

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

November 14, 2018
Center
6:30 p.m.

Dr. Therese T. Walter Education

Board Room

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
4. Communications
5. Committee of the Whole Meeting
6. Consideration of the Minutes of the Regular Monthly Study Session on October 10, 2018
7. Consideration of the Minutes of the Regular Monthly Meeting on [October 17, 2018](#)
8. Superintendent's Report - Mr. Scaletta
9. Review and Consideration of [Financial Reports](#) and [Accounts Payable](#) as of November 15, 2018 a and [accounts paid](#) prior to the Board Meeting in October 2018 – Mr. Fendya
10. Committee Reports
 - A. [Policy and Finance](#) – Mrs. Gould, Chair
 - B. [Instruction and Co-Curricular Activities](#) – Mrs. Eisert, Chair
 - C. [Buildings, Grounds and Transportation](#) – Mr. Bucksbee, Chair
11. Other Reports
 - A. Intermediate Unit #5 – Mr. Pattullo, Representative
 - B. Erie County Vo-Tech – Mr. Bucksbee, Representative
 - C. Legislative Council – Mr. Lofgren, Representative
 - D. General McLane Foundation – Mrs. Amy Eisert, Representative
12. Recognition of Visitors for School-Related Matters
13. Other Business
14. Notification of Meetings held since the last regularly scheduled Board Meeting of October 17, 2018
 - A. Regular Monthly Study Session, November 7, 2018, 6:30 p.m.
15. Adjournment

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
November 17, 2018

POLICY & FINANCE COMMITTEE MATTERS

Mrs. Gould, Chair; Mr. Andy Schulz, Mrs. Carrie Crow

1. The Committee recommends approval of a **First Reading** for School Board Policies:
 - A. 006 – Meetings
 - B. 105 – Curriculum Development
 - C. 108 – Adoption of Textbooks
 - D. 138 – English as a Second Language / Bilingual Education Program
 - E. 210.1 – Possession / Use of Asthma Inhalers / Epinephrine Auto-Inject
 - F. 246 – Student Wellness
 - G. 311 – Reduction of Staff
 - H. 704 – Maintenance
 - I. 806 – Child Abuse
 - J. 808 – Food Service
 - K. 810 – Transportation
 - L. 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
 - M. 810.3 School Vehicle Drivers
 - N. 818 – Contracted Services
 - O. The Directors received and reviewed a copy of the proposed Policies at the November 7, 2018 Study Session.
 - P. The above sections are being updated to comply with changes in federal and state laws and regulations and applicable court decisions.

2. The Committee recommends a motion to **approve** the **audited financial statements for the fiscal year ended June 30, 2018**. The District's local audit company, Buseck, Barger and Bleil:
 - A. Prepared the financial statements and presented a draft at the November 7 Study Session.
 - B. Issued an unqualified opinion on the financial statements.The Director of Business and Operations is authorized to advertise that the financial statements are available for public inspection for 30 days.

3. The Committee recommends a motion to **renew a Third Party Administrator agreement for dental care with Benefit Administrators ("BAI")**:
 - A. The agreement is effective January 1, 2019
 - B. BAI's fee will be \$3.75 per enrolled employee per month.

4. The Committee recommends a motion to approve the following **non-instruction unpaid leave of absence**:
 - A. Jacinda Jones requested a leave from her Custodial Service Technician II position from March 14, 2019 through March 19, 2019.
 - B. This request is consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

5. The Committee recommends a motion to **approve the following individual for the Non-Instructional Substitute Employee Call List**:
 - A. Mariah Capron-Custer as a non-CDL van driver.
 - B. Wages will be at Board-approved rates.
 - C. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or Priority interest in any full time openings that may occur.

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INSTRUCTION AND CO-CURRICULAR ACTIVITIES COMMITTEE

Mrs. Amy Eisert, Chair; Mr. Brad Pattullo, Mrs. Linda King

1. Consideration of Ratification of Recommendation for Substitute Teacher List 2018-2019 School Year
 - A. The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education
Erin Foster
Rebecca Grygier
Jessica Stefano
 - B. Per diem for 2018-19 is \$82.00/day and \$41.00/half-day.
2. Consideration of Ratification of Volunteer Assistants
 - A. The following individuals have requested to volunteer with the associated programs:
Brett Mallory (Wrestling)
 - B. The appropriate clearances are on file.
3. Consideration of Approval of Field Trip
 - A. James W. Parker Middle School's sixth grade teaching team has requested to take sixth grade students to Niagara Falls on May 30, 2019.
 - B. The cost of the trip, including transportation, will be covered by the students attending.
4. Consideration of Approval of 2019-2020 School Calendar
 - A. Approval is requested to adopt the calendar for the 2019-2020 School Year.
 - B. A draft calendar was shared with the Board at the November 7, 2018 Study Session.
5. Consideration of Approval of Superintendent to attend the District Administration Leadership Institute
 - A. Approval is requested for the Superintendent to attend the District Administration Leadership Institute in New Orleans on February 6-8, 2019.
 - B. All costs of the trip, including transportation up to \$400, are covered by membership in the organization.
 - C. The conference features presentations by School Districts that have engaged in innovative projects.
6. Consideration of Approval of FMLA – Maternity Leave Request
 - A. Sarah Miller (Edinboro Elementary School) has requested an FMLA Leave request from February 25, 2019 through May 31, 2019.
 - B. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.
7. Consideration of Approval of FMLA Leave
 - A. Laurie Pfeiffer (Edinboro Elementary School) has requested an FMLA Leave request from December 18, 2018 through January 4, 2019.
 - B. As per Policy 332 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.
8. Consideration of Approval of Resignation of Supplemental Contract
 - A. Leah Hansen has submitted a letter of resignation from her supplemental position of Assistant Coach – Girls Basketball.

INSTRUCTION AND CO-CURRICULAR ACTIVITIES COMMITTEE (continued)

9. Consideration of Approval of Supplemental Contract for 2018-2019
 - A. Supplemental contract salaries are in conjunction with the 2018-2019 rates of the new GMEA contract.
Sarah Hansen, Assistant Coach, Girls Basketball \$6,799.00
 - B. Approval and issuance of a contract are pending receipt of her Act 34, Act 114 and Act 151 clearances.
 - C. Information was presented at the November 7, 2018 Study Session.

10. Consideration of Approval to enter into a co-operative agreement with Fort LeBoeuf High School in the sport of Boys Volleyball.
 - A. This does not cost the District any money and the District has no obligation other than to approve the agreement, which was presented during the November 7, 2018 Study Session.
 - B. The Co-Op agreement still must be approved by the PIAA.
 - C. We have twenty-one students interested at this time.

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BUILDINGS, GROUNDS & TRANSPORTATION COMMITTEE MATTERS

Mr. James Bucksbee, Chair; Dr. Timothy Wise, Mr. Lofgren

There are no items for approval.