

GENERAL McLANE SCHOOL DISTRICT

Board of Education
Regular Monthly Meeting
October 17, 2018

The Regular Monthly Meeting of the General McLane School District Board of Education convened in session in the Conference Room of the Dr. Therese T. Walter Education Center on Wednesday, October 17, 2018 beginning at 6:30 p.m.

ROLL CALL

Members in attendance were Mr. Bucksbee, Mrs. Crow, Mrs. Gould, Mrs. King, Mr. Lofgren, Mr. Pattullo, Mr. Schulz and Dr. Wise. Administration present were: Mr. Scaletta, Mr. Mennow, Mr. Buto, Mr. Fendya and Ms. Orbanek. Also present was the Board Solicitor, Jim McDonald and twelve visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Mrs. Crow offered the podium for any visitors wishing to discuss matters related to the agenda. After hearing no response, she continued with the meeting.

PRESENTATION

GMHS teacher Tim Snair and GMHS student Isabella Beason presented Octolampus.

BOARD MINUTES

The Directors were presented with copies of the following minutes: Regular Study Session and Limited Agenda Meeting of September 12, 2018 and the minutes of the Regular Monthly Meeting of September 19, 2018.

Motion: Dr. Wise moved that the minutes of the Regular Study Session and Limited Agenda Meeting of September 12, 2018 and the minutes of the Regular Monthly Meeting of September 19, 2018 be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

SUPERINTENDENT'S REPORT – MR. SCALETTA

Mr. Scaletta presented the Directors with a copy of the "Superintendent's Report" as of October 17, 2018.

FINANCIAL REPORTS APPROVED

The Directors were presented with a copy of the Treasurer's Report as of September 30, 2018 indicating the following balance:

Cash and Investment - Beginning of Period	\$15,338,002.00
Cash Receipts	12,475,814.00
Disbursements	<u>5,563,036.00</u>
Cash and Investment - End of Period	\$22,250,780.00

A copy of the Treasurer's Report of September 30, 2018 is attached hereto and becomes part of the official records of the Board. The Directors were presented with a listing of Accounts Payable as of October 11, 2018 totaling \$340,253.80. A copy of the Accounts Payable and accounts paid prior to the

Board Meeting in September 2018 is attached hereto and becomes part of the official records of the Board.

Motion: Dr. Wise moved that the Treasurer's Report of September 30, 2018, and the Accounts Payable as of October 11, 2018 be approved as presented and a copy filed for audit purposes. Motion seconded by Mr. Lofgren.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

POLICY & FINANCE COMMITTEE MATTERS

SECOND AND FINAL READING APPROVED

The Committee recommended a motion to approve a second and final reading of the following school board policies:

- A. Policy 917 – Parental / Family Involvement
- B. Policy 918 – Title 1 Parent and Family Engagement

The Directors received and reviewed copies of these policies at the September 12, 2018 Study Session. The policies are being updated to comply with changes to federal and/or state laws and applicable court decisions.

Motion: Mrs. Gould moved that the second and final readings be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

CONTRACT APPROVED

The Committee recommended a motion to **approve a contract with Edinboro Family Chiropractic** to provide Pennsylvania Department of transportation physical exams and drug/alcohol testing for district bus drivers as outlined in the agreement reviewed at the October 10, 2018 Study Session.

Motion: Mrs. Gould moved that the contract be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

INTERIM CONTRACT APPROVED

The Committee recommended a motion to **ratify a Supplemental Staffing Agreement with Interim Health Care of Erie** to provide substitute nurses on an as needed basis.

Term will be one-year effective October 1, 2018. Fees will be:

- i. Registered Nurse \$47.00 per hour
- ii. Licensed Practical Nurse \$47.00 per hour
- iii. Nurse Aide \$24.00 per hour

Motion: Mrs. Gould moved that the Interim Contract be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

RESIGNATION RATIFIED

The Committee recommended a motion to **ratify** the following **non-instructional employee resignation**. Lynette Swanson submitted a letter to resign from her Bus Aide position effective October 1, 2018 after 1.8 years of service.

Motion: Mrs. Gould moved that the resignation be ratified and approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

FMLA LEAVES APPROVED

The Committee recommended a motion to **approve** the following **non-instructional FMLA leaves of absence**. Jenise LaRocca has requested an FMLA leave from her Administrative Assistant duties at James W. Parker Middle School from November 12, 2018 through February 11, 2019. Marissa Orbanek has requested an FMLA leave from her Administrative Specialist duties at Therese Walter Education Center from November 5, 2018 through February 8, 2019. Any available sick leave will be used concurrently with FMLA leave. These requests are consistent with Policy 334 (Sick Leave) and Policy 335 (FMLA Leave).

