

GENERAL McLANE SCHOOL DISTRICT
Board of Education
Regular Monthly Meeting
February 21, 2018

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Dr. Therese T. Walter Education Center on Wednesday, February 21, 2018, beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Eisert, Mrs. Gould, Mrs. King, Mr. Lofgren, Mr. Pattullo, Mr. Schulz and Dr. Wise. Administration present were: Mr. Scaletta, Mr. Mennow, Mr. Buto, Mr. Getz, Mr. White, Mr. Fendya and Ms. Orbanek. Also present were the Board Solicitor representative, Mr. Eiben and twenty-five (25) visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Mrs. Crow greeted the Mercyhurst University students in attendance , went over the Board procedures for speaking and then invited General McLane students who had requested to speak to the podium.

Bailey Ward, Anna Chernicky, Mickenzie Robson, Savannah Yonkin and Ashley Vorberger addressed the Board regarding the Girls Soccer Coach recommendation.

PRESENTATIONS

Lizzie Bennett, Nathan Miller, Brad Yoder & Jesse Nathanson presented on a project that uses both Calculus and Tech Ed.

COMMUNICATIONS

Mrs. Orbanek read a letter from Edinboro Elementary teachers.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the minutes of the Study Session on January 10, 2018, as well as the minutes of the Regular Monthly Meeting on January 18, 2018.

Motion: Dr. Wise recommended that the minutes of the Study Session and Regular Monthly Meeting of January 10 and 18, 2018 be approved as presented. Motion seconded by Mrs. Eisert.

Action: Motion approved with all "ayes."

SUPERINTEDEDENT'S REPORT – MR. SCALETTA

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of February 21, 2018 and proceeded to discuss the items contained therein. A copy of the "Superintendent's Report" is on file in the Secretary's office.

FINANCIAL REPORTS

The Directors were presented with a copy of the Treasurer's Report as of January 31, 2018 indicating the following balances:

Cash and Investments - Beginning of Period	\$14,030,256.00
Cash Receipts	19,665,378.00

Disbursements	<u>14,708,204.00</u>
Cash and Investments - End of Period	\$18,987,430.00

The Directors were presented with a listing of Accounts Payable as of February 15, 2018 totaling \$265,562.23. A copy of the Treasurer's Report of January 31, 2018 and the Accounts Payable of February 15, 2018 is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Wise recommended that the Treasurer's Report of January 31, 2018 and the Accounts Payable as of February 15, 2018 be approved as presented. Seconded by Mr. Lofgren.

Action: Motion approved with all "ayes."

OTHER

The Directors were presented with copies of the following: the Revenue Report, the Cafeteria Report, the High School Activity Report, the Employee Benefit Trust Report and the Capital Reverse Fund Report, all as of January 31, 2018. These reports are referenced as FR #2, 5, 6, 7, 8, 9 and 10 respectively. Copies of these reports are on file in the Secretary's office for audit purposes.

Mrs. Crow explained differences between how the Board conducts business at the Board Meeting and Study Session and gave a brief overview of hiring process.

POLICY & FINANCE COMMITTEE MATTERS

SECOND AND FINAL READINGS APPROVED

The Committee recommended a motion to approve second & final reading of school board policies:

- A. Policy 301 – Suspensions/Furloughs
- B. Policy 302 – Employment of Superintendent / Assistant Superintendent
- C. Policy 808 – Food Services

The Directors received and reviewed copies of these policies at the January 10, 2018 Study Session and approved a First Reading at the January 17, 2018 meeting.

The policies are being updated to comply with changes to federal and/or state laws and applicable court decisions.

Motion: Mrs. Gould recommended that the second and final readings be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

PARENT-PAID TUITION RATE APPROVED

The Committee recommended a motion to **set the rate for parent-paid tuition at \$4,000 per student per year** for the 2018-2019 school year.

