

GENERAL McLANE
SCHOOL DISTRICT
Board of Education
Monthly Agenda Meeting
February 15, 2023

A properly advertised Monthly Agenda Meeting for the General McLane School District Board of Education was held on Wednesday, February 15, 2023 beginning at 6:30 p.m. in the McDonald Board Room in the Therese Walter Education Center.

ROLL CALL

Members in attendance were Mrs. Crow, Mrs. Gould, Mr. Ickes, Mrs. Miller, Mr. Pattullo, Mr. Schulz, Mr. Webber, and Dr. Wise. Mr. Lofgren attended the meeting virtually. Administration present were Dr. Lane, Mrs. Grabski, Mr. Fendya, Dr. Karns, Mr. Getz, Mr. Keim and Mr. Buto. Also present was the Board Solicitor, Brian Cressman and 10 visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

SUPERINTENDENT’S REPORT – DR. LANE

As part of Dr. Lane’s Superintendent report, Mr. Buto, Mr. Steadman and 9 students presented an excerpt from “James and the Giant Peach Jr.,” which the students will put on in March.

ARTWORK PRESENTATION

Mrs. Lorri Schulz and Mr. Andy Schulz presented a piece of artwork to GMSD called “The Winning Shot” that highlighted the March 2007 basketball state champions.

RECOGNITION OF VISITORS

Mrs. Crow offered the opportunity for any visitors wishing to discuss matters related to the agenda to come forward.

Hearing no response, she continued on with the meeting.

COMMUNICATIONS

Mrs. Grabski read a communication from Mrs. Abby Newell at McKean Elementary School.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the Regular Monthly Study Session on January 11, 2023 and the minutes of the Regular Monthly Agenda Meeting on January 18, 2023.

Motion: Dr. Wise recommended that the minutes of the Regular Monthly Study Session on January 11, 2023 and the minutes of the Regular Monthly Agenda Meeting on January 18, 2023, be approved as presented. Seconded by Mr. Ickes.

Action: Motion approved with all “ayes.”

FINANCIAL REPORT

The Directors were presented with a copy of the Treasurer’s Report as of January 31, 2023, indicating the following balances:

Cash and Investments - Beginning of Period	\$ 6,564,085.35
Cash Receipts	\$ 2,194,101.62
Disbursements	<u>\$ 1,288,220.28</u>
Cash and Investments - End of Period	\$ 7,469,968.69

The Directors were presented with a listing of Accounts Payable as of February 10, 2023, totaling \$260,564.20. A copy of the Treasurer's Report as of March 31, 2022 and the Accounts Payable of February 10, 2023, is attached hereto and becomes part of the official records of the Board.

Motion: Mr. Lofgren recommended that the Treasurer's Report of January 31, 2023, and the Accounts Payable as of February 10, 2023 be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

OTHER

The Directors were presented with copies of the following: the Summarized Cash and Investment Balances Report, the General Fund Treasurer's Report Summary, the Revenue Report, the Expenditure Report, the Food Service Fund report, the High School Activity Report, the Middle School Activity Report, and the list of payments, all as of February 10, 2023. These reports are referenced as FR #1, 2, 3, 4, 6, 8, 9 and 30 respectively. Copies of these reports are on file in the Secretary's office for audit purposes and available on the General McLane website.

POLICY & CO-CURRICULAR ACTIVITIES MATTERS

SECOND READINGS APPROVED

The Committee moved to approve a second reading of the following School Board policies: Policy 200 - Enrollment of Students; Policy 202 - Eligibility of Nonresident Students; Policy 204 - Attendance; Policy 217 - Graduation; Policy 221 - Dress and Grooming; Policy 233 - Suspension/Expulsion; Policy 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability; Policy 810 - Transportation. These policies are being updated to comply with changes to federal and/or state laws and applicable court decisions. The Directors received and reviewed copies of these policies at the January 11, 2023 Study Session Meeting.

