

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

August 14, 2024
6:30 p.m.

Therese Walter Education Center
McDonald Board Room

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
4. Consideration of Minutes of the Regular Monthly Study Session on June 12, 2024
5. Consideration of Minutes of the Regular Monthly Agenda Meeting on June 19, 2024
6. Superintendent's Report
 - a. Advanced Placement – Steven Karns/Dan Mennow/Jason Keim
7. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of August 2024, and accounts paid and cafeteria accounts paid prior to the Board meeting in June 2024
8. Committee Reports
 - a. Policy & Co-Curricular Activities Committee – Carrie Crow, Chair
 - b. Finance & District Operations Committee – Luke Lofgren, Chair
 - c. Curriculum & Instruction Committee – Dana Miller, Chair
9. Other Reports
 - a. Intermediate Unit #5 Report – Brad Pattullo
 - b. Erie County Vo-Tech Report – Tim Wise
 - c. Legislative Council Report - Luke Lofgren
 - d. General McLane Foundation Report – Carrie Crow
10. Other Business
11. Recognition of Visitors for School-Related Matters
 - a. Walker Means – Community Relations
12. Notification of Meetings held since the last regularly scheduled Board Meeting of June 19, 2024
 - a. Curriculum & Instruction Committee, August 7, 2024; 5:45 p.m.
 - b. Policy & Co-Curricular Activities Committee, August 7, 2024; 5:45 p.m.
 - c. Finance & District Operations Committee, August 7, 2025; 5:45 p.m.
13. Adjournment

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
August 14, 2024

POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Carrie Crow - Chairperson; Donald Ickes; Timothy Wise

1. The Committee moves to approve a second and final reading of the following school board policies:
 - a. Policy 222 - Tobacco Use (Pupils)
 - b. Policy 227 - Drug Use (Pupils)
 - c. Policy 304 - Employment of District Staff
 - d. Policy 307 - Student Teachers / Interns
 - e. Policy 309 - Assignment and Transfer
 - f. Policy 313 - Evaluation of Employees
 - g. Policy 320 - Freedom of Speech in Nonschool Settings
 - h. Policy 321 - Political Activities
 - i. Policy 322 – Gifts
 - j. Policy 323 - Tobacco Use (Employees)
 - k. Policy 351 - Drug and Substance Abuse (Employees)
 - l. Policy 707 - Use of School Facilities
 - m. Policy 801 - Public Records
 - n. Policy 815.2 - Use of Generative Artificial Intelligence in Education
 - o. Policy 913 - Nonschool Organizations/Groups/Individuals
 - p. This policy change was made as part of routine policy updates being performed by the GMSD administration and the GMSD solicitor.
 - q. School Directors were given a copy of the updated/new policy at the June 12, 2024, Study Session.

2. The Committee moves to approve the first and final reading of the following school board policies:
 - a. Policy 103 – Discrimination/Harassment Affecting Students
 - b. Policy 103.1 - Nondiscrimination - Qualified Students With Disabilities
 - c. Policy 104 - Discrimination/Harassment Affecting Staff
 - d. Policy 234 - Pregnant/Parenting/Married Students
 - e. Policy 247 - Hazing
 - f. Policy 249 – Bullying/Cyberbullying
 - g. Policy 252 – Dating Violence
 - h. Policy 317.1 – Educator Misconduct
 - i. Policy 336 – Personal Necessity Leave
 - j. Policy 339 – Uncompensated Leave
 - k. Policy 807 - Opening Exercises/Moment of Silence/Flag Displays
 - l. Policy 824 - Maintaining Professional Adult/Student Boundaries
 - m. School Directors were given a copy of the updated/new

3. The Committee moves to approve the following supplemental contracts with the mentioned athletic programs for the 2024-2025 school year:
 - a. Brian Schulz, Head Coach, Boys Basketball \$9,083.00
 - b. Jon Orr, Assistant Coach, Boys Basketball \$7,110.00
 - c. Tim Banks, Assistant Coach, Boys Basketball \$7,110.00
 - d. Sarah Schulz, Head Coach, Girls Basketball \$9,083.00

