

GENERAL McLANE SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

September 21, 2022
6:30 p.m.

James W. Parker Middle School
LGI Room

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
 - a. Carrie Swain - Committee policy; communication protocol
 - b. Bob Duffrin - Curriculum
 - c. Michele Lofgren - GMSD Board Directors email address protocol
 - d. Julie Crosscut - Board email protocol
 - e. Michelle Repman - Board email protocol
4. Communications
5. Consideration of the Minutes of the Regular Monthly Study Session on August 3, 2022
6. Consideration of the Minutes of the Regular Monthly Agenda Meeting on August 10, 2022
7. Superintendent's Report
 - a. G.R.I.T. at JWPMS - Mr. Cannata / Mr. Buto / Dr. Lane
8. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of September 2022 and accounts paid and cafeteria accounts paid prior to the Board meeting in August 2022 – Mr. Fendya
9. Appointment of Chairperson to Policy & Co-Curricular Activities Committee
10. Committee Reports
 - a. Policy & Co-Curricular Activities Committee – New Chairperson
 - b. Finance & District Operations Committee – Mr. Lofgren, Chair
 - c. Curriculum & Instruction Committee – Mrs. Miller, Chair
11. Other Reports
 - a. Intermediate Unit #5 Report – Mr. Pattullo
 - b. Erie County Vo-Tech Report – Dr. Wise
 - c. Legislative Council Report – Mr. Lofgren
 - d. General McLane Foundation Report – Mrs. Crow
12. Other Business

AGENDA (continued)

13. Recognition of Visitors for School-Related Matters
 - a. Carrie Swain - Recording meetings

14. Notification of Meetings held since the last regularly scheduled Board Meeting of August 10, 2022
 - a. Regular Monthly Study Session, Sept. 14, 2022, 6:30 p.m.
 - b. Policy & Co-Curricular Activities Committee, Sept. 14, 2022; 5:30 p.m.
 - c. Curriculum & Instruction Committee, Sept. 14, 2022; 5:30 p.m.
 - d. Finance & District Operations Committee, Sept. 14, 2022; 5:30 p.m.

15. Adjournment

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POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Mrs. Shari Gould; chairperson; Mr. Brad Pattullo, Mr. Kevin Webber

1. The Committee moves to a first reading of the following school board policies:
 - a. Policy 218 - Student Discipline
 - b. Policy 220 - Student Expression/Distribution and Posting of Materials
 - c. Policy 913 - Nonschool Organizations/Groups/Individuals
 - d. Policy 917 - Parental/Family Involvement
 - e. Policy 918 - Title I Parent and Family Engagement
 - f. The Directors received and reviewed copies of these policies at the September 14, 2022, Study Session Meeting.

2. The Committee moves to approve a pilot Girls Wrestling Club
 - a. The PIAA is exploring the possibility of girls wrestling; PIAA bylaws require 100 districts to offer wrestling; once 100 teams are formed and competing in 11 competition points, the PIAA Board can consider a motion to sanction girls wrestling as an official sport.
 - b. This club is fully funded and supported by the GMHS wrestling program in terms of coaching, time, and space.
 - c. Participating student athletes are subject to all PIAA requirements for participation and eligibility.

3. The Committee moves to approve the following Athletic Volunteers with the associated programs for the 2022-2023 School Year:
 - a. Jerod Payton (Baseball)
 - b. Lorri Schulz (Girls/Boys Basketball)
 - c. Seth Brown (Football)
 - d. The appropriate clearances are on file at the Education Center.

4. The Committee moves to approve the GMSD Board of School Directors Email Protocol.
 - a. The purpose of this Email Protocol is to ensure that the school board adheres to the proper chain of command when receiving emails, that the school board preserves confidentiality of privileged school district information, and to ensure that email responses do not violate the Pennsylvania Sunshine Act, 65 Pa.C.S. §701 *et seq.*

5. The Committee moves to approve the updated Health and Safety Plan.

6. The Committee moves to approve the GMEA COVID MOU.

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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Luke Lofgren, chairperson; Mrs. Carrie Crow, Mr. Andrew Schulz

1. The Committee moves to accept an agreement with Industrial Appraisal Company to update the values of District buildings, site improvements, equipment and vehicles for insurance valuation and GASB 34 accounting control purposes for the following fees:

- a. One-time fee for onsite inventory and appraisal services = \$8,960
- b. Annual fee for accounting cost and depreciation updates = \$865
- c. Annual fee for certified insurable value updates = \$1,205

Industrial Appraisal Company last completed an onsite appraisal for the District in 2011.

