

**GENERAL McLANE SCHOOL DISTRICT**  
BOARD OF EDUCATION MEETING

February 21, 2024  
6:30 p.m.

Therese Walter Education Center  
McDonald Board Room

**AGENDA**

1. Executive Session - labor relations; student confidentiality
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Recognition of Visitors for Matters Related to the Agenda
5. Communications
6. Consideration of Minutes of the Regular Monthly Study Session on January 10, 2024
7. Consideration of Minutes of the Regular Monthly Agenda Meeting on January 17, 2024
8. Superintendent's Report
  - a. MES - MTSS
9. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of February 2024, and accounts paid and cafeteria accounts paid prior to the Board meeting in January 2024
10. Motion to authorize the President and Secretary to execute the Collective Bargaining Agreement for the school years 2024-2025, 2025-2026, 2026-2027, and 2027-2028, as reviewed by the Board in Executive Session and contingent upon prior ratification by the GMEA
11. Motion to approve the confidential settlement agreement, under the IDEA, as reviewed by the Board in Executive Session
12. Committee Reports
  - a. Policy & Co-Curricular Activities Committee - Mrs. Crow, Chair
  - b. Finance & District Operations Committee - Mr. Lofgren, Chair
  - c. Curriculum & Instruction Committee - Mrs. Miller, Chair
13. Other Reports
  - a. Intermediate Unit #5 Report - Mr. Pattullo
  - b. Erie County Vo-Tech Report - Dr. Wise
  - c. Legislative Council Report - Mr. Lofgren
  - d. General McLane Foundation Report - Mrs. Crow

(continues on next page)

**AGENDA (continued)**

14. Other Business
15. Recognition of Visitors for School-Related Matters
  - a. Sarah Betcher - School safety
  - b. Pam Nolan - Marginalized students
  - c. Brad Winger - New track/turf construction
16. Notification of Meetings held since the last regularly scheduled Board Meeting of January 17, 2024
  - a. Curriculum & Instruction Committee, February 14, 2024; 5:45 p.m.
  - b. Policy & Co-Curricular Activities Committee, February 14, 2024; 5:45 p.m.
17. Adjournment

**GENERAL McLANE SCHOOL DISTRICT**

BOARD OF EDUCATION MEETING

February 21, 2024

**POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS**

Mrs. Carrie Crow - Chairperson; Mr. Ickes; Dr. Wise

1. The Committee moves to approve a **second and final reading** of the following school board policy:
  - a. Policy 200 – Enrollment
  - b. Policy 202 - Eligibility of Non-Resident Students
  - c. Policy 217 - Graduation
  - d. Policy 254 (new) - Educational Opportunity for Military Children
  - e. Policy 610 – Purchases Subject to Bid/Quotation
  - f. Policy 611 – Purchases Budgeted
  - g. Policy 626 - (Procurement Attachment)
  - h. Policy 810 - Transportation
  - i. These policy changes were recommended by the Pennsylvania School Board Association.
  - j. School Directors were given copies of the updated/new policies at the January 10, 2024 Study Session.
2. The Committee moves to approve an athletic co-op agreement in water polo with McDowell High School for the 2024-2025 school year.
  - a. This replaces the former agreement with Fairview High School.
  - b. Application with District 10 and PIAA also submitted for finalization pending board approval.
3. The Committee moves to approve the following supplemental contracts positions for the Unified Athletics program for the 2023-2024 School Year:
  - a. Elise Keinath (GMHS Unified Track Co-Head Coach), \$1,225.00
  - b. Lexi Burrell (GMHS Unified Track Co-Head Coach), \$1,225.00
  - c. Mike Cannata (GMHS Unified Bocce Head Coach), \$1,850.00
  - d. Kayla Waters (JWPMS Unified Bocce Coach), \$600.00
  - e. Helen Skelton (EES Unified Bocce Coach), \$400.00
  - f. Sydne Wehrer (MES Unified Bocce Coach), \$400.00
  - g. All positions are funded by the APR (Attract, Retain, and Prepare) Special Education Teacher Grant.
  - h. The appropriate clearances are on file at the Education Center or will be by the start date of the supplemental contract.
4. The Committee moves to approve participation in the Unified Champion Schools Outcomes Evaluation Project.
  - a. The project involves potential student participation/interviews with Special Olympics North America, Special Olympics Pennsylvania, and the University of Minnesota Institute on Community Integration.

**POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS (continued)**

5. The Committee moves to approve the following volunteers associated with the mentioned athletic programs for the 2023-2024 school year:
  - a. Matt Sharp (Baseball)
  - b. Jamie Brown (Track and Field)
  - c. Dino Montagna (Track and Field)
  - d. Paul Jones, Jr. (Baseball)
  - e. Jarod Peyton (Baseball)
  - f. The appropriate clearances are on file at the Education Center or will be prior to volunteering.
6. The Committee moves to approve the following supplemental contracts with the mentioned athletic programs for the 2023-2024 school year:
  - a. Erin Froehlich, Middle School - Volleyball, \$4,158.00
  - b. Hannah Cox, Assistant Coach - Softball, \$6,172.00
  - c. The appropriate clearances are on file at the Education Center.
7. The Committee moves to approve the following athletic workers for the 2023-2024 School Year:
  - a. Clay Smith
  - b. Brady Haskins
8. The Committee moves to approve the following extracurricular trip request:
  - a. The GMHS Track and Field Team is requesting for a group of 20 student-athletes to attend the Boone County Opening Night Relays meet at Boone County High School in Florence, Kentucky, on March 22, 2024.
    - i. The GMHS Track and Field boosters will aid in paying for meals and rooms.

**GENERAL McLANE SCHOOL DISTRICT**

BOARD OF EDUCATION MEETING

February 21, 2024

**FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS**

Mr. Luke Lofgren - Chairperson; Mrs. Foulkrod-Olson; Mr. Schulz

1. The Committee moves to authorize the Director of Business and Operations to monitor natural gas prices provided by the District's broker and lock in prices for a period not to exceed one year effective July 1, 2024.
2. The Committee moves to accept a bid from Networking Technologies to provide computer networking switches, ancillary equipment, and installation services.
  - a. The District followed the FCC's prescribed eRate PEPPM mini-bid procedure to solicit bids for the equipment.
  - b. Networking Technologies was the only vendor to submit a bid.
  - c. The cost breakdown is as follows:

\$385,082 = Total cost of products/services

(248,646) = Estimated amount to be paid by eRate (Note 1)

\$136,436 = Estimated amount to be paid by the District

Note 1: The District anticipates \$355,209 of the total will be eligible for 70% eRate funding.

- d. The purchase from Networking Technologies will be contingent on eRate funding.
  - e. The proposed equipment purchase is aligned with the District's "Tech Buy" rotation. The District's share of the cost will be paid from funds previously transferred to the Capital Projects Fund.
3. The Committee moves to approve an Alternative Education contract with Bethesda Lutheran Services for the 2024-25 school year. The cost of the contract will be \$54,020 for four seats.
4. The Committee moves to ratify the following non-instructional employee resignations:
  - a. Jennifer Kiser submitted a letter to resign from her Custodial Services Technician I position effective January 30, 2024, after 10 years of service.
  - b. Joe Platz submitted a letter to resign from his Bus Driver position effective January 4, 2024, after 1 year of service.
  - c. Jodie Banister submitted a letter to resign from her Food Services Kitchen Lead position effective June 6, 2024, after 13 years of service.

## **FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS (continued)**

5. The Committee moves to approve the following non-instructional unpaid leaves of absence:
  - a. Jill McGee requested leave from her Personal Care Aide II position at McKean Elementary School beginning February 29, 2024, and then again beginning on May 6, 2024.
  - b. Michelle Cannon requested leave from her Personal Care Aide II position at James W Parker Middle School beginning on March 4, 2024.
  - c. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).
6. The Committee moves to approve the following non-instructional FMLA leaves of absence:
  - a. Lisa Prihoda has requested an intermittent FMLA leave from her Administrative Specialist position at the Education Center beginning on March 11, 2024.
  - b. Any available paid leave will be used concurrent with FMLA leave.
  - c. This request is consistent with Policy 334 (Sick Leave) and Policy 335 (FMLA Leave).
7. The Committee moves to ratify the following non-instructional employee hiring:
  - a. Cynthia Strohmeyer for a 180-day Food Services Assistant I/Van Driver position at General McLane High School effective January 17, 2024.
  - b. Morgan Harris for an 8-hour, 210-day Custodial Services Technician I position at General McLane High School with an effective date TBD.
  - c. Wages and benefits will be consistent with the board-approved compensation plan unless otherwise noted.
  - d. All required clearances are on file (or will be before the 1st day of work) in the Business Office.
8. The Committee moves to hire the following individuals for a temporary (summer) non-instructional position:
  - a. Robert Moats to assist with various routine indoor and outdoor assignments.
  - b. Temporary employees do not receive paid benefits, nor do they acquire any prior claim to or priority interest in any full-time openings that may occur.
  - c. All required clearances are on file in the business office.
9. The Committee moves to approve the following individuals for the non-instructional substitute employee call list:
  - a. Ryan Chester as a non-instructional sub
  - b. Wages will be at Board approved rates and all required clearances will be on file in the Business Office before the first day of work.
  - c. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full-time openings that may occur.

