

**GENERAL McLANE SCHOOL DISTRICT**  
BOARD OF EDUCATION MEETING

April 17, 2024  
6:30 p.m.

Therese Walter Education Center  
McDonald Board Room

**AGENDA**

1. Executive session - new hires
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Recognition of Visitors for Matters Related to the Agenda
5. Communications
6. Consideration of Minutes of the Regular Monthly Study Session on March 13, 2024
7. Consideration of Minutes of the Regular Monthly Agenda Meeting on March 20, 2024
8. Superintendent's Report
  - a. Student Showcase - JWPMS
9. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of April 2024, and accounts paid and cafeteria accounts paid prior to the Board meeting in March 2024
10. Committee Reports
  - a. Policy & Co-Curricular Activities Committee - Mrs. Crow, Chair
  - b. Finance & District Operations Committee - Mr. Lofgren, Chair
  - c. Curriculum & Instruction Committee - Mrs. Miller, Chair
11. Other Reports
  - a. Intermediate Unit #5 Report - Mr. Pattullo
  - b. Erie County Vo-Tech Report - Dr. Wise
  - c. Legislative Council Report - Mr. Lofgren
  - d. General McLane Foundation Report - Mrs. Crow
12. Other Business
13. Recognition of Visitors for School-Related Matters
14. Notification of Meetings held since the last regularly scheduled Board Meeting of March 20, 2024

- a. Curriculum & Instruction Committee, April 10, 2024; 5:45 p.m.
- b. Policy & Co-Curricular Activities Committee, April 10, 2024; 5:45 p.m.

15. Adjournment

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**POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS**

Mrs. Carrie Crow - Chairperson; Mr. Ickes; Dr. Wise

1. The Committee moves to approve a first of the following school board policies:
  - a. Policy 100 - Strategic Plan
  - b. Policy 108 - Adoption of Textbooks
  - c. Policy 114 - Gifted Education
  - d. Policy 140 - Charter School
  - e. These policy changes were made as part of routine policy updates being performed by the GMSD administration and the GMSD solicitor.
  - f. School Directors were given copies of the updated/new policies at the April 10, 2024, Study Session.
2. The Committee moves to approve a second and final reading of the of the following school board policies:
  - a. Policy 002 - Authority and Powers
  - b. Policy 004 - Membership
  - c. Policy 254 - Educational Opportunities for Military Children (attachment update: Compact Rules)
  - d. Policy 903 - Public Comment in Board Meetings
  - e. These policy changes were made as part of routine policy updates being performed by the GMSD administration and the GMSD solicitor.
  - f. School Directors reviewed/discussed these updated/new policies at the March meetings.
3. The Committee moves to approve the following supplemental contracts with the mentioned athletic programs for the 2024-2025 school year:
  - a. Rob Mulligan, Middle School Coach, Football-\$4,158.00
  - b. Nate Jones, Middle School Coach, Football-\$4,158.00
  - c. Greg Dore, Middle School Coach, Football-\$4,158.00
  - d. The appropriate clearances are on file at the Education Center.
4. The Committee moves to approve the following athletic volunteers with the mentioned athletic programs for the 2023-2024 school year:
  - a. Makayla Jay (Track and Field)
  - b. The appropriate clearances are on file at the Education Center.
5. The Committee moves to approve boys and girls golf as district-funded PIAA sports at General McLane High School.
  - a. The district will resume responsibility for the traditional costs associated with high school sports (e.g. transportation, equipment, etc.)

6. The Committee moves to approve the following supplemental resignations:
  - a. Ms. Ali Petkac submitted a letter of resignation from her assistant coach position for the GMHS swimming and diving team, effective immediately.
  - b. Ms. Alayna Seggie submitted a letter of resignation from her head coach position for the GMHS volleyball team, effective immediately.
  - c. Ms. Morgan Farley submitted a letter of resignation from her assistant coach position for the GMHS volleyball team, effective immediately.

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**FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS**

Mr. Luke Lofgren - Chairperson; Mrs. Foulkrod-Olson; Mr. Schulz

1. The Committee moves to ratify the attached Consultant Contract with Nutrition, Inc. to provide temporary food service management services during the period from April 1, 2024 through June 30, 2024 at a rate of \$275 per 8-hour day.
2. The Committee moves to authorize the administration to post and interview for non-instructional summer help:
  - a. Additional hourly employees, as needed, for maintenance or custodial help not to exceed 960 hours at a rate of \$13.36 per hour.
  - b. Additional hourly employees, as needed, for bus cleaning not to exceed 640 hours at a rate of \$15.33 per hour.
  - c. Additional hourly employees, as needed, for bus painting and bodywork not to exceed 480 hours at a rate of \$16.20 per hour.
  - d. Additional hourly employees, as needed, to serve as mechanic's helpers not to exceed 480 hours at a rate of \$16.20 per hour.
  - e. Preference will be given to current part-time or full-time hourly employees and Class A or Class C Drivers.
  - f. Temporary employees do not receive paid benefits, nor do they acquire any prior claim to, or priority interest in, any full-time openings that may occur
3. The Committee moves to approve acceptance of the School Mental Health Grant offered by the Pennsylvania Commission on Crime and Delinquency.
  - a. The grant funds have been awarded to the district and are available 7/1/2024 - 6/30/2026.
  - b. The funds will be used to help offset the cost of a full-time counselor at a GMSD elementary school.
4. The Committee moves to ratify the resignation of the following non-instructional employee:
  - a. Lacy Bunce submitted a letter of resignation from her Custodial Services Technician I position at Edinboro Elementary effective April 9, 2024 after less than one year of service.
5. The Committee moves to ratify the following non-instructional unpaid leave of absence:
  - a. Jacinda Jones requested leave from her Custodial Services Technician II position at General McLane High School beginning on April 9, 2024.
  - b. This request is consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Informational Item (no vote required):