2. The Committee moves to approve the attached resolution for the Erie County Technical School Joint Operating Committee to sell 80 of its 153 acres of land located at the current Erie County Technical School campus in Summit Township.
3. The Committee moves to approve the attached Internet Services Agreement with the Northwest Tri-County Intermediate Unit #5 ("IU5") summarized as follows:
 - a. Velocity.Net Communications, Inc. to provide 10 gigabit transport services and up to 1,000 megabits of internet bandwidth to the District..
 - b. Term - Five years (July 1, 2022 through June 30, 2027)
 - c. Monthly fees (before expected 70% eRate discount, if approved) will be:
 - i. 10 gigabit transport services = \$350.00
 - ii. Up to 1,000 megabits of Internet bandwidth = \$250.00 (maximum)
 - iii. eRate filing fee = \$29.30
4. The Committee moves to authorize the Director of Business and Operations to:
 - a. Monitor and evaluate electricity pricing proposals and,
 - b. Identify the proposal which contains the best combination of terms, conditions and pricing for the District and,
 - c. Review proposals with the District's Solicitor and,
 - d. Execute all documents necessary to secure a contract to replace the District's current contract which expires in December 2022.

FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS (continued)

5. The Committee moves to ratify the hiring of the following non-instructional employees:
 - a. Bradley Irwin for an 8 hour 260 day Custodial Services Technician II-Floater effective August 29, 2022.
 - b. Erika Rolland for a 180 day Van Driver effective August 20, 2022.
 - c. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted.
 - d. All required clearances are on file (or will be before the first day of work) in the Business Office.

6. The Committee moves to approve the hiring of the following non-instructional employees:
 - a. Paula Hengle for a 4 hour, 180 day Food Services Assistant I position at James W Parker Middle school with an effective date TBD.
 - b. Sarah Campbell for a 6 hour, 180 day Food Services Assistant I position at McKean Elementary School with an effective date TBD.
 - c. Jessica Daly for a 6 hour, 180 day Food Services Assistant I position at General McLane High School effective August 14, 2022 .
 - d. Destiny Valimont for a 5 hour, 180 day Custodial Services I position at James W Parker Middle School with an effective date TBD.
 - e. Sheryl Jones for a 3.5 hour, 180 day Cafe Monitor position at McKean Elementary School with an Effective date TBD.
 - f. Bradford Kallay for a 180 day Van Driver effective September 13,, 2022.
 - g. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted.
 - h. All required clearances are on file (or will be before the first day of work) in the Business Office.

7. The Committee moves to ratify the following non-instructional employee resignations:
 - a. Colleen Andrzejewski submitted a letter to resign from her Food Services Assistant II position at McKean Elementary School effective June 9, 2022 after 3 years of service.
 - b. Brenda Coburn submitted a letter to resign from her Food Services Assistant I position at McKean Elementary School effective June 9, 2022 after 3 years of service.
 - c. Bradley Irwin submitted a letter to resign from his Custodial Services Technician II - Floater position effective September 2, 2022
 - d. Douglas Skalko resigned from his Custodial Services Technician II at General McLane High School.

FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS (continued)

8. The Committee moves to ratify the following individuals for the non-instructional substitute employee call list:
 - a. Mandy Anderson an Athletic Worker.
 - b. Mike Bennett as an Athletic Worker.
 - c. Gary Blass as an Athletic Worker.
 - d. Tony Cicero as an Athletic Worker.
 - e. Pat Crist as an Athletic Worker.
 - f. Aiden Dougan as an Athletic Worker.
 - g. Megan Fiala as an Athletic Worker.
 - h. Charlie Hager as an Athletic Worker.
 - i. Josh Hopkins as an Athletic Worker.
 - j. Don Ickes as an Athletic Worker.
 - k. Bob Jahn as an Athletic Worker.
 - l. Joseph Lodanocky as an Athletic Worker.
 - m. Sid Manchester as an Athletic Worker.
 - n. Rob Mulligan as an Athletic Worker.
 - o. Matt Sharp as an Athletic Worker.
 - p. Ken Walker as an Athletic Worker.
 - q. Carissa Williams as an Athletic Worker.

9. The Committee moves to ratify the following non-instructional FMLA leaves of absence:
 - a. John Gersims has requested an FMLA leave from his Bus Driver position beginning on August 30, 2022.
 - b. Any available paid leave will be used concurrent with FMLA leave.
 - c. These requests are consistent with Policy 334 (Sick Leave) and Policy 335 (FMLA Leave).

