

GENERAL McLANE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

October 16, 2024
6:30 p.m.

Therese Walter Education Center
McDonald Board Room

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Recognition of Visitors for Matters Related to the Agenda
4. Consideration of Minutes of the Regular Monthly Study Session on Sept. 11, 2024
5. Consideration of Minutes of the Regular Monthly Agenda Meeting on Sept. 18, 2024
6. Superintendent's Report
 - a. Parker-Lord STEAM Day – JWPMS
7. Review and Consideration of Financial Reports, Accounts Payable, Cafeteria Accounts Payable as of October 2024, and accounts paid and cafeteria accounts paid prior to the Board meeting in September 2024
8. Committee Reports
 - a. Policy & Co-Curricular Activities Committee – Carrie Crow, Chair
 - b. Finance & District Operations Committee – Luke Lofgren, Chair
 - c. Curriculum & Instruction Committee – Dana Miller, Chair
9. Other Reports
 - a. Intermediate Unit #5 Report – Brad Pattullo
 - b. Erie County Vo-Tech Report – Tim Wise
 - c. Legislative Council Report - Luke Lofgren
 - d. General McLane Foundation Report – Carrie Crow
10. Other Business
11. Recognition of Visitors for School-Related Matters
 - a. Ryan Thompson – Private Tutoring Program Request
12. Notification of Meetings held since the last regularly scheduled Board Meeting of September 18, 2024
 - a. Curriculum & Instruction Committee, October 9, 2024; 5:45 p.m.
 - b. Policy & Co-Curricular Activities Committee, October 9, 2024; 5:45 p.m.
 - c. Finance & District Operations Committee, October 9, 2024; 5:45 p.m.
13. Adjournment

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POLICY & CO-CURRICULAR ACTIVITIES COMMITTEE MATTERS

Carrie Crow - Chairperson; Donald Ickes; Timothy Wise

1. The Committee moves to approve first readings of the following GMSD School Board Policies:
 - A. Policy 113.1 – Discipline of Students with Disabilities
 - B. Policy 113.2 – Behavior Support
 - C. Policy 202 – Eligibility of Nonresident Students
 - D. Policy 236.1 – Threat Assessment
 - E. Policy 254 (new) – Educational Opportunity for Military Children
 - F. Policy 607 – Tuition Income
 - G. Policy 805.2 – School Security Personnel
 - H. Policy 606 – Tax Collection
 - I. Policy 610 – Purchases Subject to Bid/Quotation
 - J. Policy 611 – Purchases Budgeted
 - K. Policy 615 – Payroll Deductions
 - L. Policy 616 – Payment of Bills
 - M. Policy 618 – Student Activity Funds
 - N. Policy 624 – Taxable Fringe Benefits
 - O. Policy 625 – Procurement Cards
 - P. Policy 626.1 – Travel Reimbursement Federal Programs
 - Q. These changes are being made to align GMSD Board Policy with current PA School Code and updated PA legislation.
 - R. School Directors received updated copies of the policies at the October 9, 2024, Study Session meeting.

2. The Committee moves to approve the following academic supplemental contracts for the 2024-2025 school year:
 - A. Kelli Stevens, Advisor II, JWPMS MathCounts \$668.50
 - B. Monica Stull, Advisor II, JWPMS MathCounts \$668.50
 - C. Rick Terella, Advisor I, Academy of Medical Arts/Engineering \$2,560.00
 - D. The appropriate clearances are on file at the Education Center.

3. The Committee moves to approve the following athletic volunteers with the mentioned athletic programs for the 2024-2025 school year:
 - A. Dalton Lester (Wrestling)
 - B. Greg Dore (Boys basketball)
 - C. Jack Cudzilo (Boys basketball)
 - D. Joe Lodanosky (Boys basketball)
 - E. Bryan Dailey (Boys basketball)
 - F. Anthony Cicero (Boys basketball)
 - G. Brandon Williams (Boys basketball)
 - H. Ian Kennedy (Boys basketball)
 - I. Brandon Simmons (Boys basketball)
 - J. Roy Stauffer (Boys basketball)
 - K. Bob Stauffer (Boys basketball)
 - L. Jackson Dailey (Boys basketball)
 - M. Bella Burrelli (Girls/Boys basketball)
 - N. Kevin Wible (Boys basketball)

- O. Dan Wheeler (Boys basketball)
- P. Louisa Opp (Girls basketball)
- Q. Hudson Harrison (wrestling)
- R. Richie Gomez (wrestling)
- S. James Laird (wrestling)
- T. Carl Parkin (wrestling)
- U. Clay Steadman (wrestling)
- V. Brady Haskins (wrestling)
- W. Kyle Cousins (wrestling)
- X. Lorraine Zacherl (wrestling)
- Y. Owen Watkins (wrestling)
- Z. Joe Jablonski (wrestling)
- AA. Eric Zelina (wrestling)
- BB. Mike Caro (wrestling)
- CC. Jason Radtke (wrestling)
- DD. The appropriate clearances will be on file at the Education Center before these individuals begin volunteering.

- 4. The Committee moves to approve the following athletic supplemental contract for the 2024-2025 school year:
 - A. James Laird, Middle School Coach, Wrestling \$3,326.40
 - B. The appropriate clearances are on file at the Education Center.

- 5. The Committee moves to approve a PIAA athletic cooperative sponsorship agreement in swimming and diving with Cambridge Springs Junior/Senior High School for the 2024-2025 school year
 - A. The application with District 10 and PIAA has been approved and does not change the program in classification.

