

General McLane Athletics,

I am writing to express my interest in the high school volleyball coach position at General McLane High School, as advertised. With a solid background in collegiate volleyball and extensive experience in providing private lessons and camps, I am confident in my ability to contribute to the success of your volleyball program.

Over the past five years, I have honed my skills as both a player and a coach, gaining valuable insights into the intricacies of the game and the nuances of effective coaching techniques. My collegiate volleyball career has equipped me with a deep understanding of the sport, while my experience conducting private lessons and camps has allowed me to develop strong communication and leadership skills.

I am passionate about fostering a positive and supportive team environment where players can thrive both on and off the court. Volleyball has been my life since eighth grade and it's something I will always be passionate about and continually want to pursue, especially as a head coach. I believe in the importance of instilling values such as teamwork, discipline, and perseverance, which are essential not only for success in volleyball but also in life.

Furthermore, I am committed to helping each player reach their full potential by providing personalized instruction tailored to their individual needs and skill levels. I understand the importance of developing both technical proficiency and strategic awareness, and I am dedicated to helping players develop a well-rounded skill set that will enable them to excel in all aspects of the game.

I am excited about the opportunity to bring my passion for volleyball and my coaching expertise to General McLane High School. I am confident that my background and skills make me a strong candidate for this position, and I am eager to contribute to the continued success of your volleyball program.

Thank you for considering my application. I look forward to the possibility of discussing how my experience and qualifications align with the needs of your team.

Thank you for your time and consideration.

Sincerely,

Isabella Burrelli

# Isabella Burrelli

305 Elm Street | Edinboro, PA 16412 | 724-674-1056 | [ib182296@gmail.com](mailto:ib182296@gmail.com)

---

## Education

### **Pennsylvania Western University at Edinboro**

- Masters of Special Education with concentrations in Applied Behavior Analysis and Autism
- Degree Pending: May 2024
- GPA: 3.89 | Dean's List

### **Pennsylvania Western University at Edinboro**

- Bachelor of Science, Early Childhood and Special Education
  - Degree Earned: December 2022
  - GPA: 3.76 | Dean's List
- 

## Professional Experience

### **Substitute Teaching (Grades K-12)**

General McLane School District

January 2023 - June 2024

- Read carefully through teacher's lesson plans
- Administered tests, quizzes, and assignments
- Stayed on task and organized

### **Summer Program Assistant Teacher (Grades 9-12)**

GECAC at Pennsylvania Western University at Edinboro

Summer 2022 and 2023

- Worked closely with cooperating teacher to implement lesson plans focusing on science activities and experiments
- Provided a welcoming environment and built rapport with each of the students
- Organized materials
- Chaperoned students on weekly field trips to colleges

### **Student Teaching (Grades 2nd and 4th Learning Support)**

Tracy Elementary - Millcreek School District

Fall 2022

- Worked closely with mentor teacher to implement lesson plans, classroom management skills, assessments, and reward system of student learning

- Built relationships with each of my 24 students to promote meaningful experiences
- Adapted and modified tests, assignments, and activities
- Worked together with the IEP team to meet the individualized needs

### **Student Teaching (1st Grade General Education)**

Cambridge Springs Elementary - Penncrest School District

Fall 2022

- Aligned standards and curriculum with mentor teacher to implement lesson plans, classroom management skills, assessments, and reward system of student learning
- Built relationships with each of my 18 students to promote meaningful experiences
- Adapted and modified certain activities
- Created a positive and welcoming environment

### **General Education Field Experience (2nd Grade)**

Earle C. Davis Elementary - North East School District

Spring 2022

- Implemented an IAP for reading and spelling
- Utilized classroom management strategies to build a positive and welcoming environment
- Administered DIBELS

### **Special Education Field Experience (K-4 Emotional and Behavioral Support)**

Edinboro Elementary - General McLane School District

Fall 2021

- Enhanced student learning by optimizing a wide range of instructional approaches
- Planned and implemented adapted social skill lessons
- Collected and graphed data using a token economy system

### **Daycare Teacher (Grades 3-5)**

Sweet Pea Patch

Summer 2020

- Planned age appropriate crafts and activities for students engagement
  - Organized materials for crafts, meals, activities, etc
  - Provided a welcoming environment and built rapport with each of the students
  - Chaperoned outside walks/activities
-

# Work Experience at Pennsylvania Western University

## **Sporting Event Staff Graduate Assistant**

Pennsylvania Western University at Edinboro

Spring 2023 - Spring 2024

- Set-up and worked sporting events
- In charge of student workers
- Interviewed and chose the student workers

## **Library Student Worker**

Pennsylvania Western University at Edinboro

Fall 2020 - Fall 2022

- Answered questions on the phone, computer, and in person
- Put books away

---

## Collegiate Engagement

### **Women's Volleyball**

Fall 2019 - Fall 2023

- Played 5 years
- 4 year starter
- 2 year captain

### **Women's Basketball**

Fall 2019 - Spring 2023

- Played 4 years
- 2 year starter

### **SAAC Program**

Fall 2019 - Spring 2023

- Fundraised for Make a Wish
- Student Athlete involvement
- Vote for new laws for NCAA rules

### **Student Athlete Mentor Program**

Fall 2020 - Spring 2022

- Tutored other student athletes
- Helped organize their class schedules

### **Boro Wolfpack Program**

Spring 2022 - Fall 2023

- Focused on women empowerment
- Supported other women's sports
- Listened to guest speakers on how they overcame their personal struggles

---

## Volunteer Experience

### **Edinboro Food Bank**

Fall 2019 - Spring 2023

- Organized the food drive
- Donated goods

### **Ships and Sailors Nursing Home**

Winter 2019 - Winter 2022

- Played bingo with the residents

### **Cambridge Springs Church**

Spring 2022 - Spring 2023

- Helped clean and organize the church
- 

## Certifications

- PA Pre-K-8 Special Education Certification
- PA Pre-K-4 General Education Certification
- Google Certification

## Skills

- Classroom Management
- Technology
- Organization
- Differentiated Lesson Plans
- Developmentally Appropriate Instruction
- Parent Engagement