

GENERAL McLANE
SCHOOL DISTRICT
Board of Education
Monthly Agenda Meeting
January 18, 2023

A properly advertised Monthly Agenda Meeting for the General McLane School District Board of Education was held on Wednesday, January 18, 2023 beginning at 6:30 p.m. in the McDonald Board Room in the Therese Walter Education Center.

ROLL CALL

Members in attendance were Mrs. Crow, Mrs. Gould, Mr. Ickes, Mr. Lofgren, Mrs. Miller, Mr. Pattullo, Mr. Webber, and Dr. Wise. Mr. Schulz was absent. Administration present were Dr. Lane, Mrs. Grabski, Mr. Fendya, Dr. Karns, Mr. Getz, Mr. Mennow, Mr. Buto, Mr. Cannata and Mr. Whitford. Also present was the Board Solicitor, Brian Cressman and 25 visitors.

PLEDGE OF ALLEGIANCE

Mrs. Crow led all those present in the Pledge of Allegiance.

SUPERINTENDENT'S REPORT – DR. LANE

As part of Dr. Lane's Superintendent report, Mr. Getz, Mrs. Newell and McKean Elementary students presented on the ARRFs program at McKean Elementary School, the school's PBIS program.

RECOGNITION OF VISITORS

Mrs. Crow offered the opportunity for any visitors wishing to discuss matters related to the agenda to come forward.

Hearing no response, she continued on with the meeting.

SUPERINTENDENT'S REPORT – DR. LANE

As part of Dr. Lane's Superintendent report, Mr. Getz, Mrs. Newell and five McKean Elementary students presented on the ARRFs program at McKean Elementary School, the school's PBIS program.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the Regular Monthly Study Session on November 9, 2022; the Minutes of the Regular Monthly Meeting on November 16, 2022; and the minutes of the Reorganization Meeting and Limited Agenda Meeting on December 7, 2022.

Motion: Dr. Ickes recommended that the minutes of the Regular Monthly Study Session on November 9, 2022; the Minutes of the Regular Monthly Meeting on November 16, 2022; and the minutes of the Reorganization Meeting and Limited Agenda Meeting on December 7, 2022, were all approved as presented. Seconded by Mrs. Gould.

Action: Motion approved with all "ayes." Mr. Schulz was absent.

FINANCIAL REPORT

The Directors were presented with a copy of the Treasurer's Report as of December 31, 2022, indicating the following balances:

Cash and Investments - Beginning of Period	\$ 7,121,766.88
Cash Receipts	\$ 2,011,065.77
Disbursements	<u>\$ 2,097,035.34</u>
Cash and Investments - End of Period	\$ 7,035,797.31

The Directors were presented with a listing of Accounts Payable as of January 11, 2023, totaling \$896,476.06. A copy of the Treasurer's Report as of December 31, 2022 and the Accounts Payable of January 11, 2023, is attached hereto and becomes part of the official records of the Board.

Motion: Mr. Ickes recommended that the Treasurer's Report of December 31, 2022, and the Accounts Payable as of January 11, 2023 be approved as presented. Seconded by Mr. Lofgren.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

OTHER

The Directors were presented with copies of the following: the Summarized Cash and Investment Balances Report, the General Fund Treasurer's Report Summary, the Revenue Report, the Expenditure Report, the Food Service Fund report, the High School Activity Report, the Middle School Activity Report, and the list of payments, all as of January 11, 2023. These reports are referenced as FR #1, 2, 3, 4, 6, 8, 9 and 30 respectively. Copies of these reports are on file in the Secretary's office for audit purposes and available on the General McLane website.

POLICY & CO-CURRICULAR ACTIVITIES MATTERS

FIRST READINGS APPROVED

The Committee moved to approve a first reading of the following School Board policies: Policy 200 - Enrollment of Students; Policy 202 - Eligibility of Nonresident Students; Policy 204 - Attendance; Policy 217 - Graduation; Policy 221 - Dress and Grooming; Policy 233 - Suspension/Expulsion; Policy 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability; Policy 810 - Transportation. These policies are being updated to comply with changes to federal and/or state laws and applicable court decisions. The Directors received and reviewed copies of these policies at the January 11, 2023 Study Session Meeting.