Motion: Mrs. Gould recommended the first reading be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

ATHLETIC VOLUNTEER APPROVED FOR 23-24

The Committee moved to approve the following athletic volunteers for the 23-24 School Year programs: Melissa Abbott (Golf). The appropriate clearances are on file with the Education Center

Motion: Mrs. Gould recommended the volunteer be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

ATHLETIC VOLUNTEERS APPROVED FOR 22-23

The Committee moved to approve the following athletic volunteers for the 22-23 School Year programs: Rischelle Shaw (Girls softball); Mandie Lorfido (Girls softball); Aaron Wagner (Unified sports); James Young (Girls softball). The appropriate clearances are on file with the Education Center.

Motion: Mrs. Gould recommended the volunteers be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

ACADEMIC VOLUNTEERS APPROVED

The Committee moved to approve the following academic volunteers for the 22-23 School Year with the following programs: Maia Magerle (JWPMS Musical); Tori Koszegi (JWPMS Musical). The appropriate clearances are on file with the Education Center.

Motion: Mrs. Gould recommended the volunteers be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

ECTS BUDGET APPROVED

The Committee moved to approve the 2023-2024 Erie County Technical School ("ECTS") budget: The total 2023-24 ETS Secondary Program budget is \$6,922,485, which is \$244,441 more than 2022-23. General McLane's contribution for 2023-24 is \$333,112 which is \$6,621 less than the 2022-23 contribution.

Motion: Mr. Webber recommended the budget be approved as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

DIRECTOR OF BUSINESS AUTHORIZED TO ADVERTISE FOR SEALED BIDS

The Committee moved to authorize the Director of Business & Operations to advertise for sealed bids to sell up to four (4) 72-passenger school buses and up to three (3) 24-passenger buses.

Motion: Mr. Webber recommended the director be authorized as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

NON-INSTRUCTIONAL HIRING APPROVED

The Committee moved to approve the hiring of the following non-instructional employee: Robert Muth for an 8 hour, 260 day Custodial Services Technician II position at General McLane High School with start date TBD. Wages and benefits will be consistent with the Board approved compensation plan unless otherwise noted. All required clearances are on file (or will be before the first day of work) in the Business Office.

Motion: Mr. Webber recommended the hiring be approved as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

NON-INSTRUCTIONAL UNPAID LEAVE RATIFIED

The Committee moved to ratify the following non-instructional unpaid leave of absence: Joseph Platz requested leave from his Van Driver position beginning February 2, 2023. Michelle Jukes requested leave from her Personal Care Aide I position beginning February 6, 2023. This request is consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mr. Webber recommended the leave be ratified as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

NON-INSTRUCTIONAL EMPLOYEE RESIGNATIONS RATIFIED

The Committee moved to ratify the following non-instructional employee resignations: Alan Sanner submitted a letter to resign from his Van Driver position effective January 19, 2023 after less than one year of service. Steven Nath submitted a letter to resign from his Custodial Services Technician II position effective February 3, 2023 after 9 years of service.

Motion: Mr. Webber recommended the resignations be ratified as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

NON-INSTRUCTIONAL SUB LIST APPROVED

The Committee moved to approve the following individual for the non-instructional substitute employee call list: Steven Nath as a Custodial Services Technician. Wages will be at the Board approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority in any full time openings that may occur.

Motion: Mr. Webber recommended the list be approved as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

ACT 93 AGREEMENT APPROVED

The Committee moved to approve a revised Act 93 Agreement with GMSD district administrators. Administrators and board have recently reviewed and updated the latest agreement between the board and administrators, which was passed in 2001-2002, updated in 2012-2013 and revised and adopted by the board on November 16, 2016. The revised agreement will be in effect from July 1, 2022 through June 20, 2027. Board members received copies of the agreement to review during the executive session on February 8, 2023.

Motion: Mr. Webber recommended the agreement be approved as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes."

CURRICULUM & INSTRUCTION COMMITTEE MATTERS

SUBSTITUTE TEACHER LIST RATIFIED

The Committee moved to approve additions to the 2022-2023 GMSD substitute teacher list: The following individuals are recommended for the Substitute Teacher list. Act 34 and Act 114 and Act 151 Background Checks are on file.

