

GENERAL McLANE SCHOOL DISTRICT
Board of Education
Regular Monthly Meeting
September 19, 2018

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Conference Room of the Dr. Therese T. Walter Education Center on Wednesday, September 19, 2018 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Eisert, Mrs. Gould, Mrs. King, Mr. Lofgren, Mr. Schulz and Dr. Wise. Administration present were Mr. Scaletta, Mr. Buto, Mr. Getz, Mr. White, Mr. Mennow, Mr. Fendya and Ms. Orbanek. Also present was Mr. McDonald, Solicitor and two visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

There were no visitors to recognize.

PRESENTATION

Mr. Buto presented on the State Testing results.

COMMUNICATIONS

There were no communications to read.

COMMITTEE OF THE WHOLE MEETING

The Board discussed the Baseball Dugout Proposal with Head Coach Tom Peyton.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of Limited Agenda Meeting and Regular Monthly Study Session of August 1, 2018 and the Regular Monthly Meeting of August 8, 2018.

Motion: Dr. Wise moved that the minutes of Limited Agenda and Regular Monthly Study Session August 1, 2018 and the Regular Monthly Meeting of August 8, 2018 be approved as presented. Motion seconded by Mrs. Eisert.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

SUPERINTENDENT'S REPORT

Mr. Scaletta presented his "Superintendent's Report" as of September 19, 2018. A copy of the "Superintendent's Report" is on file in the Secretary's office.

FINANCIAL REPORTS APPROVED

The Directors were presented with a copy of the Treasurer's Report as of August 31, 2018 indicating the following balances:

Cash and Investments - Beginning of Period	\$ 15,338,002.00
Cash Receipts	8,127,596.00
Disbursements	<u>3,146,265.00</u>
Cash and Investments - End of Period	\$ 20,319,333.00

A copy of the Treasurer's Report of August 31, 2018 is attached hereto and becomes part of the official records of the Board.

The Directors were presented with a listing of Accounts Payable as of September 14, 2018 totaling \$16,625.00. A copy of the listing is attached hereto and becomes part of the official records of the Board.

Motion: Mr. Lofgren moved that the Treasurer's Report of August 31, 2018, and the Accounts Payable as of September 14, 2018 be approved as presented and a copy filed for audit purposes. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

EXECUTIVE SESSION

The Board entered an Executive Session to discuss policy and personnel items at 7:33 p.m. The Board exited from an Executive Session at 7:56 p.m.

POLICY & FINANCE COMMITTEE MATTERS

BOARD POLICIES APPROVED

The Committee recommended a motion to approve a first reading of the following school board policies: Policy 917 – Parental / Family Involvement and Policy 918 – Title 1 Parent and Family Engagement. The Directors received and reviewed copies of these policies at the September 12, 2018 Study Session. The policies are being updated to comply with changes to federal and/or state laws and applicable court decisions.

Motion: Mrs. Gould moved that the first reading of school board policies be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

TELEPHONE SERVICE APPROVED

The Committee recommended a motion to renew a **contract for telephone service with Metropolitan Telecommunications ("MetTel")** as follows: MetTel will provide seven (7) phone lines at a cost of \$261.81 per month for a period of twenty four (24) months.

Motion: Mrs. Gould moved that the telephone service be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

EMPLOYEE RESIGNATIONS RATIFIED

The Committee recommended a motion to **ratify** the following **non-instructional employee resignations**. Lisa Tomasik submitted a letter to resign from her Bus Driver position effective August 1, 2018 after 18.6 years of service. Alison Riggle submitted a letter to resign from her PCA I position at General McLane High School effective September 7, 2018 after 1.1 years of service.

Motion: Mrs. Gould moved that the ratification of the resignations be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

NON-INSTRUCTIONAL UNPAID LEAVE RATIFIED

The Committee recommended a motion to **ratify** the following **non-instructional unpaid leaves of absence**: Halie Cornell requested an unpaid leave from her PCA I duties at Edinboro Elementary School from August 28, 2018 through a date to be determined. Carolyn LaFata requested an unpaid leave from her PCA II duties at James W. Parker Middle School from August 28, 2018 through September 7, 2018. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mrs. Gould moved that the non-instructional unpaid leave be ratified and approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

NON-INSTRUCTIONAL UNPAID LEAVE OF ABSENCE APPROVED

The Committee recommended a motion to **approve** the following **non-instructional unpaid leave of absence**: Mildred Farrell requested an unpaid leave from her PCA II duties at Edinboro Elementary School from October 12, 2018 through October 19, 2018. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mrs. Gould moved that the non-instructional unpaid leave be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

TRANSFER RATIFIED

The Committee recommended a motion to ratify the following **non-instructional transfer**: Kathy Crossley requested a transfer from her FSA I position at James W. Parker Middle School to a Non-CDL Van Driver position at the Service Center effective August 31, 2018.