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| e. | Kelly Lewis, Assistant Coach, Girls Basketball | \$7,110.00 |
| f. | Nate Jones, Middle School Coach, Boys Basketball | \$4,158.00 |
| g. | Nate Myers, Middle School Coach, Boys Basketball | \$4,158.00 |
| h. | Ryan Cook, Head Coach, Wrestling | \$9,083.00 |
| i. | Hunter Harrison, Assistant Coach, Wrestling | \$7,110.00 |
| j. | Spencer Nagy, Assistant Coach, Wrestling | \$7,110.00 |
| k. | Mike Caro, Middle School Coach, Wrestling | \$4,158.00 |
| l. | Mike Allison, Head Coach, Swimming/Diving | \$6,905.00 |
| m. | Emily Tronccone, Assistant Coach, Swimming/Diving (new) | \$4,482.40 |
| n. | The appropriate clearances are on file at the Education Center. | |
4. The Committee moves to approve the following athletic volunteers with the mentioned athletic programs for the 2024-2025 school year:
- a. Erin Froehlich (Volleyball)
 - b. Brooke Simmons (Volleyball)
 - c. Jason Gawlinski (Volleyball)
 - d. Don Abbott (Golf)
 - e. Matt Williams (Golf)
 - f. Megan Howard (Golf)
 - g. Pat Bruce (Golf)
 - h. Jordan Brewer (Cheer)
 - i. Abigail Romba (Cheer)
 - j. Pete Gray (Cross Country)
 - k. Jamin Bookhamer (Boys Soccer)
 - l. Rick Weber (Middle School Basketball)
 - m. Casey Ponsoll (Middle School Basketball)
 - n. Andrew Schulz (Middle School Basketball)
 - o. Lorri Schulz (Middle School Basketball)
 - p. The appropriate clearances are on file at the Education Center.
5. The Committee moves to approve the following recommendations for Technology Vanguard positions for the 2024-2025 year:
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| a. | Matthew Laser, Technology Vanguard, JWPMS | \$3,500.00 |
| b. | Scott Hutchison, Technology Vanguard, JWPMS | \$3,500.00 |
| c. | Kate Bakka, Technology Vanguard, JWPMS | \$3,200.00 |
| d. | Todd Sturgess, Technology Vanguard, JWPMS | \$3,200.00 |
| e. | Kim Lohr, Technology Vanguard, EES | \$3,200.00 |
| f. | Michelle Androstic, Technology Vanguard, EES | \$3,500.00 |
| g. | Emily Hering, Technology Vanguard, EES | \$3,200.00 |
| h. | Jim Pete, Technology Vanguard, MES | \$3,500.00 |
| i. | Tyler Stuyvesant, Technology Vanguard, GMHS | \$3,500.00 |
| j. | Jacob Malec, Technology Vanguard, GMHS | \$3,200.00 |
| k. | Melanie Mischler, Technology Vanguard, GMHS | \$3,200.00 |
| l. | Lauren Cassano, Technology Vanguard, GMHS | \$3,200.00 |
6. The Committee moves to approve the following recommendations for Academic Supplemental positions for the 2024-2025 School Year:
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| a. | Kelly Allen, 8 th Grade Advisor, JWPMS | \$2,697.00 |
| b. | Rachel Barczyk, Advisor II, Middle School PJAS | \$1,337.00 |
| c. | Amanda Vickey, MS Student Council Advisor | \$2,697.00 |
| d. | Monica Stull, Advisor II, MS MathCounts | \$1,337.00 |
| e. | Bill Moats, Advisor II, MS Robotics | \$1,337.00 |
| f. | Bill Moats, MS Yearbook Advisor | \$2,697.00 |