Motion: Mrs. Gould recommended that the tuition rate for students residing the area but outside of the district be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

UNPAID LEAVE RATIFIED

The Committee recommended a motion to **ratify the non-instructional unpaid leave of absence**. Kristina Nelson requested six unpaid days from her PCA II position at Edinboro Elementary School between February 12, 2018 and February 23, 2018. This request is consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mrs. Gould recommended that the unpaid leave for Kristina Nelson be ratified and approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

NON-INSTRUCTIONAL UNPAID LEAVE APPROVED

The Committee recommended a motion to **approve the following non-instructional unpaid leaves of absence**. Mark Williams requested two unpaid days from his CST II position at Edinboro Elementary School between March 9, 2018 and March 12, 2018. Paula Sherwood requested leave from her bus driver position commencing February 26, 2018 until on or about May 21, 2018. Ken Chernicky requested leave from his bus driver position commencing March 7, 2018 until on or about June 7, 2018. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mrs. Gould recommended that the unpaid leaves of absence be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

NON-INSTRUCTIONAL SUBSTITUTE EMPLOYEES APPROVED

The Committee recommended a motion to **hire the following non-instructional substitute employees:**

Ryan Grafton – substitute bus driver

Kevin Travis – substitute PCA

Wages will be those approved by the Board for the 2017-18 fiscal year. All required clearances are on file unless otherwise noted. Substitute employees do not receive paid benefits nor do they acquire any claim to or priority interest in any full-time openings.

Motion: Mrs. Gould recommended that the non-instructional substitutes be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

PROPOSAL AUTHORIZED

The Committee offers for consideration a proposal to **authorize the Director of Business and Operations to execute an agreement with National Fuel Resources to supply natural gas at a fixed price not to exceed \$2.84/Dth** for a twelve (12) month term **from July 1, 2020 through June 30, 2021**. The District currently has a contract with National Fuel Resources to supply natural gas at a fixed rate of \$3.06/Dth for the period July 1, 2017 through June 30, 2020. National Fuel Resources had quoted rate of \$2.84/Dth for the period July 1, 2020 through June 30, 2021 as of today (February 21, 2018).

Motion: Mrs. Gould recommended that the authorization for the agreement with National Fuel Resources be approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

SUPPLEMENTAL CONTRACTS RATIFIED

Consideration of Ratification of Supplemental Contracts for 2017-2018 School Year was requested. Supplemental contract salaries are in conjunction with the 2017-2018 rates of the GMEA contract.

Julia McCollum, Advisor, Middle School Play \$1,296.00

T.L. Wreh-Wilson, Assistant Coach, Softball	\$4,202.40
Lloyd Koester, Assistant Coach, Swimming (prorated)	\$1,891.08

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on February 14, 2018 Study Session.

Motion: Mrs. Eisert recommended that the supplemental contracts be approved as presented.
Seconded by Mrs. King.

Action: Motion approved with all "ayes."

SUPPLEMENTAL CONTRACT APPROVED

Consideration of Approval of Athletic Supplemental Contracts for 2018-2019 School Year was requested. Supplemental contract salaries are in conjunction with the 2018-2019 rates of the GMEA contract.

Josh Hopkins, Head Coach, Girls Soccer	\$5,712.00
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Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the Study Session on February 14, 2018 Study Session.

Motion: Mrs. Eisert recommended that the supplemental contracts be approved as presented.
Seconded by Mrs. King.

Action: Motion approved with all "ayes."

ADDITIONS TO SUB LIST RATIFIED

Consideration of Ratification of Additions to the Substitute Teacher List 2017-2018 School Year was requested. The following individuals have been trained through the Northwest Tri-County IU Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of Certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Seth Trott	Kelsey Adams	Alexander Reed
Jennifer Hemme	Andrew Amans	Richard Arthur

Per diem for 2017-2018 is in accordance with the approved Substitute Teacher Per Diem Rates.

Motion: Mrs. Eisert recommended that the additions be ratified and approved as presented.
Seconded by Mrs. King.

Action: Motion approved with all "ayes."

VOLUNTEER ASSISTANT APPROVED

Consideration of Approval of Volunteer Assistant was requested. August Musarra requested to volunteer with the Tennis program. The appropriate clearances are on file.

Motion: Mrs. Eisert recommended that the volunteer assistant be approved as presented.
Seconded by Mrs. King.

Action: Motion approved with all "ayes."

FMLA LEAVE APPROVED

Consideration of Approval of FMLA Leave – Maternity was requested. Mrs. Tiffany Brooks (James W. Parker Middle School) has requested an FMLA – Maternity Leave from approximately April 23, 2018 through the end of the 2017-2018 School Year. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Eisert recommended that the FMLA Leave be approved as presented.
Seconded by Mrs. King.

