

GENERAL McLANE
SCHOOL DISTRICT
Board of Education
Monthly Agenda Meeting
September 18, 2024

A properly advertised Monthly Agenda Meeting for the General McLane School District Board of Education was held on Wednesday, September 18, 2024, beginning at 6:30 p.m. in the McDonald Board Room at the Therese Walter Education Center.

ROLL CALL

Members in attendance were Mrs. Crow, Mrs. Foulkrod-Olson, Mr. Ickes, Mrs. Miller, Mr. Pattullo, Mr. Schulz, Mr. Webber, and Dr. Wise. Mr. Lofgren attended virtually. Administration present were Dr. Lane, Mrs. Grabski, Mrs. Dutchcot, Mrs. Palm, Mr. Buto, Mr. Cannata, and Mrs. Anderson. Also present was the Board Solicitor, Mr. Brian Cressman and 9 visitors.

PLEDGE OF ALLEGIANCE

Mr. Webber led all those present in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Mr. Webber offered the opportunity for any visitors wishing to discuss matters related to the agenda to come forward.

Hearing no response, he carried on with the meeting.

BOARD MINUTES APPROVED

The Directors were presented with copies of the minutes of the Regular Monthly Study Session on August 7, 2024, and the Minutes of the Regular Monthly Meeting on August 14, 2024.

Motion: Dr. Wise recommended that the minutes of the Regular Monthly Study Session on August 7, 2024 and the Minutes of the Regular Monthly Meeting on August 14, 2024 were approved as presented. Seconded by Mr. Schulz.

Action: Motion approved with all "ayes."

SUPERINTENDENT'S REPORT – DR. LANE

As part of Dr. Lane's Superintendent report, Mrs. Anderson presented on the 5th grade transition.

FINANCIAL REPORT

The Directors were presented with a copy of the Treasurer's Report as of August 31, 2024, indicating the following balances:

Cash and Investments - Beginning of Period	\$ 7, 597,687.21
Cash Receipts	\$ 4,692,866.83
Disbursements	<u>\$ 5,418,716.34</u>
Cash and Investments - End of Period	\$ 6,871,837.70

The Directors were presented with a listing of Accounts Payable as of February 8, 2024, totaling \$1,190,313.49. A copy of the Treasurer's Report as of August 31, 2024 and the Accounts Payable of September 10, 2024, is attached hereto and becomes part of the official records of the Board.

Motion: Mr. Ickes recommended that the Treasurer's Report of August 31, 2024, and the Accounts Payable as of September 10, 2024, be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

POLICY & CO-CURRICULAR ACTIVITIES MATTERS

SUPPLEMENTAL CONTRACTS APPROVED

The Committee moved to approve the following supplemental contracts with the mentioned athletic programs for the 2024-2025 school year: Courtney Behnke, Athletic Administrative Assistant, \$5,000.00. Will Steadman, Assistant Director - Marching Band, \$4,200.00. The appropriate clearances are on file at the Education Center.

Motion: Mrs. Crow recommended the contracts be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

ATHLETIC VOLUNTEERS APPROVED

The Committee moved to approve the following athletic volunteers with the mentioned athletic programs for the 2024-2025 school year: Alexa Traxx (Cross Country); Branden Williams (Football); Eli Buto (Boys basketball); Seth Myers (Boys basketball); Carl Fonticella (Football); Sarah Burt (Volleyball); Renee Thayer-Allison (Swimming/Diving); Pat Brickner (Swimming/Diving); Lauren Stonis (Swimming/Diving); Ali Petkac (Swimming/Diving). The appropriate clearances are on file at the Education Center.

Motion: Mrs. Crow recommended the volunteers be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

ATHLETIC TRIP REQUEST APPROVED

The Committee moved to approve the following athletic trip request as follows: The General McLane Baseball Team is requesting to take its annual spring trip March 22 to 29, 2025, to Myrtle Beach, S.C.

Motion: Mrs. Crow recommended the volunteers be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

TECHNOLOGY VANGUARD CONTRACTS APPROVED

The Committee moved to approve the following supplemental recommendations for Technology Vanguard positions for the 2024-2025 year: Nicole Kuna, McKean Elementary School-\$3,200; Bridget Hoge, McKean Elementary School-\$3,200.

Motion: Mrs. Crow recommended the contracts be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

SUPPLEMENTAL RESIGNATION APPROVED

The Committee moved to approve the following supplemental resignation for the 2024-2025 School Year: Rob Roth submitted his resignation from Assistant Director – Marching Band, effective immediately. Rob did not work in the position.

Motion: Mrs. Crow recommended the resignation be approved as presented. Seconded by Mr. Ickes.

Action: Motion passed with all "ayes."

FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

BUS AIDE RATE INCREASED

The committee moved to increase the Bus Aide Rate by \$1.75 per hour.

Motion: Mrs. Foulkrod-Olson recommended the rate increase be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all “ayes.”

