

GENERAL McLANE SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

October 19, 2022
6:30 p.m.

James W. Parker Middle School
LGI Room

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Honor Roll of School Board presentation
4. Committee of the Whole Meeting
 - a. Recording Board Meetings - Board Discussion
5. Recognition of Visitors for Matters Related to the Agenda
6. Communications
7. Consideration of the Minutes of the Regular Monthly Study Session on September 12, 2022
8. Consideration of the Minutes of the Regular Monthly Agenda Meeting on September 19, 2022
9. Superintendent's Report
 - a. GMHS Student Council
10. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of October 2022 and accounts paid and cafeteria accounts paid prior to the Board meeting in September 2022 – Mr. Fendya
11. Committee Reports
 - a. Policy & Co-Curricular Activities Committee – Mrs. Gould, Chair
 - b. Finance & District Operations Committee – Mr. Lofgren, Chair
 - c. Curriculum & Instruction Committee – Mrs. Miller, Chair
12. Other Reports
 - a. Intermediate Unit #5 Report – Mr. Pattullo
 - b. Erie County Vo-Tech Report – Dr. Wise
 - c. Legislative Council Report – Mr. Lofgren
 - d. General McLane Foundation Report – Mrs. Crow
13. Other Business
14. Recognition of Visitors for School-Related Matters

AGENDA (continued)

15. Notification of Meetings held since the last regularly scheduled Board Meeting of September 19, 2022
 - a. Regular Monthly Study Session, Oct. 12, 2022, 6:30 p.m.
 - b. Policy & Co-Curricular Activities Committee, Oct. 12, 2022; 5:30 p.m.

16. Adjournment

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POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Mrs. Shari Gould; chairperson; Mr. Brad Pattullo, Mr. Kevin Webber

1. The Committee moves to approve a **second** reading of the following school board policies:
 - a. Policy 218 - Student Discipline
 - b. Policy 220 - Student Expression/Distribution and Posting of Materials
 - c. Policy 913 - Nonschool Organizations/Groups/Individuals
 - d. Policy 917 - Parental/Family Involvement
 - e. Policy 918 - Title I Parent and Family Engagement
 - f. The Directors received and reviewed copies of these policies at the September 14, 2022, Study Session Meeting.

2. The Committee moves to approve the proposals for athletic trip submitted by the GMHS baseball team as follows:
 - a. The team is requesting to travel to Myrtle Beach, SC for a Spring Training Trip from March 31, 2023, through April 7, 2023.
 - b. Further details are included in the proposal that was distributed to Directors at the October 12, 2022 Study Session.

3. The Committee moves to approve the proposal for athletic trip submitted by the GMHS softball team as follows:
 - a. The team is requesting to travel to Pigeon Forge, TN, for a Spring Training Trip from April 1, 2023, through April 8, 2023.
 - b. Further details are included in the proposal that was distributed to School Board Directors at the October 12, 2022 Study Session.

4. The Committee moves to approve the following Athletic Volunteers with the associated programs for the 2022-2023 School Year:
 - a. Rick Weber (Middle School Girls Basketball)
 - b. Sarah English-Kibbe (Middle School Girls Basketball)
 - c. Casey Ponsoll (Middle School Girls Basketball)
 - d. Jolene Gerlach (Middle School Girls Basketball)
 - e. The appropriate clearances are on file at the Education Center.

POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE (continued)

5. The Committee moves to approve a **first reading** of the GMSD Board of School Directors Email Protocol.
 - a. This Email Protocol aims to ensure that issues are resolved efficiently and transparently, that the school board preserves confidentiality of privileged school district information, and that email responses do not violate the Pennsylvania Sunshine Act, 65 Pa.C.S. §701 *et seq.*
 - b. School directors received an updated version of the protocol prior to the Oct. 19, 2022 Study Session Meeting.

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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Luke Lofgren, chairperson; Mrs. Carrie Crow, Mr. Andrew Schulz

1. The Committee moves to approve the hiring of the following non-instructional employee:
 - a. Jacob Debick for an 8 hour, 180 day Custodial Services I position as a floater at all buildings with an effective date TBD.
 - b. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted.
 - c. All required clearances are on file (or will be before the first day of work) in the Business Office.