**GENERAL McLANE SCHOOL DISTRICT**

BOARD OF EDUCATION MEETING

February 21, 2024

**CURRICULUM & INSTRUCTION COMMITTEE MATTERS**

Mrs. Dana Miller, chairperson; Mr. Webber; Mr. Pattullo

1. The Committee moves to ratify additions to the 2023-2024 GMSD substitute teacher list as follows:
  - a. The following individuals are recommended for the Substitute Teacher list. Act 34, Act 114 and Act 151 Background checks are on file as well as three additional clearances/trainings and a TB test required by the district:
    - i. Reannah Williams - Hearing Impaired, K-12
    - ii. Julia Weber - Type 6 PDE Emergency Certified
    - iii. Alexa Trax - Act 86 Prospective Substitute Teacher
  - b. The following individuals have been trained through the Northwest Tri-County Intermediate Unit Guest Substitute program and are recommended for the Substitute Teacher List. Guest teachers will be contacted only after all other available substitutes have been exhausted. Areas of certification for Guest Substitutes include the following: Elementary, English, General Science, Health & Physical Education, Mathematics, Office Technologies, Social Studies, and Special Education.
    - i. Benjamin Antal
    - ii. Theodore Rankin
2. The Committee moves to approve the following field trip requests:
  - a. Mrs. Alicia Terrill (General McLane High School) has requested to take a group of approximately 34 students to the Youngstown State University English Festival on April 17, 2024.
    - i. The cost to attend is \$10 per student and will be taken out of the GMHS library budget. Students bring their own lunches or buy lunch at the festival.
  - b. Mr. Will Steadman (General McLane High School) has requested to take a group of students to the PMEA Region 2 Chorus Festival at Oil City High School in Oil City, PA, from March 7-9, 2024.
  - c. Mr. Noah Krizanik (General McLane High School) has requested to take a group of students to the Keystone SMILES AmeriCorps statewide training and recognition event on March 13 in Pittsburgh, PA.
    - i. All expenses will be paid through the Keystone SMILES AmeriCorps Program.

### **CURRICULUM & INSTRUCTION COMMITTEE MATTERS (continued)**

3. The Committee moves to approve the following FMLA leave request:
  - a. Mrs. Devon Mellin (James W. Parker Middle School) has requested to take an FMLA leave from approximately February 28, 2024, through April 15, 2024.
  - b. This leave is granted in accordance with Policy Section 335, Family and Medical Leaves, Policy 339, Uncompensated Leave, and Appendix B, Item 21 of the Agreement between the Board and the General McLane Education Association.
4. The Committee moves to ratify the following instructional resignation:
  - a. Mrs. Megan Madara submitted a letter of resignation from her position as a School Nurse at James W. Parker Middle School, effective December 21, 2023, after 3 years of service.
5. The Committee moves to approve the following intermittent FMLA leave requests:
  - a. Mr. John Roden (James W. Parker Middle School) has requested to take an intermittent FMLA leave from approximately January 8, 2024, through January 8, 2025.
  - b. Mrs. Abigail Newell (McKean Elementary School) has requested to take an intermittent FMLA leave from approximately January 8, 2024, through the end of the 2023-2024 School Year.
  - c. Mrs. Ann Bortnick (Edinboro Elementary School) has requested to take an FMLA leave from approximately February 21, 2024, through the end of the 2023-2024 School Year.
  - d. These leaves are granted in accordance with Policy section 335, Family and Medical Leaves, Policy 339, Uncompensated Leave, and Appendix B, Item 21 of the Agreement between the Board and the General McLane Education Association.
6. The Committee moves to approve the Training Agreement between the General McLane School District and Noe' Noonan School of Cosmetology
  - a. Approval of the training agreement will enable GMHS seniors who have completed all graduation requirements to be accepted into Noe' Noonan School of Cosmetology.
  - b. Students are responsible for all tuition and fees required to attend Noe' Noonan's School of Cosmetology.



## **CURRICULUM & INSTRUCTION COMMITTEE MATTERS (continued)**

7. The Committee moves to approve the following as required by Federal Guidelines pertaining to Title I:
  - a. The Transition Agreement between General McLane School District and Child Development Centers, Inc.
    - i. This agreement outlines specific steps Child Development Centers, Inc. and General McLane School District will undertake to ensure a smooth and successful transition to kindergarten for students enrolled in their program.
  - b. The Memorandum of Understanding between the General McLane School District and Child Development Centers, Inc.
    - i. This MOU outlines the responsibilities of each agency to provide coordination and cooperation with regard to children who reside in the General McLane School District boundaries and attend Children Development Center, Inc. for pre-school.
8. The Committee moves to approve the following instructional retirements:
  - a. Mr. John Guzik (General McLane High School) submitted his letter with intent to retire, effective at the end of the 2023-2024 School Year, with 28 years of service.
  - b. Mrs. Laura Scott (McKean Elementary School) submitted her letter with intent to retire, effective at the end of the 2023-2024 School Year, with 32 years of service.
  - c. Mrs. Kelly Campbell (McKean Elementary School) submitted her letter with intent to retire, effective at the end of the 2023-2024 School Year, with 37 years of service.
9. The Committee moves to approve the following substitute nurses for the 2023-2024 School Year:
  - a. Megan Madara, RN
  - b. The appropriate clearances are on file with the Education Center or will be before the substitute's start date.