EMPLOYEE TERMINATION RATIFIED

The Committee moved to ratify the following non-instructional employee termination: Raymond Smaltz's position is terminated effective June 26, 2024, after less than a year of service due to job abandonment.

Motion: Mrs. Foulkrod-Olson recommended the termination be ratified as presented. Seconded by Mr. Schulz.

Action: Motion passed with all “ayes.”

UNPAID LEAVE RATIFIED

The Committee moved to ratify the following non-instructional unpaid leave of absence: James Wray requested leave from his Bus Driver position beginning on September 11, 2024. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).

Motion: Mrs. Foulkrod-Olson recommended the leave be ratified as presented. Seconded by Mr. Schulz.

Action: Motion passed with all “ayes.”

TRANSFERS RATIFIED

The Committee moved to ratify the following non-instructional transfers: Nikki Allen has requested a transfer from her 5-hour, 180-day Custodial Services Technician I position at James W Parker Middle School to an 8 hour, 210 day Custodial Services Technician I position at General McLane High School effective August 20, 2024. Erika Rolland has requested to change her hours from a 180-day Bus Driver/Clerical Aide/PCA I position to a 180-day Bus Driver/Clerical Aide effective August 27, 2024. Ashley Winiecki has requested a transfer from her 180-day, 3.25-hour Cafe Monitor position at Edinboro Elementary School to a 180 day, 7 hour Cafe Monitor/PCA II position at Edinboro Elementary School effective August 27, 2024.

Motion: Mrs. Foulkrod-Olson recommended the transfers be ratified as presented. Seconded by Mr. Schulz.

Action: Motion passed with all “ayes.”

TRANSFER APPROVED

The Committee moved to approve the following non-instructional transfer: Lisa Myers has requested a transfer from her 8 hour, 182 day Food Services Kitchen Lead position at General McLane High School to a 7 hour, 182 day Food Services Assistant II position at General McLane High School, once the position is vacated.

Motion: Mrs. Foulkrod-Olson recommended the transfer be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all “ayes.”

HIRES APPROVED

The Committee moved to hire the following non-instructional employees: Ciearra Allen for a 180 day Van Driver position with a start day TBD. Lindy Blasco for a 6.5-hour, 180-day Nurse & Recess Aide at Edinboro Elementary School effective August 27, 2024. Nancy Ciesielski for a 6.5-hour, 180-day Personal Care Aide I position at McKean Elementary School effective August 27, 2024. Bobbie Householder for a 7-hour, 182-day Food Services Assistant II position at General McLane High School effective August 20, 2024. Bella McEnroe for a 6.5-hour, 180-day Library Aide position at James W Parker Middle School effective August 27, 2024. Lucas Motes for an 8-hour, 210-day Custodial Services Technician I position at General McLane High School with an effective day TBD. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted. All required clearances are on file (or will be before the first day of work) in the Business Office.

Motion: Mrs. Foulkrod-Olson recommended the hires be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

RESIGNATION APPROVED

The Committee moved to approve the following non-instructional employee resignation: Bobbie Householder has submitted a letter of resignation from her Food Services Assistant II position at General McLane High School effective October 1, 2024 after less than one year of service.

Motion: Mrs. Foulkrod-Olson recommended the resignation be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

ATHLETIC WORKERS HIRED

The Committee moved to approve the following Athletic Worker hires: Jordan Cannon, Tony Cicero, John Cudzilio, John Kavelish, Matt Sharp, Todd Stafford, Evan Topor, Kenny Walker. Clearances will be on file before the first day of work.

Motion: Mrs. Foulkrod-Olson recommended the athletic workers be hired as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

NON-INSTRUCTIONAL SUBSTITUTES APPROVED

The Committee moved to approve the following individuals for the non-instructional substitute employee call list: Sarah Betcher for all positions; Tobiah Capron-Custer as a Van Driver. Wages will be at Board-approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office. Substitute employees do not receive paid benefits nor do they acquire any prior claim to or priority interest in any full time openings that may occur.

Motion: Mrs. Foulkrod-Olson recommended the substitutes be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

JWPMS ACTIVITY ACCOUNT APPROVED

The Committee moved to approve the following 2024-2025 student activity account: James W. Parker Middle School; JWPMS Travel Club.

Motion: Mrs. Foulkrod-Olson recommended the account be approved as presented. Seconded by Mr. Schulz.

Action: Motion passed with all "ayes."

CURRICULUM & INSTRUCTION COMMITTEE MATTERS

SUBSTITUTE TEACHER LIST APPROVED

The Committee moved to approve the 2024-2025 School Year GMSD substitute teacher list: The following individuals are recommended for the substitute teacher list. Act 34, Act 114, Act 151 Background checks are on file, as well as three additional clearances and a TB test required by the district: Michael Armstrong; Olivia Lehman; Lindsey Dodis; Debbie Bowen; Timothy Rankin

Motion: Mrs. Miller recommended the substitutes be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

RECOMMENDATION FOR OPEN POSITION APPROVED

The Committee moved to approve the following recommendation(s) for open position(s) for the 2024-2025 School Year: Katie Dibell is recommended for the open 5th grade ELA teaching position at James W. Parker Middle School to start no later than October 18, 2024. Her salary for the 2024-2025 school year will be

prorated based on her official start date. Katie will start at step M7 salary, in accordance with the GMEA contract. A Professional Contract will be issued.