Motion: Mrs. Gould moved that the transfer be ratified and approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

NON-INSTRUCTIONAL HIRINGS RATIFIED

The Committee recommended a motion to **ratify** the following **non-instructional hirings**: Marie Wells for a 6.5 hour, 182 day Clerical Aide position at McKean Elementary School effective August 24, 2018 to replace Tammy Redinger who resigned. Larry Pulling for a Non-CDL Van Driver position at the Service Center effective August 31, 2018. Marc Koehlert for a regular route CDL Bus Driver position at the Service Center effective August 31, 2018. Ryan Grafton for a regular route CDL Bus Driver position at the Service Center effective August 31, 2018. Wages and benefits will be consistent with the Board-approved compensation plan. All required clearances are on file in the Business Office.

Motion: Mrs. Gould moved that the hirings be ratified and approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

HIRING APPROVED

The Committee recommended a motion to **approve** the following **temporary, one-year non-instructional hiring for School Year 18-19 only**: Jamie Keller for a 6.5 hour, 180 day Food Services Assistant II position at General McLane High School to replace Roberta Pkelnicky who resigned. Wages and benefits will be consistent with the Board-approved compensation plan for 2018-2019 School Year

only. All required clearances are on file in the Business Office. Mr. Keller is married to Nicole Keller, Manager of Food Services. He will report to the Food Services Kitchen Lead at General McLane High School with a dotted line to the Director of Business and Operations.

Motion: Mrs. Gould moved that the hiring be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

SUBSTITUTES ADDED

The Committee recommended a motion to **approve the following individuals for the Non-Instructional Substitute Employee Call List:**

- A. Lisa Tomasik and Sarah Barber for bus driving duties
- B. Kathy Crossley and Evelyn Mayer for food service duties.
- C. Wendy Eichenlaub for food service or clerical duties.
- D. Meghan Montanye and Maggie Adamski for clerical aid or PCA duties
- E. Michelle Pizzimenti for food service or PCA duties.
- F. Virginie Giesler for CST I duties.
- G. Kevin Travis for clerical, PCA and/or dining room monitor duties.
- H. Lovina Shaw food service, clerical, bus aide and/or CST I duties.
- I. Julie Davis for nursing duties.

Wages will be at Board-approved rates. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur. All required clearances and licenses are either on file in the Business Office or will be secured before the individual will be permitted to work.

Motion: Mrs. Gould moved that the substitutes be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Lofgren abstained. Mr. Pattullo was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Supplemental Contracts for the 2018-2019 School Year was requested. Administrative restructuring has freed some federal funds for staff development purposes. An extra duty position for teachers known as the "Technology Vanguard" was created in the document titled, "Technology Vanguard: Duties and Responsibilities". Technologically advanced teachers have been identified by principals at every building to provide direct instruction, consultation and in-service training for teachers in their building throughout the year.

Michelle Androstic (EE)	\$1600
Kim Lohr (EE)	\$1600
Emily Yapple (EE)	\$1600
Kelly Campbell (ME)	\$1600
Scott Hutchison (ME)	\$2100
Melissa Bean (ME)	\$1600
Matt Laser (JWPMS)	\$2100
Kate Bakka (JWPMS)	\$1600
Todd Sturgess (JWPMS)	\$1600
Tyler Stuyvesant (GMHS)	\$1600
Jeremy Reed (GMHS)	\$2100
Luil Graham (GMHS)	\$1600

Motion: Mrs. Eisert moved that the supplemental contracts be approved as presented. Motion seconded by Mr. Lofgren.

Action: Motion approved with all "ayes." Mr. Lofgren abstained. Mr. Pattullo was absent.

SUBSTITUTE TEACHER LIST

Consideration of Ratification of Additions to the 2018-2019 Substitute Teacher List was requested. The following individuals are recommended for the Substitute Teacher list. Act 34, Act 114 and Act 151 Background Checks are on file.

Elaine Prueadenti	Elementary
Gregory Moore	Music

The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education

Keri Ackerman	Becky Travis	Nancy Boland
Helen Caccavo	Dan Conley	Diana Corner
Cindy Corsi	Julie Crosscut	Debra Diley
Mary Dobek	Eric Duda	Amy Eldridge
Rana Evanoff	Nicholas Geraci	Nanette Grygier
Stephanie Hargest	Mary Ann Horne	Suzanne Weber
Mary Kay Kalivoda	Matti Kashey	Joseph Kaufer
Kim Kloecker	Kelley Levis	Sarah Olson
Michele Lofgren	Brooke Lyle	Abigail Soggs
Martin Mahoney	Devon Mellin	Leeann Monico
Kendra Moran	Holli Myers	Michael Nouri
Alexander Reed	Lewis Rundell	Richard (Dick) Schindwein
Ashley Seelinger		

Per diem for 2018-19 is \$82.00/day and \$41.00/half-day.

Motion #1: Mrs. Eisert moved to modify the motion to separate certified subs from IU subs. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

Motion #2: Mrs. Eisert moved that the Prueadenti and Moore be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

Motion #2: Mrs. Eisert moved that the IU subs be approved as presented. Motion seconded by Dr. Wise.

