



Dear Parent / Guardian,

Welcome to the General McLane School District!

The district has several options available to easily submit your Kindergarten Registration Packet and Supporting Documentation.

For each option detailed below please include the following:

Completed Registration Packet which includes:

- Registration Form
- Parent Statement Form
- Student Residency Questionnaire
- Health History Form.

**COPIES** of the following Supporting Documentation:

- Child's birth certification
- Immunization record

Two different documents for proof of residency to registration:

- Valid Pennsylvania Driver's License
- Current Executed Lease
- Verification of Closing
- Utilities Bill

1. **Standard USPS Mail**, complete and mail the Registration Packet, be sure to include copies of all supporting documentation.

Edinboro Elementary 5390 Route 6N West Edinboro, PA 16412	McKean Elementary 5120 West Road McKean, PA 16426
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2. **Fax or email**, complete and fax or email the Registration Packet, be sure to include copies of all supporting documentation.

- a. Edinboro Elementary Fax 814-273-1040 or Email [cathyclever@generalmclane.org](mailto:cathyclever@generalmclane.org)
- b. McKean Elementary Fax 814-273-1050 or Email [lauralawson@generalmclane.org](mailto:lauralawson@generalmclane.org)

3. **Complete online Registration Packet PDF Forms**,

- a. access our website, [generalmclane.org](http://generalmclane.org)
- b. select Departments from the bulleted items across the top the homepage
- c. select Registration from the dropdown menu
- d. scroll to the bottom of the Registration page
- e. select and drag the Registration Forms listed above to your laptop
- f. complete forms on your computer
- g. email Registration Forms and copies of all supporting documentation to [johnnagomersall@generalmclane.org](mailto:johnnagomersall@generalmclane.org)

If for any reason you are unable to complete the registration process by **April 1, 2022**, please contact your elementary school office to make other arrangements:

Edinboro Elementary – 814-273-1033 ext. 3900

McKean Elementary – 814-273-1033 ext. 4900

Sincerely,

Kristina Sonney  
Registrar