Motion: Mrs. Miller recommended the recommendation be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

FMLA LEAVES APPROVED

The Committee moved to approve the following FMLA leaves: Luke Jahn (James W. Parker Middle School) has requested to take an FMLA leave for child-rearing effective January 29, 2025, for a duration of 10 workdays. Kaitlyn Pude (Edinboro Elementary School) has requested to take an FMLA leave for child-rearing effective February 18, 2025, through March 3, 2025. Heather Basko (General McLane High School) has requested to take an FMLA for maternity and child-rearing purposes effective January 2, 2025, until March 25, 2025. As per Policy 334 and GMEA Contract, FMLA leaves shall be deemed a concurrent leave to any other leave to which they are entitled.

Motion: Mrs. Miller recommended the leaves be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

AGREEMENT APPROVED

The Committee moved to approve the agreement with We Are Courageous Kids to provide student workshops on anxiety and OCD for GMSD students K-12.

Motion: Mrs. Miller recommended the agreement be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

AFFILIATION AGREEMENT APPROVED

The Committee moved to approve the Affiliation Agreement for Student Clinical Placement (nursing students) and Instruction with Gannon University.

Motion: Mrs. Miller recommended the agreement be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

CONFERENCE ATTENDANCE APPROVED

The Committee moved to approve conference attendance for Steven Karns for the NCSM and NCTM conferences, where he was selected as a presenter.

Motion: Mrs. Miller recommended the conference request be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all "ayes."

FIELD TRIP REQUESTS APPROVED

The Committee moved to approve the following field trip requests: Will Steadman (General McLane High School) has requested to take students part of the Department of Vocal Music and Theatre on the following trips for the 2024-2025 School Year: District 2 Chorus from February 5 to 7, 2025 at Allegheny College in Meadville, PA. (annual trip); Region 2 Chorus from March 20 to 22, 2025 at McDowell High School. (annual trip); PMEA All-State Chorus from April 9 to 12, 2025, at Kalahari Resort in the Poconos, PA. (annual trip); NAFME Eastern Division Honors Choir from April 24 to 27, 2025. (every two years). Will Steadman (General McLane High School) has requested to take students part of the Department of Vocal Music and Theatre on the following field trips for the 2024-2025 School Year: American Choral Directors Association National Conference Honors Choir from March 18 to 22, 2025, in Dallas, TX (new opportunity).

Motion: Mrs. Miller recommended the trip requests be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all “ayes.”

SUB NURSES APPROVED

The Committee moved to approve the following individuals as substitute nurses for the 2024-2025 School Year: Heidi Rich, RN, BSN, DNP; Rischelle Shaw, RN, BSN. The above individuals have the appropriate clearances on file or will have them before their first day of work.

Motion: Mrs. Miller recommended the nurses be approved as described. Seconded by Mr. Pattullo.

Action: Motion passed with all “ayes.”

INTERMEDIATE UNIT #5 REPORT

Mr. Pattullo reported the IU met on August 28. There was some shuffling of positions. When Brad Whitman took over, there were 400 early intervention students; there are now 1,500 early intervention students, so the shuffling will reflect those needs.

ERIE COUNTY VO-TECH REPORT

Dr. Wise reported the Tech School had its ribbon cutting ceremony and Open House for the new facility. The JOC met parents and students of parents who had won technology state awards.

LEGISLATIVE COUNCIL REPORT

Mr. Lofgren reported the November election is coming up.

GENERAL McLANE FOUNDATION REPORT

Mrs. Crow reported the Foundation will meet again next week. Beth Lewis, has made a real impact already, and is doing really great things with the Foundation.

OTHER BUSINESS

There was no other business to report.

RECOGNITION OF VISITORS FOR SCHOOL-RELATED MATTERS

Mr. Webber offered the opportunity for any visitors wishing to discuss school-related matters to the agenda to come forward.

Hearing no response, he carried on with the meeting.

NOTIFICATION OF MEETINGS

Notification of Meetings held since the last regularly scheduled Board Meeting of August 14, 2024, 2024, was given as follows: Curriculum & Instruction Committee, September 11, 2024; 5:45 p.m.; Policy & Co-Curricular Activities Committee, September 11, 2024; 5:45 p.m.; Finance & District Operations Committee, September 11, 2024; 5:45 p.m.

MEETING ADJOURNED

Mr. Webber asked if there was any further business to be presented for consideration and, hearing no response, adjourned the Monthly Agenda Meeting at 7:14 p.m.

Sarah A. Grabski, Board Secretary

