

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

June 19, 2024
6:30 p.m.

Therese Walter Education Center
McDonald Board Room

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
 - a. Sarah Betcher - School Resource Officer
4. Consideration of Minutes of the Regular Monthly Study Session on May 8, 2024
5. Consideration of Minutes of the Regular Monthly Agenda Meeting on May 15, 2024
6. Superintendent's Report
 - a. Safety Report
7. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of June 2024, and accounts paid and cafeteria accounts paid prior to the Board meeting in May 2024
8. Committee Reports
 - a. Policy & Co-Curricular Activities Committee - Mrs. Crow, Chair
 - b. Finance & District Operations Committee - Mr. Lofgren, Chair
 - c. Curriculum & Instruction Committee - Mrs. Miller, Chair
9. Other Reports
 - a. Intermediate Unit #5 Report - Mr. Pattullo
 - b. Erie County Vo-Tech Report - Dr. Wise
 - c. Legislative Council Report - Mr. Lofgren
 - d. General McLane Foundation Report - Mrs. Crow
10. Other Business
11. Recognition of Visitors for School-Related Matters
12. Notification of Meetings held since the last regularly scheduled Board Meeting of May 15, 2024
 - a. Curriculum & Instruction Committee, May 8, 2024; 5:45 p.m.
 - b. Policy & Co-Curricular Activities Committee, May 8, 2024; 5:45 p.m.

13. Executive Session - personnel items and safety matters

14. Adjournment

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POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Mrs. Carrie Crow - Chairperson; Mr. Ickes; Dr. Wise

1. The Committee moves to approve a first reading of the following school board policies:
 - a. Policy 222 - Tobacco Use (Pupils)
 - b. Policy 227 - Drug Use (Pupils)
 - c. Policy 304 - Employment of District Staff
 - d. Policy 307 - Student Teachers / Interns
 - e. Policy 309 - Assignment and Transfer
 - f. Policy 313 - Evaluation of Employees
 - g. Policy 320 - Freedom of Speech in Nonschool Settings
 - h. Policy 321 - Political Activities
 - i. Policy 322 - Gifts
 - j. Policy 323 - Tobacco Use (Employees)
 - k. Policy 351 - Drug and Substance Abuse (Employees)
 - l. Policy 707 - Use of School Facilities
 - m. Policy 801 - Public Records
 - n. Policy 815.2 - Use of Generative Artificial Intelligence in Education
 - o. Policy 913 - Nonschool Organizations/Groups/Individuals
 - p. This policy change was made as part of routine policy updates being performed by the GMSD administration and the GMSD solicitor.
 - q. School Directors were given a copy of the updated/new policy at the June 12, 2024, Study Session.

2. The Committee moves to approve a second and final reading of the following school board policies:
 - a. Policy 203 - Immunizations and Communicable Diseases
 - b. Policy 219 - Student Complaint Process
 - c. Policy 224 - Care of School Property
 - d. This policy change was made as part of routine policy updates being performed by the GMSD administration and the GMSD solicitor.
 - e. School Directors were given a copy of the updated/new policy at the May 8, 2024, Study Session.

3. The Committee moves to approve the following supplemental contracts with the mentioned athletic programs for the 2024-2025 school year:

a. Isabella Burelli, Assistant Coach - Volleyball (new)	\$5,688.00
b. Britnee Tenon, Head Coach - Cheerleading, Football (new)	\$2,980.80
c. Britnee Tenon, Head Coach - Cheerleading, Basketball (new)	\$3,726.00
d. Dan Abbott, Head Coach - Boys Golf	\$6,905.00
e. Missy Abbott, Head Coach - Girls Golf	\$6,905.00
f. Brad Wingler, Head Coach - Cross Country	\$6,905.00

- g. Ami laquinta, Assistant Coach - Cross Country \$5,603.00
 - h. The appropriate clearances are on file at the Education Center.
4. The Committee moves to approve base salary adjustments for the following positions:
- a. Dave Cannon - Director of Transportation
 - b. Steven Karns - Director of Curriculum
 - c. Erin Anderson - JWPMS Assistant Principal
 - d. Jason Keim - GMHS Assistant Principal
 - e. The recommendations are based on the Act 93 salary adjustment process and participation by the superintendent, school board member, and supervising administrator.
5. The Committee moves to approve the Memorandum of Understanding with the Deputy School Police Officer.
6. The Committee moves to approve the following athletic volunteers with the mentioned athletic programs for the 2024-2025 school year:
- a. Brittany Hardik - Girls Soccer
 - b. Amy Patterson - Girls Soccer
 - c. Ali Petkac - Swimming and Diving
 - d. Logan McFadden - Boys Soccer
 - e. Brennon Songer - Boys Soccer
 - f. Josh Long - Boys Soccer
 - g. Ian Kennedy - Football
 - h. Seth Brown - Football
 - i. Camren Calabrese - Football
 - j. Evan Topor - Football
 - k. Joe Marafine - Football
 - l. Luke Jahn - Football
 - m. Ben Lipinski - Football
 - n. Ben Howe-Jones - Football
 - o. Aidan Dougan - Football
 - p. The appropriate clearances are on file at the Education Center.
7. The Committee moves to approve the following individual for the position of GMSD Foundation Coordinator:
- a. Beth Lewis
 - i. This 480 hour position over the calendar year.
8. The Committee moves to approve the initiation of the hiring process (posting, interviewing, etc.) for an additional school security position.
- a. This position will be used to provide security presence at each of the GMSD campus locations.
 - b. The position will utilize the current PCCD School District Meritorious grant and continue to explore outside funding opportunities.

