



**GENERAL MCLANE**  
SCHOOL DISTRICT

McKean Elementary School  
5120 West Road  
McKean, PA 16426  
Phone: (814) 273-1033 ext. 4  
Fax: (814) 273-1050  
Mrs. Sarah Palm, Principal

March 6, 2026

Dear Parent/Guardian of a Future McKean Elementary Little Lancer,

We are preparing for the 2026-2027 school year, and we are beyond excited to have your child join our school as one of the newest members of our McKean Elementary family! I would like to invite you to the first event for our incoming kindergarten students, our informational registration night. The event is scheduled for **Thursday, April 9<sup>th</sup>** beginning at **6:30 PM** in the McKean Elementary School Cafeteria. Children who will be five (5) years of age **on or prior to June 1, 2026** are eligible for enrollment. No student will be entered as an early admission whose birthday falls after June 1.

This **parent-only** event will begin promptly at 6:30 PM and will last approximately one hour. During this presentation, you will hear from McKean Elementary staff members, including the principal, school nurse, counselor, interventionist, and our kindergarten teachers. The PTA will also be in attendance to share how they help our school and how you can get involved. Doors will open at 6:15 PM and light refreshments and snacks will be provided.

As part of this night, we will be completing the initial kindergarten registration process together. Our entire registration process is online. You will need to bring an electronic device (phone, tablet, computer) that can connect to Wi-Fi or a cellular network. You will also need an active email address you can access during the registration process. This mailing contains additional documents that will be needed for the full registration process. If you would like to bring those documents to registration night, we will have staff available to help you upload the documents.

Additionally, included with this letter are some **very important dates** to put on your calendar as we begin to introduce your child to kindergarten and our school. Attendance at each of these events will be critical in helping us learn more about your child to ensure that they are placed in the best classroom environment to help them learn, grow, and be successful. We will discuss more about these events at our informational registration night on April 9<sup>th</sup>.

I am so excited to begin our journey together and look forward to the next five years as your child embarks on this exciting next stage. Please do not hesitate to reach out to us at the school at (814) 273-1033 option 4. Additionally, if you have any McKean friends or neighbors with kindergarten-age children who did not receive this information, please have them contact our office.

Thank you,

A handwritten signature in black ink that reads "Sarah Palm". The signature is written in a cursive, flowing style.

Sarah Palm  
McKean Elementary School  
Principal

## Kindergarten Enrollment Documentation Requirements

To ensure quick and complete enrollment of your kindergartener, please submit the documents outlined below. All required items must be on file prior to enrollment.

- **Proof of Date of Birth - ONE**
  - Birth Certificate (Preferred)
  - Notarized statement verifying date of birth
  - Physician documentation listing date of birth
  - Baptism certificate
  - Other documentation (subject to approval)
  
- **Proof of Residency - TWO**
  - Driver's License (Preferred)
  - Lease agreement or Property deed
  - Utility Bill or Utility Hook-up notice
  - Vehicle Registration or Insurance card
  - Credit card statement
  - Other documentation (subject to approval)
  
- **Immunizations Documentation – See below K requirements**
  - Physician's documentation of all state required immunizations
    - Screenshots **without** the student's name and date of birth will **not be accepted**.
  - Approved Exemption Certificate
  
- **Additional documentations (not required for enrollment but will be required prior to the start of the year)**
  - Dental Exam
  - Physical Exam
    - Do not wait for physical exam to submit immunizations if they are complete.
  - Court orders or Custody documentation if applicable

### **Immunization requirements for Kindergarten:**

- 4 doses of tetanus, diphtheria, and acellular pertussis (4<sup>th</sup> dose on or after the 4<sup>th</sup> birthday)
- 4 doses of polio (4<sup>th</sup> dose on or after 4<sup>th</sup> birthday and at least 6 months after previous dose given)
- 2 doses of measles, mumps, rubella
- 3 doses of hepatitis B
- 2 doses of varicella (chickenpox) or evidence of immunity

# MCKEAN ELEMENTARY SCHOOL

## IMPORTANT DATES

# KINDERGARTEN 2026-2027

APRIL  
2026

9

### KINDERGARTEN REGISTRATION

McKean Elementary School Cafeteria  
6:30pm  
Parent/guardian only event

MAY  
2026

27/  
28

### KINDERGARTEN SCREENINGS

11pm to 6pm - by appointment  
*Students will come for 30 minutes to complete a variety of assessments (academic, nurse, and speech)*

AUG  
2026

17

### KICKSTART TO KINDERGARTEN

More details to follow

AUG  
2026

20

### MEET THE TEACHER NIGHT

4pm to 6pm

*Stop by anytime to meet your child's teacher & see the classroom!*

AUG  
2026

25-  
28

### FIRST WEEK OF SCHOOL

(Staggered Start)

*Kindergarten students attend August 25/27 OR August 26/28 depending on last name*

All Kindergarten Students attend daily starting Monday 8/31

[www.generalmclane.net](http://www.generalmclane.net)