Motion: Mrs. Gould recommended the first reading be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

ACADEMIC SUPPLEMENTAL CONTRACT APPROVED

The Committee moved to approve the following Academic Supplemental Contract in the listed amount for the 2022-2023 School Year:

Emma Campbell, Advisor II, Speech and Debate	\$1,069.60
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The appropriate clearances are on file at the Education Center.

Motion: Mrs. Gould recommended the contract be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

2022-2023 ATHLETIC SUPPLEMENTAL CONTRACTS APPROVED

The Committee moved to approve the following Athletic Supplemental Contracts in the listed amounts for the 2022-2023 School Year:

Brad Winkler, Head Coach - Track and Field	\$7,878.00
Erin Froehlich, Middle School Coach, Volleyball	\$3,326.40
Dino Montagna, Assistant Coach, Track and Field	\$6,172.00
Doug Anderson, Assistant Coach, Track and Field	\$6,172.00
Jim Wells, Assistant Coach, Track and Field	\$6,172.00
Marshall McCormick, Assistant Coach, Track and Field	\$6,172.00

The appropriate clearances are on file at the Education Center.

Motion: Mrs. Gould recommended the contracts be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes." Mr. Schulz was absent

ATHLETIC VOLUNTEERS APPROVED

The Committee moved to approve the following Athletic volunteers with the following programs for the 2022-2023 School Year: Jason Gawlinski (Middle School Volleyball); Caitlyn Newport (Track and Field); Molly Dillon (Track and Field); Nate Jones (Track and Field); Christine Patterson (Track and Field) Ami laquinta (Track and Field); Brooke Simmons (Volleyball). The appropriate clearances are on file at the Education Center.

Motion: Mrs. Gould recommended the volunteers be approved as presented. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

BUS PURCHASES APPROVED

The Committee moved to purchase one (1) model year 2024 gasoline, 72-passenger bus at a cost of \$122,777 and three (3) model year 2024 gasoline 9-passenger buses at a cost of \$83,618 each from Blue Bird using 2023-2024 budgeted funds. Business Office personnel followed bid processes required under state law and district policy and evaluated bids according to criteria listed in the Bid Documents. The attached bid summaries were reviewed at the Jan 11, 2023 Study Session. The District opts to waive the deviations in Blue Bird bids.

Motion: Mr. Lofgren recommended the purchases be approved as presented. Seconded by Mr. Webber.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL HIRING RATIFIED

The Committee moved to ratify the hiring of the following non-instructional employee: Audry Russell for a 6.5 hour, 180 day Clerical Aide position at McKean Elementary School effective December 19, 2022. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted. All required clearances are on file in the Business Office.

Motion: Mr. Lofgren recommended the hiring be ratified as presented. Seconded by Mr. Webber.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL SUBSTITUTE EMPLOYEE CALL LIST APPROVED

The Committee moves to approve the following individual for the non-instructional substitute employee call list: Pete Wurst as a Bus Driver. Wages will be at Board-approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Mr. Lofgren recommended the list be approved as presented. Seconded by Mr. Webber.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

UNPAID LEAVE OF ABSENCE RATIFIED

The Committee moved to ratify the following non-instructional unpaid leave of absence: Shelly Kirby requested an unpaid leave from her Library Aide position at General McLane High School beginning December 8, 2022. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mr. Lofgren recommended the leave be ratified as presented. Seconded by Mr. Webber

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL SUSPENSION RATIFIED

The Committee moved to ratify the following non-instructional employee suspension: Mrs. Jessica Daly was suspended without pay from December 8, 2022 through January 17, 2023 pending possible superintendent and board hearings.

Motion: Mr. Lofgren recommended the suspension be ratified as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL EMPLOYEE RESIGNATION RATIFIED

The Committee moved to ratify the following non-instructional employee resignation: Jacob Debick submitted a letter to resign from his Custodial Services Technician II position effective January 2, 2023 after less than one year of service.

Motion: Mr. Lofgren recommended the resignation be ratified as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL RETIREMENT APPROVED

The Committee moved to approve the following non-instructional employee resignation with intent to retire: Carolyn LaFata submitted a letter to retire from her Personal Care Aide II position effective June 9, 2023 after 10 years of service.