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| g. | Julya Polaski, MS Musical/Play Director | \$1,728.00 |
| h. | Christina Wolfe, 12th Grade Class Advisor | \$2,219.00 |
| i. | Sarah Webb, 12th Grade Class Advisor | \$2,219.00 |
| j. | Traci Steers, 11th Grade Class Advisor | \$2,582.00 |
| k. | Brenda Hertel, 10th Grade Class Advisor | \$2,219.00 |
| l. | Kevin Wible, 9th Grade Class Advisor | \$2,582.00 |
| m. | James Delsandro, 9th Grade Class Advisor | \$2,582.00 |
| n. | Erin Bentley, Advisor II, FBLA | \$1,337.00 |
| o. | Karen Yonko, Advisor I, Key Club | \$2,560.00 |
| p. | Karen Yonko, Advisor II, Envirothon | \$1,337.00 |
| q. | David Treusch, Advisor I, TEAMs | \$2,560.00 |
| r. | Richard Terella, Advisor I, TEAMs | \$2,560.00 |
| s. | Nicholas Basko, Advisor I, Robotics | \$2,560.00 |
| t. | Diane Bremner, Yearbook Advisor, GMHS | \$4,780.00 |
| u. | Sarah Webb, Student Council Advisor, GMHS | \$3,384.00 |
| v. | Richard Terella, Advisor II, Academy of Medical Arts/Eng. | \$1,337.00 |
| w. | Toni Zona, Newspaper Advisor, GMHS | \$3,384.00 |
| x. | Mary Anne Cousins, Advisor I, National Honor Society | \$2,650.00 |
| y. | Tyler Stuyvesant, Advisor I, Streaming Coordinator | \$2,560.00 |
| z. | Christina Wolfe, Pathway Advisor, Arts and Communication | \$2,560.00 |
| aa. | Toni Zona, Pathway Advisor - Business, Finance & IT | \$2,560.00 |
| bb. | Timothy Snair, Pathway Advisor, Engineering/Industrial Tech | \$2,560.00 |
| cc. | Traci Steers, Pathway Advisor, Human Services | \$2,560.00 |
| dd. | Tori Hansen, Pathway Advisor, Science and Health | \$2,560.00 |
| ee. | Jacob Malec, Director, Pep Band | \$3,231.00 |
| ff. | Jacob Malec, Director, Marching Band | \$9,083.00 |
| gg. | Jennifer Malec, Assistant Director, Marching Band | \$4,200.00 |
| hh. | Taylor Foster, Assistant Director, Marching Band | \$4,200.00 |
| ii. | Rob Roth, Assistant Director, Marching Band | \$4,200.00 |
| jj. | Katie Spangenberg, Assistant Director, Marching Band | \$4,200.00 |
| kk. | William Steadman, Director, Musical | \$6,613.00 |
| ll. | Andrew Rainbow, Assistant Director, Musical | \$3,840.00 |
| mm. | Brendan Daugherty, Assistant Director, Musical | \$3,840.00 |
| nn. | William Steadman, Director, Broadway Dinner | \$6,613.00 |
| oo. | Brendan Daugherty, Assistant Director, Broadway Dinner | \$3,840.00 |
| pp. | Carol Blount, Assistant Director, Broadway Dinner | \$3,840.00 |
| qq. | The appropriate clearances are on file at the Education Center. | |
7. The Committee moves to approve conference attendance for Matt Lane and Steve Karns to the South by Southwest EDU.
- a. The costs of attendance were budgeted for in the 24-25 budget.
 - b. The conference is in Austin, TX, March 3-6, 2025.

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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Luke Lofgren - Chairperson; Ashley Foulkrod-Olson; Andy Schulz