Abigail Mattivi	Prospective Teacher Substitute
Jenna Bennett	Teacher Completer Program
Maria Concheck	Elementary Education
Kaitlyn Gleba	Elementary Education/Special Education
Nicole Kuna	Elementary Education
Jacob Robb	Type 6 GMSD/PDE Emergency Certification

The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Ian Headley	Elisa Burden	Amanda Doleski
Carly Yovich		

Motion: Mrs. Miller recommended the list be ratified as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

RETIREMENTS APPROVED

The Committee moved to approve the following instructional retirements: Mr. Bruce Yates (General McLane High School) has submitted his letter of retirement, effective at the end of the 2022-2023 School Year, with 34 years of service in the district. Mr. Christopher Triola (James W. Parker Middle School) has submitted his letter of retirement, effective at the end of the 2022-2023 School Year, with 31 years of service in the district.

Motion: Mrs. Miller recommended the retirements be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

RESIGNATION APPROVED

The Committee moved to approve the following instructional resignation: Mrs. Lisa Roberts (McKean Elementary School) has submitted her letter of resignation, effective at the end of the 2022-2023 School Year, with 11 years of service in the district.

Motion: Mrs. Miller recommended the resignation be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

LEAVE OF ABSENCE APPROVED

The Committee moved to approve the following leave of absence: Mr. Nate Moore (General McLane High School) has submitted his leave of absence letter, effective March 29, 2023, with a return to GMSD on November 2, 2023.

Motion: Mrs. Miller recommended the leave of absence be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

FMLA MATERNITY LEAVE APPROVED

The Committee moved to approve the following FMLA leave for maternity purposes: Mrs. Bridget Hoge (McKean Elementary School) has requested an FMLA leave for maternity purposes from approximately April 11, 2023 through the end of the 22-23 School Year. Mrs. Hoge plans to return for the 23-24 School Year. As per Policy 334 and the GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Miller recommended the leave be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

LONG-TERM SUBSTITUTES APPROVED

The Committee moved to approve the following long-term substitute teachers: Ms. Maria Concheck is recommended to be a long-term substitute teacher for a First Grade Teacher position at McKean Elementary from approximately April 26, 2023 through the end of the 2022-2023 School Year. Ms. Concheck will fill in for Mrs. Alexandra Stauffer, who plans to take an FMLA leave for maternity purposes during this time. Mrs. Audrey Schweitzer is recommended to be a long-term substitute teacher for a Second Grade Teacher position at McKean Elementary from approximately April 11, 2023 through the end of the 2022-2023 School Year. Mrs. Schweitzer will fill in for Mrs. Bridget Hoge who plans to take an FMLA leave for maternity purposes during this time. Ms. Nicole Kuna is recommended to be a long-term substitute teacher for a Fourth Grade Teacher position at McKean Elementary from approximately February 3, 2023 through the end of the 2022-2023 School Year. Ms. Kuna will fill in for Mrs. Jessica McIntire, who is taking an FMLA leave for maternity purposes during this time. Mrs. Michelle Beddick is recommended to be a long-term substitute teacher for a Fourth Grade Teacher position at Edinboro Elementary from approximately March 24, 2023 through the end of the 2022-2023 School Year. Mrs. Beddick will fill in for Mrs. Emily Hering who plans to take an FMLA leave for maternity purposes during this time.

Motion: Mrs. Miller recommended the substitutes be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

AP COURSES APPROVED

The Committee moves to approve Curriculum Adoption for the following Advanced Placement (AP) Courses at General McLane High School: AP Seminar; AP United States Government and Politics; AP World History: Modern; AP Computer Science Principles. A presentation on these additions to the General McLane High

School Program of Studies was provided to the Curriculum & Instruction Committee during the meeting held on February 8, 2023, at 5:30 p.m.

Motion: Mrs. Miller recommended the courses be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

CURRICULUM REVISION AND ADOPTION APPROVED

The Committee moved to approve Curriculum Revision and Adoption for Statistics. A presentation on the revision of this course was provided to the Curriculum & Instruction Committee during the meeting held on February 8, 2023, at 5:30 p.m.

Motion: Mrs. Miller recommended the curriculum be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

RESOURCE ADOPTION APPROVED

The Committee moved to approve the adoption of resources by the math department as follows:
Elementary Statistics: Picturing the World- Savvas Learning Company (to be used in Statistics).