Motion: Mr. Lofgren recommended the retirement be approved as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL TERMINATION APPROVED

The Committee moved to approve the following recommendation: The Superintendent recommends that Mrs. Jessica Daly be terminated from his/her position effective January 18, 2023 for violating District rules and poor performance as discussed in Executive Session on January 11, 2023.

Motion: Mr. Lofgren recommended the termination be approved as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

NON-INSTRUCTIONAL TRANSFER RATIFIED

The Committee moved to ratify the following non-instructional transfer: Jennifer Kiser has requested a transfer from her Personal Care Aide I position at Edinboro Elementary School to a Custodial Services Technician I position at Edinboro Elementary School.

Motion: Mr. Lofgren recommended the transfer be ratified as presented. Seconded by Dr. Wise.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

CURRICULUM & INSTRUCTION COMMITTEE MATTERS

SUBSTITUTE TEACHER LIST RATIFIED

The Committee moved to approve additions to the 2022-2023 GMSD substitute teacher list:

The following individuals are recommended for the Substitute Teacher list. Act 34 and Act 114 and Act 151 Background Checks are on file.

Brittany Harrison	Elementary Education
Savannah Yonkin	Prospective Teacher
Zackary Yonkin	Teacher Program Completer
Isabella Burrelli	Teacher Program Completer

The following individuals have been trained through the Northwest Tri County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies and Special Education.

Amber Irwin	Kyle Robson
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Motion: Mrs. Miller recommended the list be ratified as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

FMLA MATERNITY LEAVE APPROVED

The Committee moved to approve the following FMLA (maternity) leave: Mrs. Jessica McIntire (McKean Elementary School) has requested to take an FMLA leave for maternity purposes from approximately February 3, 2023 through June 5, 2023. Mrs. McIntire plans to use 12 weeks of leave, including sick and personal days, and plans to take an additional unpaid leave to get to June 5. As per Policy 334 and the GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Miller recommended the leave be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

INSTRUCTIONAL RESIGNATION APPROVED

The Committee moved to approve the following instructional resignation: Mr. Jeffrey Brasington submitted a letter of resignation for his Learning Support Teacher at James W. Parker Middle School, effective February 3, 2023.

Motion: Mrs. Miller recommended the resignation be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

TUITION STUDENT ACCEPTED FOR 2022-2023 SCHOOL YEAR

The Committee moved to approve the following students for tuition acceptance for the 2022-2023 School Year: Mr. Freddie Bongiorno has requested tuition acceptance for Francesca Bongiorno (James W. Parker Middle School) for the second semester of the 2022-2023 School Year. Mr. Bongiorno understands that he is responsible for the student's transportation, as well as a prorated tuition fee.

Motion: Mrs. Miller recommended the student be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

TUITION STUDENT ACCEPTED FOR 2023-2024 SCHOOL YEAR

The Committee moved to approve the following student for tuition acceptance for the 2023-2024 School Year: Mr. Dave and Mrs. Danielle Hartland have requested tuition acceptance for Dayton Hartland (McKean Elementary School) for the 2023-2024 school year. Mr. and Mrs. Hartland understand they are responsible for the student's transportation, as well as the board-approved tuition fee.

Motion: Mrs. Miller recommended the student be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

FIELD TRIP REQUESTS APPROVED

The Committee moves to approve the following field trip requests: Mr. Scott Hutchison (James W. Parker Middle School) has requested to take the 7th Grade class to Kennywood Amusement Park in Pittsburgh on June 6, 2023. The cost of the trip for each student is \$110 each, which includes chartered transportation, admission to the park, a class t-shirt, lunch and dinner. The cost of the trip will be offset by participation in a fundraiser conducted in February. Mr. Scott Hutchison (James W. Parker Middle School) has requested to take a group of 6th to 8th grade students to the MathCounts middle school math competition on February 11, 2023, at Gannon University. There is no additional cost to any student to attend this event. Parents will be able to drop their student off at the event or the group will utilize one General McLane School District mini bus, if necessary. Mrs. Melanie Nikou (James W. Parker Middle School) has requested to take an all-class field trip for all 8th grade students to Six Flags Darien Lake on June 2, 2023. The cost of the trip for students is \$65, which includes admission to the park, a class t-shirt, lunch and dinner. The cost of this trip will be offset by participation in a fundraiser conducted in March.