2. The Committee moves to ratify the following non-instructional transfers:
 - a. Susan Reitz has requested a transfer from her Custodial Services Technician I position at Edinboro Elementary School to a Custodial Services Technician I position at James W Parker Middle School effective October 3, 2022.
 - b. Tabitha Sprague has requested a transfer from her Custodial Services Technician I position at General McLane High School and McKean Elementary School to an 8 hour/210 day Custodial Services Technician I position at General McLane High School only effective August 24, 2022..
 - c. Karen Walla-Brown has requested a transfer from her Van Driver position to a CDL Driver position effective October 1, 2022.

3. The Committee moves to ratify the following non-instructional employee resignation:
 - a. Ken Chernicky submitted a letter to resign from his Bus Driver position effective June 9, 2022 after 6 years of service. He will continue to be a substitute Bus Driver.

4. The Committee moves to ratify the following individuals for the non-instructional substitute employee call list:
 - a. Ken Chernicky as a Bus Driver.
 - b. (Alexander) Shane Kozloff as a Bus Driver. Shane was previously approved as a regular employee, but is only a substitute driver.
 - c. Wages will be at Board-approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office.
 - d. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

FINANCE & DISTRICT OPERATIONS COMMITTEE (continued)

5. The Committee moves to approve the following individuals for the non-instructional substitute employee call list:
 - a. Doug Skalko as a Custodial Services Technician.
 - b. Karleen Vogt as a Clerical Aide.
 - c. Wages will be at Board-approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office.
 - d. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

6. The Committee moves to approve a Transportation Contract for a parent to transport his/her student to Bethesda Children's Home for the 2022-2023 year as follows:
 - a. The contract was made available for Board Directors to review at the October 12, 2022 Study Session
 - b. The contract allows the parent to transport the student and be reimbursed by the Board at the following rate: Internal Revenue Service mileage rate for 2022 of \$0.625/mile.

7. The Committee moves to approve a Resolution for Emergency Paid Sick Leave for Non-Bargaining Unit Employees
 - a. The resolution is an extension of the Emergency Paid Sick Leave for non-instructional employees that was approved for the 20-21 School Year and 21-22 School Year.
 - b. The resolution was made available to all Board Directors prior to the October 19, 2022 Monthly Agenda Meeting.

8. The Committee moves to ratify the following non-instructional unpaid leave of absence:
 - a. Sandra Roberts has requested an unpaid leave from her Bus Driver position beginning September 28, 2022.
 - b. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

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CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Mrs. Dana Miller, chairperson; Mr. Donald Ickes, Dr. Timothy Wise

1. The Committee moves to approve **additions to the 2022-2023 GMSD substitute teacher list:**
 - a. The following individuals are recommended for the Substitute Teacher list. Act 34 and Act 114 and Act 151 Background Checks are on file.

Lesley Little	Elementary Education
Emma Campbell	English 7-12
 - b. The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Tyler Kratz	Marcella Puglia	Maria Concheck
Kaila Wesler		

2. The Committee moves to approve the following Field Trip:
 - a. Mrs. Alicia Terrill (General McLane High School) has requested permission to take students in the High School to Pittsburgh on November 20, 2022 to see the musical *Hadestown*.
 - i. It is understood that all costs related to the trip will be borne by the group and GMSD will be exempt from providing any funds for the trip.
 - ii. The cost of the trip will be \$75 per person

3. The Committee moves to approve the following Field Trip:
 - a. Mr. Jacob Malec (General McLane High School) has requested permission to take students in the marching band to Walt Disney World from November 25th to November 30th.
 - i. It is understood that all costs related to the trip will be borne by the group and GMSD will be exempt from providing any funds for the trip.
 - ii. Students and staff participating in the trip will miss two days of school.
 - iii. The cost of the trip will be \$1,539 per person.

4. The Committee moves to approve an amended Substitute Teacher daily per diem rate for the 2022-2023 school year as follows:
 - a. Approval is requested for substitute teacher daily per diem rate at **\$125 per day** and **\$62.50 per half day.**
 - b. GMSD will also offer a courtesy free lunch for substitutes each day they work.

CURRICULUM & INSTRUCTION COMMITTEE MATTERS (continued)

- c. If a substitute teacher works in the same position for 20 consecutive days, the daily per diem rate will be \$190 per day for subsequent days within the same position.
- d. Substitute teachers do not receive paid benefits.
- e. If a substitute teacher works more than 45 days at the daily per diem rate of \$125 in the 2022-2023 school year, a commitment bonus of \$5.00 per day will be paid at the end of the school year. Days worked at the daily per diem rate of \$190 are not included or eligible in the commitment bonus calculation.