

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

April 20, 2022
6:30 p.m.

General McLane High School
Auditorium

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
 - a. Anna Elliott - Retirement
4. Communications
5. Consideration of the Minutes of the Regular Monthly Study Session on March 9, 2022
6. Consideration of the Minutes of the Regular Monthly Meeting on March 16, 2022
7. Superintendent's Report
 - a. GMHS Education Academy and GM Works – Mrs. Mischler/Mr. Krizanik
8. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of April 2022 and accounts paid and cafeteria accounts paid prior to the Board meeting in March 2022 – Mr. Fendya
9. Appointment of Board Members to Outside Committees
10. Committee Reports
 - a. Policy & Co-Curricular Activities Committee – Mrs. King, Chair
 - b. Finance & District Operations Committee – Mr. Lofgren, Chair
 - c. Curriculum & Instruction Committee – Mrs. Miller, Chair
11. Other Reports
 - a. Intermediate Unit #5 – Mr. Pattullo
 - b. Erie County Vo-Tech – Dr. Wise
 - c. Legislative Council – Mr. Lofgren
 - d. General McLane Foundation – Mrs. Crow
12. Other Business
13. Recognition of Visitors for School-Related Matters
 - a. Kristen Donnelly – JWPMS Enrichment Program
 - b. Nathan Moore – School-related matters
 - c. Pamela Swanseger – Budget cuts/Cutting MTSS program supports
 - d. Kevin Wible – Faculty/Staff Changes/Cuts at GMSD
 - e. Lisa Brown – MTSS at JWPMS
 - f. William White – Job Cuts
 - g. Jim Pete – School-related matters
 - h. Carolyn LaFata – JWPMS staffing cuts
 - i. Juliet Mikulcik – JWPMS Enrichment Program
 - j. Adam Mikulcik – JWPMS Enrichment Program
 - k. Michelle Repman – Health & Safety Plan/Budget

AGENDA (continued)

14. Notification of Meetings held since the last regularly scheduled Board Meeting of March 16, 2022
 - a. Regular Monthly Study Session, April 13, 2022; 6:30 p.m.
 - b. Finance & District Operations Committee, April 13, 2022; 5:30 p.m.
 - c. Policy & Co-Curricular Activities Committee, April 13, 2022; 5:30 p.m.
 - d. Curriculum & Instruction Committee, April 13, 2022; 5:30 p.m.

15. Adjournment

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
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POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Mrs. Linda King, chairperson; Mrs. Shari Gould, Mr. Brad Pattullo

1. Consideration of Approval of a first reading of the following school board policy:
 - A. Policy 903 – Public Participation in Board Meetings
 - B. This policy is being updated to comply with changes to federal and/or state laws and applicable court decisions.
 - C. The Directors received and reviewed copies of this policy at the April 13, 2022 Study Session.

2. Consideration of Approval of Athletic Volunteer Assistants
 - A. The following individuals have requested to volunteer with the following athletic programs for the 2022-2023 season:

Bryan Rock (Boys Soccer)	Drew Howard (Boys Soccer)
Luke Fetzner (Boys Soccer)	Coletin Barto (Boys Soccer)
Bill Frick (wrestling)	Nate Jones (Football)
Camren Calabrese (Football)	Ian Kennedy (football)
Ben Howe Jones (Football)	Ben Lipinski (Football)
Brad Wingle (Football)	
 - B. The appropriate clearances and paperwork are on file at the Education Center.

3. Consideration of Approval of Supplemental Resignations
 - A. Katlin Zewe has submitted a resignation letter for her position as Assistant Coach – Girls Basketball, effective April 7, 2022.
 - B. Luke Jahn has submitted a resignation letter for his position as Middle School Coach – Boys basketball, effective April 11, 2022.