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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Mr. Luke Lofgren - Chairperson; Mrs. Foulkrod-Olson; Mr. Schulz

1. The Committee moves to approve the attached 2024-2025 Transition Center Agreement with the Erie County Technical School.
2. The Committee moves to approve the attached temporary Consultant Agreement with Nutrition Inc. for the period from July 1, 2024 through December 31, 2024 at a rate of \$350 for each 8-hour day that a Nutrition director is on site in the district.
3. The Committee moves to appoint Buseck, Barger & Bleil, CPA's to audit the District's financial records for the fiscal year ending June 30, 2024.
4. The Committee moves to set adult lunch prices at \$4.75 for the 2024-2025 school year.
5. The Committee moves to ratify the following non-instructional employee resignations:
 - a. Jennifer Freeman submitted a letter to resign from her Library Aide position effective June 6, 2024 after 4 years of service.
 - b. Kaitlyn Gleba is resigning from her Personal Care Aide III position to move into a School Counselor position effective June 6, 2024.
 - c. Melinda Miller submitted a letter to resign from her Food Services Assistant I position effective June 6, 2024 after 4 years of service.
 - d. Casper Black submitted a letter to resign from his Maintenance Technician I position effective July 15, 2024 after 2 years of service.
 - e. Frank Bowen-Turzak submitted a letter to resign from his Custodial Services Technician II position effective June 14, 2024 after less than one year of service.
6. The Committee moves to ratify the following non-instructional unpaid leaves of absence:
 - a. Paige Barnhart requested leave from her Cafe Monitor position at McKean Elementary School beginning on May 29, 2024.
 - b. Sarah Grabski requested leave from her Director of Communications and Administrative Services position beginning on May 30, 2024.
 - c. Leticia Liba requested leave from her Custodial Services I position at McKean Elementary beginning on May 31, 2024
 - d. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).
7. The Committee moves to approve the following non-instructional transfers, effective for the 2024-2025 school year:

- a. Kim Belden has requested to change her hours from 7.5 hours per day to 8 hours per day in her Kitchen Lead position at Edinboro Elementary School.
 - b. Brandi Conn has requested to change her hours from 7.5 hours per day to 8 hours per day in her Kitchen Lead position at James W Parker Middle School.
 - c. Katie Cudzilo has requested to change her hours from 4 hours per day to 4.5 hours per day in her Food Services Assistant I position at General McLane High School.
 - d. Janelle Fracassi has requested to change her hours from 7.5 hours per day to 8 hours per day in her Kitchen Lead position at McKean Elementary School.
 - e. Lisa Myers has requested to change her hours from 7.5 hours per day to 8 hours per day in her Kitchen Lead position at General McLane High School.
 - f. Cindy Weston has requested to change her hours from 6 hours per day, 5 days a week to 4.5 hours per day, 3 days a week in her Food Services Assistant I position at General McLane High School
8. The Committee moves to approve the following individuals for the non-instructional substitute employee call list:
- a. Casper Black as a Custodial Services Technician or Maintenance Technician I.
 - b. Braedon Grafton as a summer worker. He is a current student.
 - c. Wages will be at board approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office.
 - d. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

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CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Mrs. Dana Miller, chairperson; Mr. Webber; Mr. Pattullo

1. The Committee moves to approve the following field trip requests:
 - a. Mr. Jacob Malec (General McLane High School) has requested to take a group of 10 GMHS Marching Band Seniors to Cedar Point on June 1, 2024. The trip, including travel and any additional expenses, will be paid by the GMHS Band Boosters.
 - b. Mr. Jacob Malec (General McLane High School) has requested to take the GMHS Marching Band to Kennywood Amusement Park to perform on August 5, 2024.
 - c. Mrs. Karen Lerch (James W. Parker Middle School) has requested to take a group of 8th grade students to the Youngstown English Festival in April 2025 in Youngstown, Ohio. To attend, students will be required to read seven specifically selected books and participate in book clubs with other classmates to discuss the books.
 - d. Mr. Scott Hutchison, Mrs. Brooke Irwin, and Mr. Will White (James W. Parker Middle School) requested to take the 8th grade class on a field trip to Washington D.C. from Wednesday, March 12, 2025, to Friday, March 14, 2025.
 - i. The estimated cost of the trip is \$480 per student, which includes charter bussing, a two-night hotel stay, nine meals, and all planned activities and experiences
 - ii. They are requesting early approval to further help families by offering fundraising opportunities earlier next year.
2. The Committee moves to approve the adoption of resources by the science department at General McLane High School as follows:
 - a. Environmental Science for the AP Course
3. The Committee moves to approve granting tenure for the following individuals who have had their work certified as satisfactory by the Superintendent and are therefore granted tenure and will be provided with a permanent contract:
 - a. Jacob Ferguson (Edinboro Elementary School, Physical Education)
 - b. Spencer Nagy (General McLane High School, Special Education)
 - c. Public School Code 1949, Section 1121, sets the tenure requirements as satisfactory completion of three (3) years of service in any district in the Commonwealth.
4. The Committee moves to approve the following instructional resignation:
 - a. Mr. Adam Mattocks (James W. Parker Middle School) submitted his letter of resignation.

5. The Committee moves to approve Curricular Supplemental Contracts for the summer of 2024 as follows:
 - a. The following individual is recommended for an hourly supplemental contract not to exceed \$2,000.00.
 - i. Jennifer Fratus, GMHS Summer Remediation Supervisor
 - ii. Traci Steers, GMHS Summer Remediation Supervisor
 - iii. Carla Hromyak, GMHS Summer Remediation Supervisor
 - b. The appropriate clearances are on file at the Education Center.