Motion: Mrs. Miller recommended the resource be adopted as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

FIELD TRIP REQUESTS APPROVED

The Committee moved to approve the following field trip requests:

Mrs. Karen Lerch (James W Parker Middle School) has requested to take the 8th-grade class to the Erie Playhouse on March 29, 2023 to see the production of The Diary of Anne Frank. Tickets for the show are \$10. The group will require three school buses to transport students to and from the show. The cost of the show and transportation will be paid by the district.

Mrs. Erin Bentley (General McLane High School) is requesting to take a group of seven General McLane High School students and one van driver/chaperone that are part of the Future Business Leaders of America to attend the state conference and competition. The competition will be held in Hershey, PA. The group will leave on Sunday, April 16, 2023 and will return on Wednesday, April 19, 2023.

Mrs. Megan Green (General McLane High School) is requesting re-approval of her trip to take a group of GMHS students part of Spanish Club to Costa Rica during summer vacation. The trip was originally planned and board-approved for June 2021, but was canceled due to COVID-19. The new trip dates are from June 17, 2023 through June 26, 2023. The cost per student is around \$2,800. She is expecting around 25 students to attend and 4 staff chaperones. Each student is responsible for the cost of the trip.

Motion: Mrs. Miller recommended the field trips be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

ENROLLMENT EXPRESS APPROVED

The Committee moved to approve Enrollment Express. Enrollment Express will enable families to enroll their children in General McLane online through PowerSchool. Families will also have the ability to update their demographic data through PowerSchool (with verification). The cost for Enrollment Express from March 1, 2023 through June 30, 2024 is \$14,085 (\$6,385 in March and \$7,700 in July). The annual ongoing fee is \$7,700 subject to an annual uplift.

Motion: Mrs. Miller recommended the software be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

TUITION RATE INCREASED

The Committee recommends a motion to set the rate for parent-paid tuition at \$4,200 per student per year for the 2023-2024 school year. This is a \$100 increase from the 2020-21, 2021-22, and 2022-23 School Years; the first price increase GMSD has had since 2019-20. Tuition students are accepted by the Superintendent and then approved by the School Board.

Motion: Mrs. Miller recommended the increase be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

TUITION STUDENTS APPROVED

The Committee recommends the approval of the following tuition student for the 2022-2023 School Year: Ms. Elizabeth Spadafore and Ms. Jennifer McDonough have requested tuition acceptance for their daughter Mia McDonough (James W. Parker Middle School) for the 22-23 School Year. Ms. Spadafore and Ms. McDonough know they are responsible for a tuition rate of \$4,200 and for transportation of the student.

Motion: Mrs. Miller recommended the student be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

INTERMEDIATE UNIT #5 REPORT

Mr. Pattullo reported the IU#5 Board met on January 25, 2023. They are going through the budget and going through it with superintendents and business managers. They are looking at approval in April, so the GMSD board will see it in March.

ERIE COUNTY VO-TECH REPORT

Dr. Wise reported the \$33 million renovation is underway, but is now only 6 months behind schedule. The school looks and feels different already. The JOC is also looking for a new director, after Mr. Tarasovitch is retiring at the end of the school year.

LEGISLATIVE COUNCIL REPORT

Mr. Lofgren reported the decision on the funding of education in Pennsylvania is the highlight of what's been happening. He also discussed Title IX revisions that will be in place next school year.

GENERAL McLANE FOUNDATION REPORT

Mrs. Crow reported the Foundation did not meet this month.

OTHER BUSINESS

There was no other business to attend to.

RECOGNITION OF VISITORS FOR SCHOOL-RELATED MATTERS

Mrs. Crow offered the opportunity for any visitors wishing to discuss any school-related matters to come forward.

Hearing no response, she continued on with the meeting.

NOTIFICATION OF MEETINGS

Notification of Meetings held since the last regularly scheduled Board Meeting of January 18, 2023, was given as follows: Study Session, Feb. 8, 2023; 6:30 p.m.; Curriculum and Instruction committee, Feb. 8; 6:30 p.m.

EXECUTIVE SESSION

The Board entered into executive session at 7:23 p.m. for legal consultation.

The Board exited executive session at 7:45 p.m.

MEETING ADJOURNED

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the Monthly Agenda Meeting at 7:47 p.m.

Sarah A. Grabski, Board Secretary

