



STUDY SESSION
September 11, 2024
6:30 p.m.

1. Presentations/Discussions/Information

- A. Enrollment and Opening – Matt Lane
- B. District Theme – Matt Lane
- C. Curriculum Initiatives - Steven Karns
- D. Food Services Management Company RFP – Jackie Dutchcot

2. Monthly Agenda Review – September 18, 2024

- A. Policy & Co-Curricular Activities Committee – Matt Lane
- B. Finance & District Operations Committee – Jackie Dutchcot
- C. Instruction/Co-Curricular Committee – Steven Karns

3. Executive Session

- 1. New hires, personnel, supplemental contracts and/or substitutes
 - i. Instructional
 - ii. Non-Instructional
- 2. Legal advice/counsel

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

September 18, 2024
6:30 p.m.

Therese Walter Education Center
McDonald Board Room

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
4. Consideration of Minutes of the Regular Monthly Study Session on August 7, 2024
5. Consideration of Minutes of the Regular Monthly Agenda Meeting on August 14, 2024
6. Superintendent's Report
 - a. Transition Experiences – JWPMS
7. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of September 2024, and accounts paid and cafeteria accounts paid prior to the Board meeting in August 2024
8. Committee Reports
 - a. Policy & Co-Curricular Activities Committee – Carrie Crow, Chair
 - b. Finance & District Operations Committee – Luke Lofgren, Chair
 - c. Curriculum & Instruction Committee – Dana Miller, Chair
9. Other Reports
 - a. Intermediate Unit #5 Report – Brad Pattullo
 - b. Erie County Vo-Tech Report – Tim Wise
 - c. Legislative Council Report - Luke Lofgren
 - d. General McLane Foundation Report – Carrie Crow
10. Other Business
11. Recognition of Visitors for School-Related Matters
12. Notification of Meetings held since the last regularly scheduled Board Meeting of August 14, 2024
 - a. Curriculum & Instruction Committee, September 11, 2024; 5:45 p.m.
 - b. Policy & Co-Curricular Activities Committee, September 11, 2024; 5:45 p.m.
 - c. Finance & District Operations Committee, September 11, 2024; 5:45 p.m.
13. Adjournment

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
September 18, 2024

POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Carrie Crow - Chairperson; Donald Ickes; Timothy Wise

1. The Committee moves to approve a first reading of the following school board policies:
 - a. This policy change was made as part of routine policy updates being performed by the GMSD administration and the GMSD solicitor.
 - b. School Directors were given a copy of the updated/new policy at the xxxx Study Session meeting.
2. The Committee moves to approve the following supplemental contracts with the mentioned athletic programs for the 2024-2025 school year:
 - a. Courtney Behnke, Athletic Administrative Assistant \$5,000.00
 - b. The appropriate clearances are on file at the Education Center.
3. The Committee moves to approve the following athletic volunteers with the mentioned athletic programs for the 2024-2025 school year:
 - a. Alexa Traxx (Cross Country)
 - b. Branden Williams (Football)
 - c. Eli Buto (Boys basketball)
 - d. Seth Myers (Boys basketball)
 - e. Carl Fonticella (Football)
 - f. The appropriate clearances are on file at the Education Center.
4. The Committee moves to approve the following athletic trip request as follows:
 - a. The General McLane Baseball Team Is requesting to take its annual spring trip March 22 to 29, 2025, to Myrtle Beach, S.C.
5. The Committee moves to approve the following recommendations for Technology Vanguard positions for the 2024-2025 year:
 - a. Nicole Kuna, McKean \$3,200
 - b. Person 2, McKean \$3,200

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Luke Lofgren - Chairperson; Ashley Foulkrod-Olson; Andy Schulz