Morgan Harris was approved at the February board meeting for a Custodial Services Technician I position at General McLane High School, but has now declined the offer.

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**CURRICULUM & INSTRUCTION COMMITTEE MATTERS**

Mrs. Dana Miller, chairperson; Mr. Webber; Mr. Pattullo

1. The Committee moves to ratify additions to the 2023-2024 GMSD substitute teacher list as follows:
  - a. The following individuals are recommended for the Substitute Teacher list. Act 34, Act 114 and Act 151 Background checks are on file as well as three additional clearances/trainings and a TB test required by the district:
    - i. Ashley Laing - Act 86 Prospective Substitute Teacher
    - ii. Peyton Hearn - Teacher Preparation Program Completer Substitute
    - iii. Olivia Lehman - Act 86 Prospective Substitute Teacher
    - iv. Kendyl McKissock - Teacher Preparation Program Completer Substitute
2. The Committee moves to approve the following field trip requests:
  - a. Mr. Scott Hutchison, Mrs. Brooke Irwin, and Mr. Will White (James W. Parker Middle School) requested to take the 8th grade class on a field trip to Washington D.C. from Wednesday, March 5, 2025, to Friday, March 7, 2025.
    - i. The estimated cost of the trip is \$480 per student, which includes charter bussing, a two-night hotel stay, nine meals, and all planned activities and experiences
    - ii. They are requesting early approval to further help families by offering fundraising opportunities earlier next year.
3. The Committee moves to approve the following recommendations for administrative positions in the district:
  - a. Sarah Palm is recommended to be approved as the Principal at McKean Elementary School, with a start date of June 17, 2024.
  - b. She will be hired under the Act 93 agreement.
4. The Committee moves to approve the following FMLA leave requests:
  - a. Mrs. Megan Green (General McLane High School) has requested an FMLA leave for medical purposes from March 19, 2024, through March 28, 2024.
  - b. These leaves are granted in accordance with Policy Section 335, Family and Medical Leaves, Policy 339, Uncompensated Leave, and Appendix B, Item 21 of the Agreement between the Board and the General McLane Education Association.
5. The Committee moves to approve Curriculum Revisions and Adoptions for the following course(s):
  - a. Physical Education (Grade 10)
  - b. Graphic Design- Illustrator

- c. Graphic Design- Photoshop
6. The Committee moves to adopt revised Graduation Requirements:
    - a. The proposal includes a revision from 2.5 credits to 2 credits for the number of required health and physical education credits.
    - b. The proposal includes the removal of the Technology Education (menu) and the Arts (menu).
    - c. A student's pathway, by working with the school counselors, will guide the selection of appropriate core classes and electives.
  7. The Committee moves to approve the following recommendation(s) for open position(s) for the 2024-2025 School Year:
    - a. Jillian Sarvey is recommended for the Biology teaching position at General McLane High School to start at the beginning of the 2024-2025 school year. Mrs. Sarvey will start at step M5 salary in accordance with the GMEA contract. A (Temporary) Professional Contract will be issued.
    - b. Emily Troncone is recommended for the English teaching position at General McLane High School to start at the beginning of the 2024-2025 school year. Ms. Troncone will start at step M4 salary in accordance with the GMEA contract. A (Temporary) Professional Contract will be issued.
  8. The Committee moves to approve the state-required Special Education Plan as follows:
    - a. The plan has been posted on the General McLane School District website for more than the required 28 school days.
    - b. The plan will remain posted on the GMSD website on the Student Services page.
  9. The Committee moves to approve the AP Summer Institute Conference Request as follows:
    - a. Mrs. Melanie Mischler will attend the AP Research conference in person at Texas Christian University.
    - b. The conference goes from July 22-26, 2024. She will use Sunday, July 21, 2024 as a travel day and return on July 27, 2024.
    - c. Mrs. Mischler applied for and received a grant to cover the \$1,075 registration fee.
    - d. The district will pay for Mrs. Mischlers' related travel expenses.
  10. The Committee moves to approve the following long-term substitute teacher at Edinboro Elementary School:
    - a. Mrs. Michelle Beddick will substitute as an Emotional Support Teacher from March 11, 2024, through the end of the 2023-2024 School Year.
    - b. Mrs. Beddick will fill in for Mrs. Kaitlyn Pude while she is on maternity leave.
    - c. Mrs. Beddick will receive the daily sub rate of \$125 each day until she hits 20 days, at which point she will receive \$190 each day. She will also receive other GMSD substitute benefits, such as free lunch daily.