Motion: Mrs. Gould moved that the FMLA leaves be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

HIRINGS APPROVED

The Committee recommended a motion to **ratify** the following **non-instructional employee hirings**. Jennifer Amory for a 6.5 hour per day, 180 days per year Personal Care Aide I position at Edinboro Elementary School effective October 11, 2018. Maria Concheck for a 6.5 hour per day, 180 days per year Personal Care Aide II position at General McLane High School effective October 1, 2018. All required clearances are on file unless otherwise noted.

Motion: Mrs. Gould moved that the hirings be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

NON-INSTRUCTIONAL SUBS APPROVED

The Committee recommends a motion to **approve the following individuals for the Non-Instructional Substitute Employee Call List:**

- A. Lynette Swanson for bus aide duties
- B. Megan Palermo for food service or clerical duties, pending clearances
- C. Aaron Yonko for bus aide duties
- D. Crystal Sindlinger for nursing duties
- E. Shannon Regan for personal care aide duties
- F. Required clearances are on file unless otherwise noted.

Motion: Mrs. Gould moved that the non-instructional substitutes be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

NON-INSTRUCTIONAL SUB APPROVED

The Committee recommended a motion to **approve Michele Lofgren for the Non-Instructional Substitute Employee Call List**. Required clearances are on file unless otherwise noted.

Motion: Mrs. Gould moved that the substitute be approved as presented. Motion seconded by Mr. Schulz.

Action: Motion approved with all "ayes." Mr. Lofgren abstained. Mrs. Eisert was absent.

INSTRUCTION AND CO-CURRICULAR COMMITTEE MATTERS

LEAVE OF ABSENCE APPROVED

Consideration of Approval of Leave of Absence was requested. Mrs. Lisa Roberts has requested a leave of absence from January 18-27, 2019. Mrs. Roberts would be using her personal days and two unpaid days on January 24-25, 2019.

Motion: Mr. Pattullo moved that the leave of absence be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

SUPPLEMENTAL CONTRACT APPROVED

Consideration of Approval of Supplemental Contract for 2018-2019 was requested. Supplemental contract salaries are in conjunction with the 2018-2019 rates of the new GMEA contract.

Talyn Boden, Assistant Coach, Swimming & Diving \$4,286.40

Approval and issuance of a contract are pending receipt of Act 34, Act 114 and Act 151 clearances. Information was presented at the October 10, 2018 Study Session.

Motion: Mr. Pattullo moved that the supplemental contract be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

SUBSTITUTES RATIFIED

Consideration of Ratification of Additions to the 2018-2019 Substitute Teacher List was requested. The following individuals are recommended for the Substitute Teacher list. Act 34, Act 114 and Act 151 Background Checks are on file.

Ian Price Health and Physical Education
Shelby Girard Elementary / Special Education

The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education

Robin Robinson

Per diem for 2018-19 is \$82.00/day and \$41.00/half-day.

Motion: Mr. Pattullo moved that the substitutes be approved as presented. Motion

seconded by Mrs. King.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

FIELD TRIP APPROVED

Consideration of Approval of Field Trip was requested. Dan Kane (General McLane High School) has requested to take students enrolled in the Global Academy class to Niagara Falls, NY on October 22, 2018. The cost of the trip, including transportation, will be covered by the group attending.

Motion: Mr. Pattullo moved that the field trip be approved as presented. Motion seconded by Mrs. King.

Action: Motion approved with all "ayes." Mrs. Eisert was absent.

BUILDINGS, GROUNDS & TRANSPORTATION COMMITTEE MATTERS

There were no items for approval.

INTERMEDIATE UNIT REPORT

Mr. Pattullo reported to the Board on a recent IU meeting, including discussion over the aids contract, concern over high turnover and information on the RCI Program.

VO-TECH REPORT

Mr. Bucksbee reported on a recent event that hosted 150 guests among their 16 labs and the status of Career Street.

LEGISLATIVE REPORT

Mr. Lofgren reported on Senate Bill 1095 and a \$1.5 million increase in special education funding over the past five years, which has been 91% funded by taxpayers.

GENERAL MCLANE FOUNDATION

Mrs. Crow reported on the annual Holiday Arts Fair, which is taking place on November 17.

OTHER BUSINESS

Mr. Fendya reported on a Judicial Tax Sale occurring at the Bayfront on Nov.13 and an update to an FMLA request.

RECOGNITION OF VISITORS

The Eagle Scouts in attendance introduced themselves to the Board.

NOTIFICATION OF MEETINGS

For information purposes, it was reported that the following meetings had been held since the regularly scheduled Board Meeting of September 19, 2018.

- A. Study Session, October 10, 2018, 6:30 p.m.

ADJOURNMENT

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, she adjourned the meeting at 7:25 p.m.

Marissa A. Orbanek, Board Secretary