1. The committee moves to increase the Bus Aide Rate by \$1.75 per hour.
2. The Committee moves to ratify the following non-instructional employee termination:
 - a. Raymond Smaltz's position is terminated effective June 26, 2024, after less than a year of service due to job abandonment.
3. The Committee moves to ratify the following non-instructional transfers:
 - a. Nikki Allen has requested a transfer from her 5-hour, 180-day Custodial Services Technician I position at James W Parker Middle School to an 8 hour, 210 day Custodial Services Technician I position at General McLane High School effective August 20, 2024.
 - b. Erika Rolland has requested to change her hours from a 180-day Bus Driver/Clerical Aide/PCA I position to a 180-day Bus Driver/Clerical Aide effective August 27, 2024.
 - c. Ashley Winiecki has requested a transfer from her 180-day, 3.25-hour Cafe Monitor position at Edinboro Elementary School to a 180 day, 7 hour Cafe Monitor/PCA II position at Edinboro Elementary School effective August 27, 2024.
4. The Committee moves to hire the following non-instructional employees:
 - a. Ciarra Allen for a 180 day Van Driver position with a start day TBD.
 - b. Lindy Blasco for a 6.5-hour, 180-day Nurse & Recess Aide at Edinboro Elementary School effective August 27, 2024.
 - c. Nancy Ciesielski for a 6.5-hour, 180-day Personal Care Aide I position at McKean Elementary School effective August 27, 2024.
 - d. Bobbie Householder for a 7-hour, 182-day Food Services Assistant II position at General McLane High School effective August 20, 2024.
 - e. Bella McEnroe for a 6.5-hour, 180-day Library Aide position at James W Parker Middle School effective August 27, 2024.
 - f. Lucas Motes for an 8-hour, 210-day Custodial Services Technician I position at General McLane High School with an effective day TBD.
 - g. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted.
 - h. All required clearances are on file (or will be before the first day of work) in the Business Office.
5. The Committee moves to approve the following Athletic Worker hires:
 - a. Jordan Cannon
 - b. Tony Cicero
 - c. John Cudzilio
 - d. Josh Hopkins
 - e. John Kavelish
 - f. Matt Sharp
 - g. Todd Stafford

- h. Evan Topor
 - i. Kenny Walker
 - j. Clearances will be on file before the first day of work.
- 6. The Committee moves to approve the following 2024-2025 student activity account:
 - a. James W. Parker Middle School
 - 1. JWPMS Travel Club

Committee Discussion:

- Glycol Replacement at McKean Elementary School

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
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CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Dana Miller, chairperson; Kevin Webber; Brad Pattullo

1. The Committee moves to approve the 2024-2025 School Year GMSD substitute teacher list:
 - a. The following individuals are recommended for the substitute teacher list. Act 34, Act 114, Act 151 Background checks are on file, as well as three additional clearances and a TB test required by the district:
 - i. Michael Armstrong
 - ii. Olivia Lehman
 - iii. Lindsey Dodis
 - iv. Debbie Bowen
2. The Committee moves to approve the following recommendation(s) for open position(s) for the 2024-2025 School Year:
 - a. Katie Dibell is recommended for the open 5th grade ELA teaching position at James W. Parker Middle School to start no later than October 18, 2024. Her salary for the 2024-2025 school year will be prorated based on her official start date. Katie will start at step M7 salary, in accordance with the GMEA contract. A Professional Contract will be issued.
3. The Committee moves to approve the following FMLA leaves:
 - a. Luke Jahn (James W. Parker Middle School) has requested to take an FMLA leave for child-rearing effective January 29, 2025, for a duration of 10 workdays.
 - b. Kaitlyn Pude (Edinboro Elementary School) has requested to take an FMLA leave for child-rearing effective February 18, 2025, through March 3, 2025.
 - c. Heather Basko (General McLane High School) has requested to take an FMLA for maternity and child-rearing purposes effective January 2, 2025, until March 25, 2025.
 - d. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which they are entitled.
4. The Committee moves to approve the agreement with We Are Courageous Kids to provide student workshops on anxiety and OCD for GMSD students K-12.
5. The Committee moves to approve the Affiliation Agreement for Student Clinical Placement (nursing students) and Instruction with Gannon University.
6. The Committee moves to approve conference attendance for Steven Karns for the NCSM and NCTM conferences, where he was selected as a presenter.
7. The Committee moves to approve the following field trip requests:
 - a. Will Steadman (General McLane High School) has requested to take students part of the Department of Vocal Music and Theatre on the following trips for the 2024-2025 School Year:
 - i. District 2 Chorus from February 5 to 7, 2025 at Allegheny College in Meadville, PA. (annual trip)

- ii. Region 2 Chorus from March 20 to 22, 2025 at McDowell High School. (annual trip)
 - iii. PMEA All-State Chorus from April 9 to 12, 2025, at Kalahari Resort in the Poconos, PA. (annual trip)
 - iv. NAFME Eastern Division Honors Choir from April 24 to 27, 2025. (every two years)
 - b. Will Steadman (General McLane High School) has requested to take students part of the Department of Vocal Music and Theatre on the following field trips for the 2024-2025 School Year:
 - i. American Choral Directors Association National Conference Honors Choir from March 18 to 22, 2025, in Dallas, TX (new opportunity)
8. The Committee moves to approve the following individuals as substitute nurses for the 2024-2025 School Year:
- a. Heidi Rich, RN, BSN, DNP
 - b. Kristen Moore, RN
 - c. The above individuals have the appropriate clearances on file or will have them before their first day of work.