4. Consideration of Approval of Athletic Supplemental Contracts for the 2022-2023 School Year
 - A. The following individuals are recommended for supplemental contracts for the 2022-2023 School Year mentioned athletic programs in the amounts listed:

Zach Lucas, Assistant Coach, Football	\$7,110.00
Joe Marafine, Assistant Coach, Football	\$7,110.00
Kyle Ponsoll, Assistant Coach, Football	\$7,110.00
Wayne Bradford, Assistant Coach, Football	\$5,688.00
Greg Dore, Middle School Coach, Football	\$4,158.00
Jim Funk, Middle School Coach, Football	\$3,326.40
 - B. The appropriate clearances are on file at the Education Center.

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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Mr. Luke Lofgren, chairperson; Mrs. Carrie Crow, Mr. Andy Schulz

1. The Committee recommends a motion to renew the following facility use requests for the 2022- 2023 fiscal year:
 - A. The Northwest Tri-County Intermediate Unit to lease classroom space at McKean Elementary School to operate its Early Intervention Program for \$11,300.
 - B. The YMCA of Erie to lease space at McKean Elementary School to operate its day care for \$6,060.
 - C. All other terms and conditions of the leases will remain the same as previous years.

2. The Committee recommends a motion to accept a proposal from Wellert Corporation to provide the following professional services:
 - A. Design and engineering services for the District's fuel storage and dispensing system upgrades estimated to be \$13,615
 - B. Construction management services estimated to be \$9,589

3. The Committee recommends a motion to award the following contracts for HVAC upgrades at General McLane High School and James W. Parker Middle School to the lowest bidders as discussed during the April 13, 2022 Study Session:
 - A. General Construction – Considine & Biebel - \$359,000
 - B. HVAC Construction – Scobell Company - \$4,694,000
 - C. Electrical Construction – Blackhawk Neff - \$394,495

Total of the low bids \$5,447,495

To be funded with:

CRRSA (1) Funds \$1,218,612

ARPA (2) Funds 1,972,270 (maximum)

District Funds 2,256,613 (minimum)

Total Funds Needed \$5,447,495

FINANCE & DISTRICT OPERATIONS COMMITTEE (continued)

4. The Committee recommends a motion to authorize the administration to post and interview for non-instructional summer help:
 - A. Additional hourly employees, as needed, for maintenance or custodial help not to exceed 960 hours at a rate of \$12.28.
 - B. Additional hourly employees, as needed, for bus cleaning not to exceed 640 hours at a rate of \$13.83 per hour.
 - C. Additional hourly employees, as needed, for bus painting and bodywork not to exceed 480 hours at a rate of \$14.90 per hour.
 - D. Additional hourly employees, as needed, to serve as mechanic's helpers not to exceed 480 hours at a rate of \$14.90 per hour.
 - E. Preference will be given to current part-time or full-time hourly employees and Class A or Class C Drivers.
 - F. Temporary employees do not receive paid benefits, nor do they acquire any prior claim to, or priority interest in, any full-time openings that may occur

5. The Committee recommends a motion to hire Dave Cannon for the Transportation Services Manager position effective July 1, 2022.
 - A. Salary will be within the range approved by the School Board and benefits will be as defined in the Compensation Plan for Full-Time Exempt employees.
 - B. Clearances are on file in the Business Office.

6. The Committee moves to approve the following **non-instructional employee resignation**:
 - A. Kendra Brozich submitted a letter to resign from her Clerical Aide position effective April 22, 2022 after 4 years of service.

7. The Committee moves to approve the following **non-instructional employee resignation with intent to retire**:
 - A. Kathleen Birkmire submitted a letter to retire from her Custodial Services Technician I position effective 6/30/2022 after 26 years of service.

