

A. Welcome to General McLane School District. All documentation in this section must be provided for registration:

Johnna Gomersall, Registrar
johnnagomersall@generalmclane.org
Phone: 814-273-1033, Ext. 5905
Fax: 814-273-1030

- Birth Certificate
- Proof of Residency (**two** of the following)
 - Valid Pennsylvania Driver's License (Please include copy of license)
 - Current Executed Lease (Please include copy of lease)
 - Verification of Closing Date (Please include copy of closing)
 - Utilities Bill (Please include copy of utilities bill)
- Immunization Record
- Court Placed Children (if applicable)
 - Placement Letter from Agency
 - Does the Foster Parent Receive a Daily Per-Diem From the State?
- Registration Form with Home Language Survey
- Parental Registration Statement

B. The following items will need to be completed and returned to the school office for processing before the student may begin classes:

- Health History Form
- Release of Information Form
- Special Education Records (if applicable, IEP/ER)
- Previous parental school records (report cards, etc.)
- Bus Request
- Free/Reduced Lunch Online Application

You may contact General McLane staff by email using the following address:
firstname.lastname@generalmclane.org