

Updated 3/15/22

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

March 16, 2022
6:30 p.m.

General McLane High School
Auditorium

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
 - A. Michelle Repman - Health & Safety Plan
 - B. Kathleen Higgins - Health & Safety Plan
4. Communications
5. Consideration of the Minutes of the Regular Monthly Study Session on February 9, 2022
6. Consideration of the Minutes of the Regular Monthly Meeting on February 16, 2022
7. Superintendent's Report
 - A. CBI Presentation – Mr. Cannata / Mr. Lucas / Mrs. Iaquinta
8. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of March 2022 and accounts paid and cafeteria accounts paid prior to the Board meeting in February 2022 – Mr. Fendya
9. Committee Reports
 - A. Policy & Co-Curricular Activities Committee – Mrs. King, Chair
 - B. Finance & District Operations Committee – Mr. Lofgren, Chair
 - C. Curriculum & Instruction Committee – Mrs. Miller, Chair
10. Other Reports
 - A. Intermediate Unit #5 – Mr. Pattullo
 - B. Erie County Vo-Tech – Dr. Wise
 - C. Legislative Council – Mr. Lofgren
 - D. General McLane Foundation – Mrs. Crow
11. Other Business
12. Recognition of Visitors for School-Related Matters
 - A. Michelle Repman - Various School Related Topics
13. Notification of Meetings held since the last regularly scheduled Board Meeting of February 16, 2022
 - A. Regular Monthly Study Session, March 9, 2022, 6:30 p.m.
 - B. Policy & Co-Curricular Activities Subcommittee meeting, March 9, 2022, 5:30 p.m.
 - C. Finance & District Operations Subcommittee meeting, March 9, 2022, 5:30 p.m.
 - D. Curriculum & Instruction Subcommittee meeting, March 9, 2022, 5:30 p.m.
14. Adjournment

Updated 3/15/22

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
March 16, 2022

POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Mrs. Linda King, chairperson; Mrs. Shari Gould, Mr. Brad Pattullo

1. The Committee recommends a motion to approve a **second and final reading** of the following school board policies:
 - A. Policy 610 – Purchases Subject to Bid/Quotation
 - B. Policy 611 – Purchases Budgeted
 - C. Policy 626 – Federal Fiscal Compliance
 - D. Policy 336 – Personal Necessity Leave
 - E. The Directors received and reviewed copies of these policies at the February 9, 2022, Study Session.

2. Consideration of Approval of 2022-2023 Athletic Supplemental Contracts
 - A. The following individuals are recommended for supplemental contracts for the 2022-2023 mentioned athletic programs in the amounts listed:

Marshall McCormick, Head Coach, Football	\$9,083.00
--	------------
 - B. The appropriate clearances are on file at the Education Center.

3. Consideration of Approval of Athletic Volunteer Assistants
 - A. The following individuals have requested to volunteer with the following athletic programs for the 2021-2022 season:

John Byrtus (Wrestling)	William White (Middle School Track)
Luke Jahn (Middle School Track)	Pete Gray (Middle School Track)
 - B. The following individuals have requested to volunteer with the following athletic programs for the 2022-2023 season:

John Byrtus (Wrestling)

 - C. The appropriate clearances and paperwork are on file at the Education Center.

4. Consideration of Approval of Changes made to GMSD Health and Safety Plan
 - A. The changes were discussed at the March 9, 2022 Study Session meeting.
 - B. The change reflects the recent CDC changes and guidance concerning contact tracing in public schools.
 - C. The changes will be reflected in the document on the General McLane website.
 - D. The updated Health and Safety Plan will be sent to PDE once approved.

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
March 16, 2022

FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Mr. Luke Lofgren, chairperson; Mrs. Carrie Crow, Mr. Andy Schulz

1. The Committee moves to approve the 2022-2023 Northwest Intermediate Unit #5 ("IU5") budget:
 - A. The total 2022-23 IU5 Preliminary Budget is \$65,826,541.
 - B. Amounts included for services to General McLane are:

	<u>2021-22</u>	<u>2022-23</u>
IT Services	\$ 11,555	\$ 4,455
Bethesda Partial	10,949	10,882
Special Education	<u>216,096</u>	<u>216,000</u>
Total	\$237,600	\$231,337

- C. Amounts included for programs housed within General McLane's borders to be billed to other districts are listed below. The budgeted revenues and expenditures for these programs will be equal and they will therefore not impact the budgeted surplus or deficit. The actual deficit will only be affected to the extent of the cost for any General McLane student(s) to attend these programs.

	<u>2021-22</u>	<u>2022-23</u>
Brighter Horizons	\$225,675	\$222,719
Edinboro Therapeutic	<u>-0-</u>	<u>286,086</u>
Total	\$225,675	\$508,805

- A. Business Office personnel followed bid processes required under state law and district policy and evaluated bids according to criteria listed in the Bid Documents.
 - B. Blue Bird submit a bid of \$108,835 per bus with certain deviations from the stated specifications.
 - C. The District opts to waive all deviations in Blue Bird's bid.
2. The Committee moves to purchase three gasoline, 72-passenger, model year 2023 bus(es) from Blue Bird Bus Sales of Pittsburgh, Inc. ("Blue Bird") Using 2022-2023 budgeted funds.
 - A. Business Office personnel followed bid processes required under state law and district policy and evaluated bids according to criteria listed in the Bid Documents.
 - B. Blue Bird submit a bid of \$108,835 per bus with certain deviations from the stated specifications.
 - C. The District opts to waive all deviations in Blue Bird's bid.
3. **** This item was added to the agenda after the March 9, 2022 Study Session ****. The Committee moves to authorize the Director of Business and Operations to sell the following surplus vehicles at auction:
 - A. 2008 Chevrolet Mini Bus VIN 1GBJG31K181203216
 - B. 2009 Blue Bird 72-passenger bus VIN 1BAKGCPA69F261397
 - C. 2009 Blue Bird 72-passenger bus VIN 1BAKGCPA29F261395
 - D. 2009 Blue Bird 72-passenger bus VIN 1BAKGCPA49F261396
4. The Committee regrettably moves to **approve the following non-instructional employee resignation with intent to retire:**
 - A. Johnna DiClemente submitted a letter to retire from her Administrative Specialist – PIMS & Registrar position effective March 31, 2022 after 14.7 years of service.
5. The Committee moves to **ratify the following non-instructional employee resignation:**
 - A. Stacey Yovich submitted a letter to resign from her Food Services Assistant I position effective February 25, 2022 after 2 years of service