10. The Committee moves to ratify the following non-instructional transfers:
 - a. Janelle Fracassi has requested a transfer from her 4 hour, 180 day Food Services Assistant I position at James W Parker Middle School to a 6.5 hour, 182 day Food Services Assistant II position at McKean Elementary School effective August 24, 2022.
 - b. Michelle Jukes has requested a transfer from her 6.5 hour, 180 day Personal Care Aide I position at McKean Elementary School to a 6.5 hour, 180 Day Personal Care Aide I position at James W Parker Middle School effective August 30, 2022.

11. The Committee moves to approve the following non-instructional unpaid leaves of absence:
 - a. Shelly Kirby requested leave from her Library Aide position at General McLane High School beginning Oct 12, 2022 .
 - b. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

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CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Mrs. Dana Miller, chairperson; Mr. Donald Ickes, Dr. Timothy Wise

1. The Committee moves to approve **the 2022-2023 GMSD substitute teacher list:**

- a. The following individuals are recommended for the Substitute Teacher list. Act 34 and Act 114 and Act 151 Background Checks are on file.

Richard Wiler	Music Education, K-12
Bethany Gasparini	Elementary Education
Klint Cousins	Health/Physical Education
Olivia Repko	Early Childhood/Special Education

- b. The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Jeannie Gonzalez	Richard Schlindwein	Ryan Hughes
Harry Hicks	Nanette Grygier	Brooke Lyle
Julie Crosscut	Susan Beebe	

2. The Committee moves to approve the resignation as follows:

- a. Mr. Robert Stauffer (General McLane High School) submitted his letter of resignation effective August 15, 2022.

3. The Committee moves to ratify the following recommendations for open positions for the 2022-2023 School Year:

- a. Mr. Timothy Scott is recommended for the 7th- Grade English Language Arts position at James W. Parker Middle School to start at the beginning of the 2022-2023 school year. Timothy (TJ) will start at Step 5, Bachelor's salary, in accordance with the GMEA contract. A professional contract will be issued.
- b. Dr. Shawn Miller is recommended for the middle school 7th-8th Grade Learning Support position at James W Parker Middle School to start at the beginning of the 2022-2023 school year. Dr. Miller will start at Step 5, Doctorate in accordance with the GMEA contract. A temporary Professional Contract will be issued.
- c. Ms. Anna Strnisha is recommended for the high school social studies position at General McLane High School to start at the beginning of the 2022-2023 school year. Ms. Skrnisha will start at Step 1, Bachelor's salary as a letter of appointment, in accordance with the GMEA contract.

CURRICULUM & INSTRUCTION COMMITTEE MATTERS (continued)

- d. Ms. Sharon Izbicki is recommended for the 1st-grade teaching position at McKean Elementary to start at the beginning of the 2022-2023 school year. Ms. Izbicki will be paid at Step 2, Bachelor's salary in accordance with the GMEA Contract. She will be issued a 1-year, Temporary Professional Contract.
4. The Committee moves to approve Curriculum Revision and Adoption for the course as follows:
 - a. Psychology of Body and Mind
 - b. A presentation on the curriculum revision was provided to the Curriculum & Instruction Committee meeting held on September 14, 2022, at 5:30 p.m.
5. The Committee moves to approve the purchase and adoption of resources by the Social Studies Department as follows:
 - a. Fabric of a Nation- Bedford, Freeman, and Worth High School Publishers (to be used in AP US History)
6. The Committee moves to approve the purchase of LANGUAGE! Live to be used as an intervention program in 5th and 6th-grade at James W. Parker Middle School
7. The Committee moves to approve the following FMLA leave:
 - a. Mrs. Jessica Burkey (General McLane High School) has requested to take an FMLA leave for maternity purposes from approximately November 17, 2022 with an estimated return date of February 6, 2023.
 - b. Mrs. Burkey plans to use 20 sick days, with the rest of her leave being an unpaid leave.
 - c. As per Policy 334 and the GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.
8. The Committee moves to approve an internship as follows:
 - a. Kaitlyn Gleba has requested to complete a psychology internship at General McLane High School during the Fall 2022 semester.
 - b. This request is only for a limited amount of hours and will fulfill some of the internship requirements set forth by PennWest Edinboro, where the intern is a graduate student.
 - c. Mrs. Brenda Hertel has agreed to supervise the internship.
 - d. All necessary clearances have been received.

CURRICULUM & INSTRUCTION COMMITTEE MATTERS (continued)

9. The Committee moves to approve the following individuals as substitute nurses for the 2022-2023 School Year:

A. These individuals have all appropriate clearances and are either licensed RNs or LPNs.

Leigha Mulliken

Amanda Riccardi

Kelly Roth

Shelby Humes

Cassidy Bonner

Heather Taylor

Beth Cunningham

B. The substitute nurse rate has been established as \$24.69 for RNs and \$17.69 for LPNs.