Motion: Mrs. Miller recommended the trips be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

APPOINTMENT APPROVED

The Committee moves to approve the following letter of appointment teacher position at James W Parker Middle School: Emily Aul will be a special education substitute teacher at James W. Parker Middle School from February 3, 2023 until the end of the school year. Ms. Aul will be filling the vacant position resulting from Jeff Brasington's resignation. This position will be posted again in the spring in accordance with the General McLane Education Association Collective Bargaining Agreement.

Motion: Mrs. Miller recommended the appointment be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

AGREEMENT APPROVED

The Committee moved to approve the agreement between General McLane School District and Virtual Academy Services of the Warren County School District. Virtual Academy Services of the Warren County School District will be used to provide cyber courses to students in General McLane in addition to VLN. Site Maintenance and Support for the remainder of the 2022-2023 school year is \$1,250. Courses are \$600 for a full credit and \$300 for a half credit.

Motion: Mrs. Miller recommended the agreement be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

FMLA MEDICAL LEAVE RATIFIED

The Committee moved to ratify the following FMLA medical leave: Mrs. Laura Barbarini (James W. Parker Middle School) has requested to take an FMLA leave from approximately December 14, 2022 through around February 27, 2023. As per Policy 334 and the GMEA contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which she is entitled.

Motion: Mrs. Miller recommended the leave be ratified as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mr. Schulz was absent.

LONG-TERM SUBSTITUTE APPROVED AT MCKEAN ELEMENTARY

The Committee moved to approve the following long-term substitute teacher for McKean Elementary School: Mrs. Chasity Lee will continue as a third grade substitute teacher at McKean Elementary School for the remainder of the 2022-2023 School Year. Mrs. Lee has been in this classroom since the beginning of the 2022-2023 year substituting for Mrs. Sarah Miller. Mrs. Miller submitted her resignation, which was approved

at the November 16, 2022 Monthly Agenda Meeting. Mrs. Lee will be issued a Temporary Professional Contract at a prorated Step 2, Bachelor's salary.

Motion: Mrs. Miller recommended the substitute be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes." Mrs. King was absent.

INTERMEDIATE UNIT #5 REPORT

Mr. Pattullo reported the IU#5 Board met on Dec. 21, 2022. They heard an audit report presentation. The IU was awarded \$60,000 in physical security upgrades through a PCCD grant.

ERIE COUNTY VO-TECH REPORT

Dr. Wise reported the construction project is nearly completion and new sections are being built and replaced. They are about 4 or 5 months behind due to delayed shipping of materials.

LEGISLATIVE COUNCIL REPORT

Mr. Lofgren reported Pennsylvania has a new governor, Gov. Shapiro. Gov. Shapiro appointed Khalid Mumin as Pennsylvania's new Education Secretary.

GENERAL McLANE FOUNDATION REPORT

Mrs. Crow reported the group met last week and complimented Mr. Fendya and his report including the fund highlights. She also reported the Holiday Arts Fair was a successful event in November.

OTHER BUSINESS

Mr. Lofgren suggested the board construct a resolution recognizing the Keystone results that were presented at the Study Session meeting on January 11, 2023.

RECOGNITION OF VISITORS FOR SCHOOL-RELATED MATTERS

Mr. Keith Knauff, address given during sign up, talked for 3 minutes about the GMSD Facilities Use policy.

Ms. Dayna Mitchell, address given during sign up, talked for 3 minutes about the McLane Lightning Girls Travel Softball team.

Mrs. Jennifer Kernick, address given during sign up, talked for 2 minutes about volunteer clearances.

EXECUTIVE SESSION

The board entered executive session to hear a student matter at 7:55 p.m.

The board exited the executive session at 8:01 p.m.

NOTIFICATION OF MEETINGS

Notification of Meetings held since the last regularly scheduled Board Meeting of November 16, 2022, was given as follows: Reorganization and Limited Agenda Meeting, Dec. 7, 2022; 6:30 p.m. Policy & Co-Curricular Committee occurred on January 11, 2023; Curriculum & Instruction Committee occurred on January 11, 2023.

MEETING ADJOURNED

Mrs. Crow asked if there was any further business to be presented for consideration and, hearing no response, adjourned the Monthly Agenda Meeting at 8:02 p.m.