1. The Committee moves to ratify the following non-instructional resignation:
 - a. Justine Kiser submitted a letter to resign from her Instructional Aide position at Edinboro Elementary School effective June 6, 2024, after 7 years of service.
2. The Committee moves to approve the following non-instructional retirement:
 - a. Bill Fendya has submitted his letter of retirement from his position as Business Manager, effective August 6, 2024.
3. The Committee moves to approve the following non-instructional transfers:
 - a. Rolee Luciano has requested a transfer from her Clerical Aide (nurse's office) & Recess Monitor to an Instructional Aide position at Edinboro Elementary School effective August 27, 2024.
 - b. Cindy Weston has requested a transfer from her 4.5/180/3 days week Food Services Assistant I position to a 6.5/180/3 days week Food Services Assistant position at General McLane High School for the 2024-2025 school year.
 - c. Tabitha Sprague has requested a transfer from her Custodial Services Technician I position at General McLane High School to a Custodial Services Technician I position at James W Parker Middle School.
4. The Committee moves to approve the following non-instructional hires:
 - a. Nikki Allen for a 5-hour, 180-day Custodial Services Technician I position at James W Parker Middle School effective August 27, 2024.
 - b. Allison Schwartz for an 8-hour, 210-day Custodial Services Technician I position at General McLane High School effective August 21, 2024.
 - c. Taylor Symeki for a 6.5-hour, 180 Day Food Services Assistant II position at McKean Elementary School effective August 13, 2024.
 - d. James Walsh for a Bus Driver position with a start date TBD.
 - e. Kevin Lytle for an 8-hour, 260 day Maintenance I position effective August 21, 2024.
 - f. Wages and benefits will be consistent with the Board approved compensation plan unless otherwise noted.
 - g. All required clearances are on file (or will be before the first day of work) in the Business Office.
5. The Committee moves to approve the following Athletic Worker hires:
 - a. Todd Jay
 - b. Clearances will be on file before the first day of work.
6. The Committee moves to approve the non-instructional substitute call list as presented in the August 7, 2024, Study Session:
 - a. Wages will be at board-approved rates.
 - b. Clearances will be on file before the first day of work.
 - c. Substitute employees do not receive paid benefits, nor do they acquire any priority claim to, or interest in any full-time openings which may occur.

7. The Committee moves to purchase furniture from the following highest bidders:
 - a. Education Furniture Solutions - \$21,934.65
 - b. Kurtz Bros - \$14,227.32
 - c. Virco Furniture - \$43,276.30
 - d. WB Mason - \$15,290.00
 - e. The attached bid tabulation and final numbers were discussed at the August 7, 2024, Finance and District Operations Committee meeting and Study Session.
8. The Committee moves to approve the use of Municibid for disposing of equipment.
9. The Committee moves to dispose or sell the following to the highest bidders:
 - a. 2010 International 72-passenger school bus
 - b. 2011 International 72-passenger school bus
 - c. 2013 International 72-passenger school bus
 - d. 2007 Kia Passenger Vehicle
 - e. List of Items to Surplus
10. The Committee moves to approve the following Facility Use Request:
 - a. ARC
 - b. The request is in accordance with School Board Policy 707.
11. The Committee moves to approve the following recommendation for hire for the School Security Officer:
 - a. Shawn Bolt is recommended for the School Security Officer position.
 - b. Wages and benefits will be as discussed at the June 19, 2024, Study Session meeting.
 - c. Shawn Bolt will start at the beginning of the 2024-2025 School Year.
12. The Committee moves to approve the following recommendation for hire for the Behavior Consultant:
 - a. Jim Portenier is recommended for the Behavior Consultant position.
 - b. Wages and benefits will be as discussed at the June 19, 2024, Study Session meeting.
 - c. Jim Portenier will start at the beginning of the 2024-2025 School Year.
13. The Committee moves to approve the following Sale of Parcel from Repository for Unsold Properties:
 - a. Index No. 45-023-054.1-001.49
26 Duke Drive Lot 26 TRL
 - B. Index No. 45-031-047.3-001.56
46 Franklin Drive Lot F-10
14. The Committee moves to approve the following resolutions:
 - a. Berkheimer
 - b. Erie County Land Bank
15. The Committee moves to approve meal prices for the 2024-25 school year:
 - a. Adult Breakfast \$3.20
 - b. Adult Lunch \$4.75
 - c. Students Breakfast CEP
 - d. Students Lunch CEP
 - e. A la carte Pricing (Attached Listing)