8. The Committee moves to ratify the following **non-instructional unpaid leaves of absence**:
 - A. Jennifer Amory from her Personal Care Aide I position at Edinboro Elementary School beginning March 22, 2022.
 - B. Karen Chase from her Bus Driver position beginning March 22, 2022
 - C. Pam Leuschen from her Bus Driver position beginning March 31, 2022
 - D. Mark Williams from his Bus Driver position beginning March 28, 2022
 - E. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

9. The Committee moves to approve the following **non-instructional PTO/Unpaid leave of absence**:
 - A. Vickie Wheeler from her Bus Driver position beginning August 30, 2022
 - B. This request is consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

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CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Mrs. Dana Miller, chairperson; Mr. Donald Ickes, Dr. Timothy Wise

1. Consideration of Ratification of Additions to the 2021-2022 Substitute Teacher List
 - A. The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.
 - i. Danielle McGowan
 - ii. Robin Robinson
 - iii. Joseph KauferPer diem for 2021-22 is \$105.00/day and \$52.50/half-day.
2. Consideration of Approval of Retirement
 - A. Mrs. Anna Elliott (James W. Parker Middle School) has notified the board that she intends to retire at the end of the 2021-2022 school year. Mrs. Elliott will retire with 28 years of service.
3. Consideration of Acceptance of Tuition Students
 - A. Mrs. Dana and Mr. Scott Yeager are requesting tuition acceptance for their son August Yeager (9th grade) at General McLane High School for the 2022-2023 School Year. Mr. And Mrs. Yeager understand they are responsible for transportation of the student and for a \$4,100 tuition fee for the student.
 - B. Ms. Britney Wright is requesting tuition acceptance for her son Leonidas Alexander (5th grade) at James W. Parker Middle School and her daughter Jasmyne Alexander (7th grade) at James W. Parker Middle School for the remainder of the 2021-2022 School Year. Ms. Wright understands she is responsible for the transportation of both students and a prorated tuition fee that corresponds to the number of days the kids will attend school.
4. Consideration of Approval of Curriculum Revision and Adoption for Struggle & Triumph: History Through Sports
 - A. Approval of the Struggle & Triumph: History Through Sports is requested
 - B. A presentation on the curriculum revision was provided to the Curriculum & Instruction Committee meeting held on April 13, 2022 at 5:30 p.m.
5. Consideration of Approval of Unified Talent Applicant Tracking & Unified Talent SchoolSpring Job Board Unlimited
 - A. Will replace PrecedentHR as the software utilized to post vacancies and gather applications from candidates interested in instructional and non-instructional positions in General McLane.
 - B. PowerSchool will deploy the software and provide training for individuals in the district who will be working with the program.
 - C. In subsequent school years, PowerSchool will charge \$3,233.30 for the software.

CURRICULUM & INSTRUCTION COMMITTEE MATTERS (continued)

6. Consideration of Approval of Internships
 - A. Madalyn Kahler has requested to complete a Psychology Internship in General McLane School District for the 2022-2023 School Year, from August 22, 2022 through May 2, 2023.
 - B. Allison Westley has requested to complete a Psychology Internship in General McLane School District for the 2022-2023 School Year, from August 2022 through May 2023.
 - C. Mrs. Hardy and Mrs. Coughenour have agreed to supervise Elizabeth's and Allison's internships.
 - D. All necessary clearances have been received.
 - E. A stipend of \$10,000 will be paid for each internship.

7. Consideration of Approval of General McLane High School Assistant Principal
 - A. Mr. Jason Keim will start as GMHS Assistant Principal, effective July 1, 2022. He is a current Administrative Officer with Millcreek Township School District.
 - B. Mr. Keim replaces Mrs. Pamela Mackowski, who will be retiring at the end of the 2021-2022 School Year.
 - C. Mr. Keim will be hired under the current GMSD Act 93 agreement.
 - D. All necessary clearances have been received.
 - E. His wages and salary will be within the board-approved range.

8. Consideration of Ratification of Long-Term Substitute Teacher at Edinboro Elementary School
 - A. Mrs. Michelle Beddick will be filling in as a First Grade Teacher at Edinboro Elementary School from April 11, 2022 through the end of the 22-23 School Year.
 - B. Mrs. Beddick is temporarily replacing Mrs. Meghan Kennerknecht, who is taking an FMLA medical leave.
 - C. Mrs. Beddick is a GMSD certified substitute teacher. She will receive the daily per diem of \$105 per day, until she hits 20 days, at which time she will receive \$190 per day.
 - D. She will also receive the other added benefits of substitute teachers, such as free lunch on Fridays.