Action: Motion approved with all "ayes."

FIELD TRIPS APPROVED

Consideration of Approval of Field Trips was requested. Mrs. Karen Yonko (General McLane High School) and Rachel Barczyk (James W. Parker Middle School) have requested to take PJAS students to State College to compete in the PJAS State Competition on May 20, 2018 through May 22, 2018. Mrs. Katie Thompson (General McLane High School) has requested to take students to the Cleveland Museum of Art on March 15, 2018. Mr. Brad Wheeler (General McLane High School) has requested to take AP Chemistry, Physics & Biology students to Sci Tech Day at Carnegie Science Center on March 9, 2018. Mr. Bruce Yates (General McLane High School) has requested to take twelve senior students of the Vocal Music/Theatre Department to Chicago to see Hamilton on May 4-6, 2018. All costs, including transportation, will be covered by the students attending or funding acquired by the club.

Motion: Mrs. Eisert recommended that the field trips be approved as presented.
Seconded by Mrs. King.

Action: Motion approved with all "ayes."

BUILDINGS, GROUNDS & TRANSPORTATION

CONTRACTS AWARDED

The Committee recommended a motion to **award contracts for the Edinboro Elementary window/univent replacement project to the lowest responsible bidders** as follows:

A. General Contractor – Perry Construction Base Bid	\$1,322,000
i. Alternate #1 (substitute operable lower window sashes)	75,000
ii. Alternate #2 (paint existing corridor walls)	15,500
iii. Alternate #3 (paint all classroom walls)	38,700
iv. Alternate #4 (substitute 6" batt insulation)	(21,500)
Total General Contractor Bid	\$1,429,700
B. HVAC Contractor – Rabe Environmental Systems Base Bid	665,000
C. Electrical Contractor – A&MP Electric	32,857
Total Project Awards	\$2,127,557

Motion: Mr. Bucksbee recommended that the contracts for Edinboro Elementary be approved as presented. Seconded by Dr. Wise.

Action: Motion approved with seven "ayes." Mrs. King and Mr. Lofgren abstained.

FACILITY REQUEST APPROVED

The Committee recommended a motion to **approve a facility use request submitted by Tri-Boro Toros ("TBT")**. TBT is a non-profit travelling youth baseball team with seven (7) General McLane students on a roster of thirteen (13) players. TBT has asked to use district gymnasium space for about eight (8) practice sessions on dates and times when space is not otherwise being used for district purposes. The District will consider TBT to be a Type A organization and issue an invoice in accordance with Policy 707 and Administrative Guideline 707-R.

Motion: Mr. Bucksbee recommended that the use of facility be approved as presented.
Seconded by Dr. Wise.

Action: Motion approved with all "ayes."

INTERMEDIATE UNIT REPORT

Mr. Pattullo presented the board with a chart on enrollment trends among districts in Crawford, Erie and Warren counties.

VO-TECH REPORT

Mr. Bucksbee reported to the Board on Dr. Jackson's departure.

Travis Woodburn, ECTS Teacher, read the board a letter signed by the president of the Erie County Technical school's American Federation of Teachers Local 1589 and endorsed by the local federation membership. The letter reported on the environment surrounding the fact that teachers have been working without a contract since July 1, 2014.

LEGISLATIVE REPORT

Mr. Lofgren reported on his attendance at PSBA webinars on furloughs and budget. He also reported on eleven bills being introduced in PA legislation as a result of the recent events in Florida.

Mr. Lofgren will be attending the PA School Boards Association - Spring Legal Roundup in Meadville on February 28.

GENERAL MCLANE FOUNDATION

There was nothing to report.

OTHER BUSINESS

Mr. Fendya showed the Board the new colors for Edinboro Elementary School.

RECOGNITION OF VISITORS

Mr. Ryan Chalk, a parent and resident of the District, presented to the Board on a proposal to sponsor, in name, a Trap Club/Team.

The Board had a discussion on both concerns and support for such team.

Ms. Jennifer Kodrzyck, a parent and resident of the district, asked the board to have more discussion on such a sponsorship to fully understand the liability and facts involved.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of January 17, 2018:

Regular Study Session, February 14, 2018; 6:30 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the meeting at 8:00 p.m.

Marissa A. Orbanek, Board Secretary