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FINANCE & DISTRICT OPERATIONS COMMITTEE MATTERS

Luke Lofgren - Chairperson; Ashley Foulkrod-Olson; Andy Schulz

1. The committee moves to approve the quote with C.W.Beal, Inc. to paint the auditorium flooring for \$10,670.
2. The committee moves to approve the change order for McCreary Roofing Company for \$73,900.01.
3. The committee moves to approve the quote with Mueller Locksmith, LLC to install door panic hardware on the weight room doors for \$11,485.43.
4. The committee moves to approve the following quotes for GMHS Auditorium Lighting:
 - a. B&H Photo, Video, Pro Audio for \$5,443.20
 - b. SHEHDS for \$4,318.00
5. The Committee moves to approve following non-instructional employee resignations with intent to retire:
 - a. Denise Carey submitted a letter to retire from her Bus Driver position effective January 1, 2025, after 17 years of service.
 - b. Ron Weidner submitted a letter to retire from his Mechanic II position effective February 28, 2025, after 16 years of service.
 - c. Eric Lathrop submitted a letter to retire from his Maintenance I position effective January 2, 2025, after 41 years of service.
6. The Committee moves to ratify the following non-instructional FMLA leaves of absence:
 - a. Employee #899 used an intermittent FMLA leave from September 26, 2024, through October 5, 2024.
 - b. Any available paid leave will be used concurrent with FMLA leave.
 - c. These requests are consistent with Policy 334 (Sick leave) and Policy 335 (FMLA Leave).
7. The Committee moves to ratify the following non-instructional unpaid leave of absence:
 - a. Paula Hengle requested unpaid leave from her Food Services Assistant I position at James W Parker Middle School from October 15, 2024, through October 18, 2024.
 - b. These requests are consistent with Policy 336 (Personal Necessity Leave) and Policy 339 (Uncompensated Leave).
8. The Committee moves to ratify the following non-instructional change of hours:
 - a. Bella McEnroe from a 6.5-hours, 180-day Library Aide position at James W Parker Middle School, to a 6.75-hours, 180-day Library Aide position at James W Parker Middle School effective September 20, 2024.

9. The Committee moves ratify the hiring of the following non-instructional employees:
 - a. Mackenzie Salhoff for a 4.5-hour, 180-day Custodial Services Technician I position at James W Parker Middle School, effective October 15, 2024.
 - b. Jeannie Vollmer for an 8-hour, 182-day Food Services Kitchen Lead position at General McLane High School, effective September 30, 2024
 - c. Robert Wells for a 180-day Bus Driver position effective September 23, 2024.
 - d. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted.
 - e. All required clearances are on file (or were before the first day of work) in the Business Office.

10. The Committee moves to approve the hiring of the following non-instructional employee:
 - a. Brittany Coleman for a 5-hour, 180-day Food Services Assistant I position at James W Parker Middle School with a start date TBD.
 - b. Wages and benefits will be consistent with the Board-approved compensation plan unless otherwise noted.
 - c. All required clearances are on file (or will be before the first day of work) in the Business Office.

11. The Committee moves to approve the following individuals for the non-instructional substitute employee call list:
 - a. Melissa Ditzenberger
 - b. Tricia Thompson
 - c. John Yonko
 - d. Wages will be at board approved rates and all required clearances are on file (or will be before the first day of work) in the Business Office.
 - e. Substitute employees do not receive paid benefits, nor do they acquire any prior claim to or priority interest in any full-time openings that may occur.

12. The Committee moves to ratify the addition of a 6.5-hour, 2 day a week FSA I position at General McLane High School. This will be a one-year position until the end of the 2024-2025 school year.

13. The Committee moves to approve the addition of a 180-day, 4-hour FSA I position at Edinboro Elementary School.

14. The Committee moves to approve the following contracts with Edinboro Counseling & Psychological Services, as listed below:
 - a. Art Therapy at McKean Elementary School \$160 per session
 - b. School Based Mental Health Program not to exceed \$7,000
 - c. Specialized Aide for Specified Student at \$50 per hour for 7.5 hours per day
 - d. SAP Liaison for the Student Support Program at Parker Middle School for \$44,400.
 - e. The individual contracts will be presented in board materials file.

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CURRICULUM & INSTRUCTION COMMITTEE MATTERS

Dana Miller, chairperson; Kevin Webber; Brad Pattullo

1. The Committee moves to approve the 2024-2025 School Year GMSD substitute teacher list:
 - a. The following individuals are recommended for the substitute teacher list. Act 34, Act 114, Act 151 Background checks are on file, as well as three additional clearances and a TB test required by the district:
 - i. Gretchen Wills
 - ii. Paige Penfield
 - iii. Tania Reis
2. The Committee moves to approve the following FMLA leaves:
 - a. Employee #940 has requested to take an FMLA leave from November 19, 2024, through January 2, 2025.
 - b. Employee #2076 has requested to take an FMLA leave from approximately November 19, 2024, through January 2, 2025.
 - c. These leaves are in accordance with Policy 335 (Family and Medical Leaves) and the GMEA contract.
3. The Committee moves to approve the following unpaid leave:
 - a. Shannon Scully (James W. Parker Middle School) has requested to take an unpaid leave from April 7 to 11, 2025.
 - b. This request is consistent with Policy 336 (Personal Necessity Leave) and 339 (Uncompensated Leave).
4. The Committee moves to approve the following field trip requests:
 - a. The fifth-grade teachers at James W. Parker Middle School have submitted a request to take the fifth-grade class of students to Camp Fitch in North Springfield, PA, March 26 and 27, from 8:30 a.m. to 7 p.m. each day.
 - i. The cost of the trip is \$145 per student, which includes transportation and activities. Each student will fundraise the money to offset the cost.
5. The Committee moves to approve the following substitute nurses:
 - a. Gabrielle Rimpa, BSN, RN
 - b. The appropriate clearances will be on file at the Education Center before the first day of work.