Action: Motion approved with all "ayes." Mr. Lofgren abstained. Mr. Pattullo was absent.

FIELD TRIPS APPROVED

Consideration of Approval of Field Trips was requested. Matt Laser, Will White and Kate Bakka (James W. Parker Middle School) have requested permission to take eighth graders to Washington D.C. on March 7-9, 2019. Matt Laser and Kate Bakka (James W. Parker Middle School) have requested permission to take students involved in the Summer Achievers Institute to Boston on June 6-9, 2019. The cost of the trips, including the transportation, will be covered by the students attending.

Motion: Mrs. Eisert moved that the field trips be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

RESIGNATIONS RATIFIED

Consideration of Ratification of Supplemental Resignations was requested. Todd Latimer submitted a verbal resignation from his position as Assistant Coach, Football effective August 9, 2018. Pamela Swanseger has submitted a resignation from her position as Advisor, Middle School Student Council, effective July 11, 2018.

Motion: Mrs. Eisert moved that the resignations be ratified and approved as presented. Motion seconded by Mrs. King

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

SUPPLEMENTAL CONTRACTS APPROVED

Consideration of Approval of Supplemental Contracts for 2018-2019 was requested. Supplemental contract salaries are in conjunction with the 2018-2019 rates of the new GMEA contract.

*Scott Taylor, Assistant Coach, Football (prorated)	\$2,844.70
*Jim Mountain, Assistant Coach, Baseball	\$4,286.40
*Christina Martin, Advisor, Middle School Student Council (split)	\$1,031.60

Act 34, Act 114 and Act 151 clearances are on file. Information was presented at the September 12, 2018 Study Session.

Motion: Mrs. Eisert moved that the supplemental contracts be approved as presented. Motion seconded by

Action: Motion approved with all "ayes."

SUPPLEMENTAL CONTRACTS CORRECTED

Consideration of Approval of Supplemental Corrections was requested. Contracts were incorrectly approved at the June 20, 2018 Board Meeting for the following individuals:

Erin Bentley, Advisor II (FBLA) (was previously approved as Advisor I)	\$1,279.00
*Nathan Moore, Advisor I (PJAS) (was previously approved as Advisor II)	\$1,958.40

Motion: Mrs. Eisert moved that the supplemental contracts be corrected and approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

PRACTICUM STUDENTS APPROVED

Consideration of Approval of Practicum Students was requested. Ms. Christina Sweeney has submitted a request to complete a practicum during the 2018-2019 School year in School Psychology within General McLane School District. Ms. Jennifer Hardy has agreed to supervise this experience. Stephanie Ruhland and Brooke Mucha have submitted requests to complete a practicum during the 2018-2019 School year in Social Work at McKean Elementary School. Ms. Shannon Wingerter has agreed to supervise these experiences. These practicums are one of the requirements for their programs at Edinboro University of Pennsylvania. All clearances are on file.

Motion: Mrs. Eisert moved that the practicum students be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

VOLUNTEER ASSISTANT RATIFIED

Consideration of Ratification of Volunteer Assistant was requested. Abigail White has requested to serve as a volunteer with the middle school cross-country team. Matthew Cannon has requested to serve as a volunteer with the baseball team. All clearances are on file.

Motion: Mrs. Eisert moved that the volunteer assistant be ratified and approved as presented.
Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

Motion: Mrs. Eisert moved that the supplemental contracts be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

RESPONSE TO ACT 93 APPROVED

Consideration of Approval for Response to Act 39 of 2018 was requested. In accordance with the act, school districts are required to discuss lead testing of water in the district's schools. The high school and middle school have been, and continue to be, required to test for lead because they are on wells. Testing has never shown any unacceptable lead in the water. The elementary schools are on municipal water systems which test for lead. When all schools were renovated in the 90's, if any lead pipes were identified, they were replaced. There is, therefore, no need to conduct additional lead testing in General McLane Schools.

Motion: Mrs. Eisert moved that the response be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mr. Pattullo was absent.

BUILDINGS, GROUNDS & TRANSPORTATION MATTERS

There were no items for approval.

INTERMEDIATE UNIT REPORT

No report was given.

VO-TECH REPORT

Mr. Bucksbee reported on school's supplied meals and the Career Street Committee.

LEGISLATIVE REPORT

Mr. Lofgren reported on the Senate Bill on additional methods for affirming graduation and school safety.

GENERAL MCLANE FOUNDATION

Mrs. Eisert reported on Board appointments, the Golf Outing and the holiday Arts Fair.

RECOGNITION OF VISITORS

Mrs. Crow invited any visitors to speak regarding school-related matters. Hearing no response, she continued the meeting.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of August 8, 2018:

- A. Limited Agenda Meeting, September 12, 2018, 6:30 p.m.
- B. Regular Monthly Study Session, September 12, 2018, 6:44 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, she adjourned the meeting at 8:23 p.m.

Marissa A. Orbanek, Board Secretary