16. The Committee moves to approve the list of district credit card holders for the 2024-25 school year as presented at the August 7, 2024, Study Session.
17. The Committee moves to approve the following GMSD Athletic Ticket prices for the 2024-25 Year:
 - a. Ticket gate prices will be as follows: \$1 for students and \$5 for adults. Seniors and active military members are free and children under 4 are also free.
 - b. General McLane Athletics will also offer season passes as follows:
 1. Little Lancer Pass (GMSD students, grades K-8) \$15 each
 2. Lander Pass (GMHS students) \$20 each
 3. Lancer Legacy Pass (adult pass) \$45 each
 4. Golden Lancer Pass (senior, active military, veteran) Free
 - c. Athletic passes will be sold and distributed at each GMSD building front office.
 - d. Replacement passes will cost \$5 each.
18. The Committee moves to approve 2024-25 student activity accounts.
 - a. Edinboro Elementary
 1. Mitten Fund
 - b. McKean Elementary
 1. Mitten Fund
 2. PTA Field Trip Donation Account
 - c. James W. Parker Middle School
 1. Class of 2029
 2. Class of 2030
 3. Class of 2031
 4. Class of 2032
 5. Exploratory Band
 6. Vocal Music
 7. Newspaper
 8. Student Council
 9. Yearbook
 10. Jeans Day
 11. 8th Grade Advisors
 12. Box Tops
 13. Ski Club
 14. Bowling
 15. Miniature Golf
 16. Roller Skating
 17. PBIS
 18. Detroit Trip
 19. Builders Club
 20. Candy Grams
 21. Robotics/Social Arts
 - d. General McLane High School
 1. Class of 2025
 2. Class of 2026
 3. Class of 2027
 4. Class of 2028
 5. French Club
 6. Chemistry Club
 7. Future Business Leaders
 8. Newspaper

9. Environmental Science
10. Robobots
11. The General's Store
12. Spanish Club
13. Student Council
14. Key Club
15. Wellness
16. Yearbook
17. National Honor Society
18. GM Unified
19. GM Café

19. The Committee moves to approve cyber liability coverage through Tokio Marine/Houston Casualty Company and Loesel-Schaaf Insurance Agency as the agent prorated through June 30, 2025, approximately \$15,933.
20. The Committee moves to approve the following projects payable through the Capital Projects Fund:
 - a. Wm. T. Spaeder - \$12,499 (COSTARS) for GMHS Vestibule Lighting
 - b. McCreary Roofing Co - \$21,765 (COSTARS) for GMHS re-caulking of control joints
 - c. Shaw Integrated Solutions - \$22,430.57 (KPN) for GMHS Auditorium Carpet

GENERAL McLANE SCHOOL DISTRICT
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August 14, 2024

CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Dana Miller, chairperson; Kevin Webber; Brad Pattullo

1. The Committee moves to approve the 2024-2025 School Year GMSD substitute teacher list:

- a. The following individuals are recommended for the substitute teacher list. Act 34, Act 114, Act 151 Background checks are on file, as well as three additional clearances and a TB test required by the district:

Michelle Beddick	Early Childhood/Special Education
Linda Bloomquist	Elementary Education (retired)
Carol Blount	Social Studies/Business Education
Rachel Brooker	Early Childhood/Elementary Education
Morgan Cook	Act 86 Prospective Substitute Teacher
Clay Cunningham	Prospective Teacher
Mary Eddy	Special Education
Michael Forgione	PDE Emergency-certified
Breanna Gilson	PDE Emergency-certified
Stephanie Hargest	PDE Emergency-certified
Ann Henderson	PDE Emergency-certified
Mary Horne	PDE Emergency-certified
Harry Hicks	Science – Chemistry 7-12
Tami Hritzay	Art
Halleigh Irwin	Prospective Teacher
Matti Kashey	Elementary/Special Education (retired)
Kim Kloecker	Art (retired)
Madison Lesik	PDE Emergency-certified
Lesley Little	Elementary Education (retired)
Thomas McLaren	Elementary Education (retired)
Chloe McMullen	Prospective Teacher
Michelle Michali	Social Studies 7-12
Isabella Miehle	PDE Emergency-certified
Justin Reed	PDE Emergency-certified
John Mukina	Elementary Education
Judith Scaletta	Mathematics 7-12, Music (retired)
Richard Schlindwein	PDE Emergency-certified
Audrey Schweitzer	Elementary/Early Childhood
Elysa Stuczynski	Social Studies 7-12
Alexa Trax	Prospective Teacher
Tanis Tuttle	Mental/Physically Impaired (retired)
Abigail VanTuil	Biology 7-12
Karly Vogt	Teacher Program Completer
Julia Weber	Teacher Program Completer
Julia White	Elementary and Early Childhood
Richard Wiler	Music
Vera Woods	Elementary Education (retired)
Amanda Zindel	Elementary and Early Childhood