Updated 3/15/22

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
March 16, 2022

FINANCE & DISTRICT OPERATIONS COMMITTEE (continued)

6. The Committee moves to **ratify the following non-instructional employee hiring:**
 - A. Alex Escalante for an 8 hour/day, 195-day Food Services Manager position with an effective date of February 28, 2022.
 - B. Casper Black for an 8 hour, 260 day Maintenance Technician I position with an effective date of March, 7, 2022.
 - C. Karen Wallabrown for 180 day Van Driver position with an effective date of March 4, 2022.
 - D. Wages and benefits will be consistent with the Board-approved compensation plan, unless other noted otherwise.
 - E. All required clearances are on file in the Business Office.

7. The Committee moves to **approve the following non-instructional employee transfer:**
 - A. Kristina Sonney from a 6.5 hour/day, 180 day Clerical Aide position at James W. Parker Middle School to an 8 hour/day, 260 day Administrative Specialist – Registrar and PIMS position, with an effective date TBD.

8. The Committee moves to **ratify the following non-instructional unpaid leaves of absence:**
 - A. Dave Cannon requested leave from his Bus Driver position from February 28, 2022 through March 4, 2022.
 - B. Joseph Presor requested leave from his Custodial Services Technician I position from March 3, 2022 through March 4, 2022
 - C. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave)

9. The Committee Moves to **approve the following non-instructional unpaid leaves of absence:**
 - A. Jessica Daly requested leave from her Café Monitor position from April 4, 2022 through April 13, 2022.
 - B. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave)

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
March 16, 2022

CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Mrs. Dana Miller, chairperson; Mr. Donald Ickes, Dr. Timothy Wise

1. Consideration of Ratification of Additions to the 2021-2022 Substitute Teacher List
 - A. The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Jacob Dombkowski	Abigail Frick
Pamela Hanisek	Cherry Chai
Karleen Vogt	

Per diem for 2021-22 is \$105.00/day and \$52.50/half-day.
2. Consideration of Approval of Retirements
 - A. Mrs. Darcy Woodward (General McLane High School) has notified the board that she intends to retire at the end of the 2021-2022 school year. Mrs. Woodward will retire with twenty-eight (28) years of service.
 - B. Mr. Brian Woodward (General McLane High School) has notified the board that he intends to retire at the end of the 2021-2022 school year. Mr. Woodward will retire with twenty-six (26) years of service.
 - C. Mr. Brett Vath (General McLane High School) has notified the board that he intends to retire at the end of the 2021-2022 school year. Mr. Vath will retire with twenty-seven (27) years of service.
 - D. Mrs. Linda Bloomquist (Edinboro Elementary) has notified the board that she intends to retire at the end of the 2021-2022 school year. Mrs. Bloomquist will retire with thirty-three (33) years of service.
 - E. Mr. Randy White (Edinboro Elementary) has notified the board that he intends to retire at the end of the 2021-2022 school year. Mr. White will retire with twenty-four (24) years of service.
3. Consideration of Acceptance of Tuition Students for the 2022-2023 School Year
 - A. Mrs. Dzeina Becirbasic has requested tuition acceptance for her son Imad Becirbasic (6th Grade) at James W. Parker Middle School for the 2022-2023 School Year. Mrs. Becirbasic understands that she is responsible for all transportation of her student and a \$4,100 annual tuition fee per student.
 - B. Ms. Ashley Muckinhaupt has requested tuition acceptance for her daughter Bella Fromknecht (11th grade) at General McLane High School for the 2022-2023 School Year. Ms. Muckinhaupt understands that she is responsible for all transportation of her student and a \$4,100 annual tuition fee per student.
4. Consideration of Approval of Curriculum Revision and Adoption for Integrated Science
 - A. Approval of the Integrated Science curriculum is requested.
 - B. A presentation on the curriculum revision was provided to the Curriculum and Instruction Committee meeting held on March 9, 2022 at 5:30.
5. Consideration of Approval of Curriculum Revision and Adoption for Applications of Science
 - A. Approval of the Applications of Science curriculum is requested.
 - B. A presentation on the curriculum revision was provided to the Curriculum and Instruction Committee meeting held on March 9, 2022 at 5:30 p.m.

Updated 3/15/22

CURRICULUM & INSTRUCTION COMMITTEE (continued)

6. Consideration of Approval of FMLA (maternity) Leave
 - A. Mrs. Ashley Armstrong (James W. Parker Middle School) has requested an FMLA leave for maternity purposes from approximately May 18, 2022 through the end of the 2021-2022 School Year, with intentions to return at the beginning of the 2022-2023 School Year.
 - B. Mrs. Heather Basko (General McLane High School) has requested an FMLA leave for maternity purposes from approximately May 21, 2022 through November 3, 2022.
 - C. As per Policy 334 and the GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which they are entitled.

7. Consideration of Approval of Resignation
 - A. Ms. Katie Waddell (Edinboro Elementary School) has submitted a letter sharing her intent to resign at the end of the 2021-2022 School Year.