of Ratification of Resignation- Non-Instructional Employee was requested. Jessica Dearborn has submitted her letter of resignation as a Cafeteria Helper at James W. Parker Middle School effective April 5, 2016 with 4 months of service. Jessica would like to remain on the substitute list. Martin Cooke has submitted his letter of resignation as a Bus Driver effective April 11, 2016 with 1.5 years of service. Martin would like to remain on the substitute list.

Motion: Dr. Sablo moved that the resignations be ratified and approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

SUBSTITUTE APPROVED

Motion: Dr. Sablo moved that Martin Cook be added to the substitute list.

Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

SUBSTITUTE APPROVED

Motion: Dr. Sablo moved that Jessica Dearborn be added to the substitute list.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

RESIGNATION APPROVED

Consideration of Approval of Resignation- Non-Instructional Employee was requested. Laura Luke has submitted her letter of resignation as a Head Cook at McKean Elementary School effective June 10, 2016 with 1.5 years of service.

Motion: Dr. Sablo moved that the resignation be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

RATIFICATION APPROVED

Consideration of Approval of Ratification of Use of School Property Request – Board Consideration was requested. Culbertson Hills Golf Resort by Paul Jones; High School Kitchen, flatware and tableware; Rental and custodial fees will be waived. Dates and times as follows:

- 1.) April 8, 2016 – 2:00 p.m.-12:00 a.m.
- 2.) April 9, 2016 – 12:00 p.m.-12:00 a.m.
- 3.) April 10, 2016 – 10:00 a.m.-10:00 p.m.

Motion: Dr. Sablo moved that the use of school property be ratified and approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

SCHOOL PROPERTY APPROVED

Consideration of Approval of Use of School Property Request – Board Consideration was requested. Authorization is requested to enter into a lease agreement with the Northwest Tri-County Intermediate Unit #5 to use a classroom at McKean Elementary for their Early Intervention Program for the 2016-2017 school year. The annual lease is in the amount of \$10,777.00. This is approximately a 1.1% increase over the 2015-2016 lease of \$10,658.66.

Motion: Dr. Sablo moved that the school property be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

TRANSFERS APPROVED

Consideration of Approval of Transfer- Non-Instructional Employee was requested. Kimberly Stawicki has requested a transfer from Office Secretary (Part-Time Hourly Support Staff) at General McLane High School to the Administrative Assistant to Curriculum Coordinator (Full-Time Salary Support Staff). Salary will be \$21,830. Benefits will be that approved for the 2015-2016 school year. Current Act 34, 114, 151 clearances, and Act 168 Sexual Misconduct/Abuse Disclosure Employer Verification are on file.

Motion: Dr. Sablo moved that the transfer be approved as presented.
Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mrs. Gould was absent.

INTERMEDIATE UNIT REPORT

Mrs. Eisert reported on the March 23 meeting that discussed the protocols for the IU to apply for grants. She also reported that the IU is accepting quotes for a forensic audit.

VO-TECH REPORT

Mr. Bucksbee reported on a discussion for the Vo-Tech to adjust class times to get the students released in time.

LEGISLATIVE REPORT

No report was given.

GENERAL MCLANE FOUNDATION

No report was given.

BOARD RESIGNATIONS APPROVED

Consideration of Approval of Board Member Resignations was requested. Dr. Kahan Sablo has submitted his resignation from the General McLane School Board of Directors, effective June 8, 2016. Dr. Annette Rilling has submitted her resignation from the General McLane School Board of Directors, effective June 30, 2016.

Motion: Dr. Dobrzynski moved that the resignations be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with five "ayes." Dr. Rilling and Dr. Sablo abstained. Mrs. Gould was absent.

COMMITTEE FORMED

Motion: Mrs. Eisert moved that a committee be formed as appointed by the President to discuss The Act 93 Agreement. Motion seconded by Dr. Wise.

Action: Motion approved with seven "ayes." Mrs. Gould was absent.

OTHER BUSINESS

The Board discussed the process for Board interviews.

Mr. Fendya discussed a tax situation.

Mr. Fendya discussed a potential summer project.

Mrs. Orbanek reminded the Board about the May 1 deadline for Ethics Statements.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of March 16, 2016:

- A. Regular Study Session, April 13, 2016, 6:31 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 7:53 p.m.

Marissa A. Orbanek, Board Secretary