2. The Committee moves to approve the 2024-2025 substitute teacher daily per diem rate for the 2024-2025 school year as follows:
 - a. Approval is requested for substitute teacher per diem rate at \$125 per day and \$62.50 per half day.
 - b. If a substitute teacher works in the same position for 20 consecutive days, the daily per diem rate will be at \$190 per day for subsequent days within the same position.
 - c. Substitute teachers do not receive paid benefits or preference to any full-time or permanent GMSD position.
 - d. If a substitute teacher works more than 45 days at the daily per diem rate of \$125 in the 2024-2025 school year, a commitment bonus of \$5 per day will be paid at the end of the school year. Days worked at the daily per diem rate of \$190 are not included or eligible in the commitment bonus calculation.
 - e. GMSD offers a courtesy free lunch for substitute teachers daily.
3. The Committee moves to approve the following substitute nurses for the 2024-2025 School Year:
 - a. Heather Taylor
 - b. The appropriate clearances are on file at the Education Center or will be before the first date of work.
4. The Committee moves to approve the 2024-2025 substitute nurse hourly rate for the 2024-2025 School Year as follows:
 - a. Approval is requested for substitute nurse rate at \$24/hr. for individuals with an LPN license, and \$26/hr. for individuals with an RN license.
5. The Committee moves to ratify the following instructional resignation:
 - a. Jamin Bookhamer (James W. Parker Middle School) has submitted his letter of resignation from his teaching position, effective June 24, 2024.
6. The Committee moves to approve the following recommendation(s) for open position(s) for the 2024-2025 School Year:
 - a. Mrs. Rachel Specht is recommended for the open science teaching position at James W. Parker Middle School to start at the beginning of the 2024-2025 school year. Rachel will start at step B2 salary, in accordance with the GMEA contract. A Temporary Professional Contract will be issued.
 - b. Ms. Courtney DiPlacido is recommended for a math teaching (1-year temporary) position at James W. Parker Middle School to start at the beginning of the 2024-2025 school year. Ms. DiPlacido will start at step B1 salary, in accordance with the GMEA contract. A Temporary Professional Contract will be issued.
 - c. Ms. Isabella Burrelli is recommended for a special education teaching position at General McLane School District to start at the beginning of the 2024-2025 school year. Ms. Burrelli will start at Step 1, bachelor's as a Letter of Appointment, in accordance with the GMEA contract.
7. The Committee moves to approve a part-time contract renewal as follows:
 - a. Mrs. Helen Skelton is requesting approval to continue working part-time at Edinboro Elementary in a teaching position there.
 - A. Mrs. Skelton was moved from full-time to part-time in 2019 and issued a one-year contract at that time.
 - B. Salary will be at \$15,342.00.

- b. Dr. Katie Waddell is requesting approval to continue working part-time at Edinboro Elementary in a teaching position there.
 - A. Dr. Waddell was hired as a part-time teacher in 2024-2025 and issued a one-year, part-time contract at that time.
 - B. Salary will be at \$9,504.

- 8. The Committee moves to approve the following FMLA leave:
 - a. Mrs. Diann Smith (Edinboro/McKean Elementary) has requested to use an FMLA from approximately September 3, 2024, through October 1, 2024.
 - b. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which they are entitled.