



**Direct Deposit Authorization Form**

Name (please print): \_\_\_\_\_

Action to Take:      Start      Change      Stop

I request that my net pay be deposited to:

Bank Name: \_\_\_\_\_

Bank Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Type:      Checking (please attach voided check)      Savings (please attach a deposit slip)

I request that a fixed amount be deposited to:

Bank Name: \_\_\_\_\_

Bank Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Type:      Checking (please attach voided check)      Savings (please attach a deposit slip)

In the amount of \$ \_\_\_\_\_

I request that a second fixed amount be deposited to:

Bank Name: \_\_\_\_\_

Bank Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Type:      Checking (please attach voided check)      Savings (please attach a deposit slip)

In the amount of \$ \_\_\_\_\_

**I understand that this authorization will remain in effect until my employer has received written notification of its termination.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

